

VC 22374  
1985

# THE RINGWOOD TECHNICAL SCHOOL

HEATHMONT ROAD, HEATHMONT, 3135



Telephone  
870 4555

Principal  
B. K. Knox

NAME: \_\_\_\_\_

SECTION: \_\_\_\_\_ 1984

## RE-ENROLMENT PROCEDURES

YEAR 11 - 1985

November, 1984.

Dear Student and Parent/Guardian,

To assist in the organisation of the school for yet another year, many preliminary arrangements must be made at this time.

Part of these arrangements involve the re-enrolment of each student. This is necessary if a smooth efficient start is to be made to the new year.

So that re-enrolment can be completed would you please return the following attached forms to the school by Monday 19th November 1984

- (a) Re-enrolment Card - filled in and signed by Parents/Guardians.
- (b) Medical History Form - filled in and signed by Parents/Guardians.
- (c) Canteen Roster - filled in and signed by Parents/Guardians.
- (d) Bulk Purchasing of Materials Return Slip together with cheque for balance indicated on the Subject and Course Information Sheet.

Please make cheque payable to the Ringwood Technical School.

and

- (e) Booklist - 1 copy filled in, totalled and NAMED.

Please rule out items not required on booklist and total remainder.

### PLEASE NOTE:

Collection and Payment of Books etc.

The sale of items on the booklist is independent of the school and thus payment for items on the booklists is to be made on collection of the books etc., and if payment is by cheque the cheque is to be made out to EASTERN SCHOOL SUPPLIES.

Books should be collected at the school on  
THURSDAY 24TH JANUARY 1985                      TUESDAY 29TH JANUARY 1985  
   THURSDAY 31ST JANUARY 1985.

FOR YOUR INFORMATION I HAVE INCLUDED THE FOLLOWING:

- (a) Subject and Course Information Sheet referring to your student's program for 1985 and Financial Statement.
- (b) School Uniform Information Sheet.
- (c) Some Important School Rules.
- (d) Important Information for Needy Families.
- (e) Letters from the School Council, Mothers' Club and Parents' Teachers' and Citizens' Association.

ENROLMENT PROCEDURES FOR 1985 (CONTINUED)


SCHOOL RESUMPTION 1985

School resumes for all students at 8.30.a.m. on TUESDAY 5TH FEBRUARY 1985.

TERM DATES FOR 1985

<u>TERM 1</u>	TUESDAY	5TH FEBRUARY	TO	FRIDAY	10TH MAY
<u>TERM 11</u>	MONDAY	27TH MAY	TO	FRIDAY	23RD AUGUST
<u>TERM 111</u>	MONDAY	9TH SEPTEMBER	TO	THURSDAY	19TH DECEMBER

Thank you for your assistance in these enrolment procedures. I look forward to the new year with anticipation. With every best wish to you for a successful conclusion to this year and a most rewarding year in 1985.



B.K.KNOX  
PRINCIPAL





# The Ringwood Technical School

## ENROLMENT CARD

For insertion  
of photograph  
supplied by  
school.

All space above  
double lines  
should be left  
B L A N K

STUDENT'S NAME \_\_\_\_\_

SURNAME (BLOCK LETTERS)

LEGAL GIVEN NAMES

DATE OF BIRTH...../...../..... COUNTRY OF BIRTH \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

POSTCODE \_\_\_\_\_

PHONE NUMBER OF WHERE STUDENT LIVES \_\_\_\_\_

M F

NAME OF BROTHERS/SISTERS AT THIS SCHOOL \_\_\_\_\_

PREVIOUS SCHOOL \_\_\_\_\_ GRADE OR YEAR LEVEL \_\_\_\_\_

NAMES OF PARENTS/GUARDIANS RESPONSIBLE FOR THE CUSTODY OF THE STUDENT:

\* MOTHER'S/GUARDIAN'S FULL NAME \_\_\_\_\_

OCCUPATION \_\_\_\_\_ COUNTRY OF BIRTH \_\_\_\_\_

TELEPHONE NUMBERS: HOME  (MOTHER) BUSINESS:

\* FATHER'S/GUARDIAN'S FULL NAME \_\_\_\_\_

OCCUPATION \_\_\_\_\_ COUNTRY OF BIRTH \_\_\_\_\_

TELEPHONE NUMBERS: HOME  (FATHER) BUSINESS:

ARE YOU IN RECEIPT OF GOVERNMENT FINANCIAL ASSISTANCE? \_\_\_\_\_

I/WE HAVE READ THE SCHOOL'S RULES AND REGULATIONS CONCERNING UNIFORM, BEHAVIOUR, ATTENDANCE, PUNCTUALITY, AS WELL AS INFORMATION CONCERNING THE SUPPLY OF MATERIALS AND CLASS SETS, NECESSARY FOR MY/OUR CHILD'S EDUCATION AND AGREE TO OBSERVE THEM AT ALL TIMES.  
PLEASE NOTE - THE COMPLETE SCHOOL UNIFORM MUST BE WORN AT ALL TIMES WHILST AT SCHOOL AND TRAVELLING TO AND FROM SCHOOL.

SIGNED:

\* FATHER/GUARDIAN \_\_\_\_\_ \*MOTHER/GUARDIAN \_\_\_\_\_





RINGWOOD TECHNICAL SCHOOL

MEDICAL HISTORY FORM

1985

CONFIDENTIAL

OTHER NAMES

SURNAME

SECTION: DATE OF BIRTH / /19 BLOOD GROUP (if known)

MOTHER'S/GUARDIAN'S NAME

TELEPHONE NUMBERS: HOME: BUSINESS:

FATHER'S/GUARDIAN'S NAME

TELEPHONE NUMBERS: HOME: BUSINESS:

PLEASE GIVE BELOW THE NAME OF A CONTACT PERSON IN THE EVENT THAT NEITHER OF ABOVE CAN BE CONTACTED.

NAME: PHONE:

PARENT'S (GUARDIAN'S) AUTHORITY TO PROVIDE NECESSARY MEDICAL, SURGICAL OR DENTAL TREATMENT IN CASE OF EMERGENCY:

Should the school authorities be unable to contact me when my child (or ward) needs urgent medical or surgical treatment.

STUDENT NAME

I HEREBY AUTHORISE THE ADMINISTRATION OF: MEDICAL/AND OR SURGICAL/AND OR DENTAL PROCEDURES (including anaesthetic) BY QUALIFIED MEDICAL/DENTAL PERSONS AND AGREE TO MEET ALL COSTS AND EXPENSES INCURRED INCLUDING TRANSPORTATION.

NAME OF DOCTOR PREFERRED:

ADDRESS OF DOCTOR:

NAME OF DENTIST PREFERRED:

ADDRESS OF DENTIST

SIGNATURE: DATE:

Is there any known illness, or condition that may cause your child any distress, or for which he/she may become ill and require attention? If so, please indicate further details on rear of this form.

SCHOOL ACCIDENT INSURANCE PLAN:

Will your child be covered during his/her period at this School? YES/NO

PLEASE INDICATE

A. Has your child been immunised against tetanus (a course of three injections)? YES/NO DATE:

B. Has your child received a tetanus injection recently (one injection)? YES/NO DATE:

C. Is there any treatment (e.g. drugs or injections) to which your child is allergic?

Sport and Physical Education are curriculum subjects unless there is a medical reason why your child cannot participate. If so, a doctor's certificate must be supplied.

Certificate Supplied: YES/NO Date Supplied





# THE RINGWOOD TECHNICAL SCHOOL

HEATHMONT ROAD, HEATHMONT, 3135

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870 4555

## GIRLS SCHOOL UNIFORM

Principal  
B. K. Knox

Parents and students should be aware of the School Policy regarding school uniform.

For the safety of students, staff must be able to readily identify intruders in the school therefore it is essential that every student be dressed in the correct school uniform at all times whilst at school and travelling to and from school.

- \* Summer Frock - School woven check poly/cotton. (Blue, Gold, White)
- Pullover - Royal blue, V neck with school colours.
- Windcheater - The school windcheater may be worn as an alternative to the pullover. These are available at the school general office. Royal blue with school insignia.
- Cardigan - Royal blue, school colours in band.
- \* Winter skirt/ - Royal blue gaberdine, six gore.
- Winter cords - Dark blue, straight-leg, minimum 19 c.m. cuff,  
(NOT FITTED LEG).
- Shirt - Light blue poly/cotton body shirt.
- Panti-hose - 30-40 denier skin coloured / Royal blue ribbed tights.  
(for Winter use)
- or
- Socks - Light blue or white.
- Shoes - Black lace-up regulation school shoes/Desert boots.
- Roman sandals - for summer wear only and to be worn with sockettes.
- or T. bar sandals
- Top coat - Under consideration.

### Physical Education/Sport

- Skirt - Royal blue - wrap around. Pattern Style 1498 View 2.
- T-shirt - House colour. (to be determined early in the year)
- Change of socks.
- Rubber soled shoes (not black soled).
- \* Summer frock fabric is available, by the metre from Dee Ess Fabrics Whitehorse Road, Ringwood.
- \* The winter skirt fabric is available by the metre from Dee Ess.
- \* Commercial paper patterns Dress - Simplicity No. 6837 View 2, from Dee Ess.  
Skirt - Style 3277 View 2.

The items of school uniform, with the exception of the windcheater are available at Myer Eastland and Waldrons Eastland.

Practical subjects e.g. Sheetmetal, Woodwork, Engineering Workshop, Electrical, Home Economics, Textiles, Art and Automotive Practices. \*

An apron or overalls (not dust coat) is required for use in the practical area. These may be purchased from the school general office. Each student taking practical subjects must purchase a hair covering as shown on booklists. It is compulsory that the hair covering be worn, for safety reasons when using machinery. We stress the importance of correct footwear, particularly in the practical areas. Shoes need substantial toe caps to avoid damage if a heavy article falls on the foot. High heels are dangerous and should not be worn.

If students habitually do not have aprons and shoes in practical shops they will not be permitted to work. Parents will be notified.

- School Bags - are available at the school general office.
- \* Overalls - necessary for students taking Automotive Practices.





# THE RINGWOOD TECHNICAL SCHOOL

HEATHMONT ROAD, HEATHMONT, 3135

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870 4555

Principal  
B. K. Knox

## BOYS SCHOOL UNIFORM

Parents and students should be aware of the school policy regarding school uniform.

For the safety of students, staff must be able to readily identify intruders in the school, therefore it is essential that every student be dressed in the correct school uniform at all times whilst at school and travelling to and from school.

- Trousers/shorts - College grey, poly viscose Korotron.
- Jeans - Grey (NOT CORDS)
- Pullover - Grey V neck with school colours.
- Windcheater - The school windcheater may be worn as an alternative to the pullover. These are available at the school general office.
- Shirt - Grey poplin, permanent press, short or long sleeved.
- Skivvy - Sky blue - available from the school general office.
- Socks - College grey poly/cotton.
- Shoes - Black lace-up regulation school shoes/or Desert boots.
- Top coat - Under consideration.

### Physical Education and Sport.

- White shorts
- Singlet - in house colour. (to be determined early in the year)
- White socks - rubber soled shoes (not black soled)

The items of school uniform, with the exception of windcheaters and skivvies are available at the following stores:-

Myers Eastland, Waldrons Eastland, Chas. Howitt, 86 Whitehorse Road, Ringwood.

Practical subjects, e.g. Sheetmetal, Woodwork, Engineering Workshop, Electrical, Home Economics, Textiles, Art and Automotive Practices. \*

An apron or overalls (not dust coat) is required for use in the practical area. Aprons may be purchased from the school general office. Each student taking practical subjects must purchase a hair covering as shown on booklists. It is compulsory that the hair covering be worn, for safety reasons when using machinery. We stress the importance of correct footwear, particularly in the practical areas. Shoes need substantial toe caps to avoid damage if a heavy article falls on the foot. High heels are dangerous and should not be worn.

If students habitually do not have aprons and shoes in practical shops they will not be permitted to work. Parents will be notified.

- School Bags - are available at the school general office.
- \* Overalls - necessary for students taking Automotive Practices.





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## ASSISTANCE TO NEEDY FAMILIES

### Students Year 7 to 10 - MAINTENANCE ALLOWANCE

Student children of widows, invalids, pensioners and others are often eligible for government assistance to help maintain them at school. Financial assistance is available if the combined income of the parents is not above the basic wage (approximately \$196.50¢ per week) plus an amount of \$3.00 for the third and each successive dependent child.

Maintenance allowance of \$ 208.00 p.a. is payable in two six monthly cheques.

Above amounts may be subject to change.

If you think you may be eligible for this assistance please enquire from the Vice Principals, or at the General Office. An enquiry this year (1984) could ensure assistance for your student for the first term of 1985.

### Students Year 11 - SECONDARY ALLOWANCE

Maintenance allowance is not available to students in Year 11 as they then become eligible for Commonwealth Secondary Allowance.

Allowances of up to \$1,202.00 are paid for each eligible student studying full-time in Year 11 (Form 5) or Year 12 at a secondary school or technical college or through a State Education Department correspondence school. Payments are based on family income only, not examination results.

The maximum allowance of \$1,202.00 is payable when the adjusted family income (total family income minus certain deductions) is \$14,281.00 or less, but smaller amounts are payable on a sliding scale on incomes up to \$19,030.00.

To obtain an application form, contact the Commonwealth Department of Education, 17 Yarra Street, Hawthorn Vic. or Telephone 810-0555.

To receive benefits for the full year you must apply before the end of the first term. Where applications are received after the end of first term, benefits will be paid only from the beginning of the term in which the application is lodged.

B.K. KNOX.  
PRINCIPAL.





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## CONCERNING SCHOOL RULES

It is conceded at Ringwood Technical School that the criteria for good manners and behaviour are covered by -

- (a) Courtesy - to all people at all times.
- (b) Safety - for all people at all times.

The following specific points must also be noted and followed:-

1. Absences: After each and every absence students must bring a note from their Parent or Guardian indicating the reasons for their absence.
2. All students must wear school uniform at all times whilst at school, on excursions or travelling to and from school.
3. All students must wear appropriate clothing for sport and physical education.
4. All students must wear protective clothing for all practical subjects as directed e.g. apron, overalls, strong shoes, hair covering.
5. School starting time is 8.30 a.m. and students are expected to be punctual. School finishing time is 3.25 p.m.
6. Students are not permitted to leave the school during school hours without permission of a Vice Principal. (Lunch-pass holders are excepted for lunch time only).
7. Permanent lunch passes will be issued to students whose parents request by letter, that they wish students to eat at home.
8. Students who become ill or are injured are not to leave the school without permission of a Vice Principal.
9. Students wishing to leave the school early, e.g. for doctor or dentist appointments, or for any other reasons, must bring a note to the Vice Principal before school commences.
10. The wearing of jewellery (other than wrist watches) or other valuables is not allowed.
11. No transistor radios or cassette decks are to be brought to school. No responsibility for theft, loss or damage, will be taken by the school authorities if these items are brought into the school.
12. Students are permitted to carry only essential keys. e.g. locker, house, and bicycle lock - skeleton keys are banned.
13. Smoking and the drinking of alcohol by students are not permitted under any circumstances whilst under the control of the school. All lighting instruments (matches etc.) are banned.
14. No student is to carry sharp instruments at any time.
15. No bicycle is to be ridden in the school grounds except on the bicycle path leading to Great Ryrie Street.
16. No student is to be in a designated out of bounds area unless in the charge of a member of staff.

B.K. KNOX.  
PRINCIPAL.





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Principal  
B. K. Knox

November, 1984.

## A MESSAGE TO STUDENTS FROM SCHOOL COUNCIL

What does School Council do, and why should it be of any interest to you?

Well,...what subjects will you be studying in 1985, and are you happy with the choice...do you agree the school should have a gymnasium...what do you think should be done about disruptive students...are you confidently participating in community life...can you comfortably communicate with all sorts of other people...are you having difficulty with school equipment or services...are you satisfied with the condition of the tennis courts...how do you feel about school uniform?

All of these issues and many, many more are faced by School Council, and your student representatives can have a valuable involvement in the decisions that are made. So, too, can your Student Representative Council, by supporting your Council representatives with information and student opinion.

Parents, staff and other members of the school community are involved in Council, but it is essential that your opinion be heard if you are to achieve the education you really want. Students actually became members of School Council for the first time in 1984, and their involvement has proved valuable for all of us.

We look forward to their continued participation, and we urge you to support them by taking a real interest in school affairs in 1985 and beyond.

1985 will be a great year for Ringwood Technical School: we trust that you will enjoy being part of it, and that your involvement will lead you to great satisfaction, pride, and success in your studies.

NOEL W. TOLLEY.  
School Council President.

### Membership of School Council

President	Mr. Noel Tolley	(Co-opted - parent)
Deputy President	Mr. Lyn Reudavey	(Elected - parent)
Secretary	Mr. Brian Knox	(Principal)
Treasurer	Mr. John McPhee	(Co-opted - bank manager)
	Mr. Peter Burnett	(Teacher)
	Mr. Ian Shepherdley	(Teacher)
	Mr. Ian Underwood	(Teacher)
	Mr. Ken Thomas	(Teacher)
	Mrs Pat Burch	(Ancillary staff)
	Mrs Shirley Turton	(Mothers' Club representative)
	Mr. Robert Paterson	(P.T.C.A. representative)
	Mrs Dorothy Whiting	(P.T.C.A. representative)
	Mrs Lorraine Moncur	(Elected parent representative)
	Mr. Ronald Pearce	(Elected parent representative)
	Miss Janine Pearce	(Student representative)
	Mr. Ian Peterson	(Student representative)
	Mr. Noel James	(Co-opted - extensive facilities expertise)
	Mr. Garry Smart.	(Co-opted - extensive local community involvement).





# THE RINGWOOD TECHNICAL SCHOOL

## PARENTS', TEACHERS' AND CITIZENS' ASSOCIATION

President: Mr. K. Whiting,  
15 Tilson Drive,  
VERMONT Vic.  
873-3804 (Home)

Hon. Secretary: Mrs D. Whiting,  
15 Tilson Drive,  
VERMONT Vic.  
873-3804

Dear Parents/Guardians,

The Parents', Teachers' and Citizens Association (P.T.C.A.) invites you to participate in its activities. The first meeting in 1985 will be on Wednesday, 6th March at 7.45 p.m., in the Staff Room.

P.T.C.A. encourages parents, teachers and interested citizens to discuss ideas and activities and to work together for the benefit of the students and the school.

Over the years P.T.C.A. has contributed many facilities and a great deal of equipment which could not otherwise have been provided through the Education Department system. P.T.C.A. provides an ongoing annual scholarship awarded for academic achievement, in honour of the late Marj Kirk a much loved Vice Principal.

We need funds to continue these activities. In the past, P.T.C.A. dances, wine tastings and trash-n-treasure fetes have been organised not only for the modest funds raised, but also for the social benefits. But interest in these activities has dwindled away sadly, and they are no longer profitable. Discussion at the moment is centred around the need for computers throughout the school and P.T.C.A. would be working towards this goal in the future.

So for 1985 we are offering you an alternative. If you are tired of fund-raising for schools, and too busy for the social activities, you might prefer to make a voluntary donation to the work of the P.T.C.A. Please note that such a donation would be entirely voluntary, but would be very much appreciated as it would enable us to continue our work in support of the school. A donation of \$7.00 is suggested, and this would include membership of P.T.C.A. for 1985 at no extra cost: please complete the subscription form below.

We'd very much like you to participate in P.T.C.A., to assist in its growth, and to contribute your ideas and opinions to our discussions on issues related to the school. Please make a date to come to our meetings in 1985 first Wednesday of every month (holidays excepted). Our first meeting is on Wednesday, 6th March, at 7.45 p.m. in the Staff Room.

Hoping to see you then.

D. WHITING.  
SECRETARY. 870-3804.

To The Treasurer, P.T.C.A.,  
C/o General Office, Ringwood Technical School.

(please tick appropriate box)

Please accept my voluntary donation of \$7.00 (cheque payable to P.T.C.A. Ringwood Technical School). I understand this also entitles me/us to membership of P.T.C.A. for 1985 at no extra cost.

Please enrol me/us as member/s of P.T.C.A. I enclose 50¢ annual subscription. (50¢ entitles ONE or BOTH parents to be members of the Association).

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ POSTCODE \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_

SECTION/SCHOOL 1984: \_\_\_\_\_





RINGWOOD TECHNICAL SCHOOL MOTHERS' CLUB

President: Mrs L. Moncur,  
13 Westmore Drive,  
HEATHMONT Vic. 3135.

Hon. Secretary: Mrs G. Dent,  
1 Golden Grove,  
RINGWOOD Vic. 3134.  
870-0884

Dear Parent/Guardians,

During the life of Ringwood Technical School, the Mothers' Club has played a very important part in the development of the school.

Many extra amenities have been supplied to the school by funds raised, but perhaps more importantly excellent contacts have been made between the parents and the school.

We are a friendly group, and over the years many lasting friendships have been made. We meet on the first Wednesday of each month at 1.15 p.m. at the school. Notification will be made of any change to this time. Please join us. We are looking for new ideas - YOURS!

As we realise that many parents these days are working and not able to attend meetings, we invite them to become a member of our club by filling in the slip below and returning it to the school with their student.

Hoping to see you at our first meeting in 1985.

Yours sincerely,

LORRAINE MONCUR President.

GWEN DENT Hon. Secretary.

Please tear off and return to school with your student.

I wish to join the Mothers' Club and enclose \$1. Annual Fee.

NAME: -----

ADDRESS: -----  
-----

STUDENT'S NAME: -----

SECTION / -----  
SCHOOL -----





# THE RINGWOOD TECHNICAL SCHOOL

HEATHMONT ROAD, HEATHMONT, 3135

Telephone  
870 4555

Principal  
B. K. Knox

November, 1984

## CANTEEN ROSTER FOR 1985

Dear Parent,

We, at the school are fortunate to have an excellent canteen, run by our Canteen Manageress, Mrs. Hagley assisted by volunteer mothers.

However, as many of our regular mothers who helped to run our canteen have students leaving school this year, we desperately need new mothers to fill these vacancies. Perhaps you have been unable to help in the past, but are able to do so next year.

Please indicate on the reply slip below whether you will be available for canteen duty next year.

You will be required to attend on the morning stated from 9.30 a.m. until approximately 2.00 p.m. as from Tuesday 5th February, 1985.

Duty consists of preparing rolls, sandwiches, etc., for school lunches; and serving at the window during recess and lunch time.

The assistance given by those mothers who do attend is greatly appreciated and a real bond of friendship is created between these good ladies.

Yours faithfully,

B. K. KNOX.  
PRINCIPAL.

Please tear off and return Reply Slip with Booklist.

### REPLY SLIP

I  will  
I  \* will not be available for canteen duty.

The day of the week which will suit me best is .....

I will be able to attend  \*  once a week  
 once a fortnight  
 once a month  
 emergency list

NAME: .....

ADDRESS: .....

..... TELEPHONE: .....

STUDENT'S NAME: ..... SCHOOL/SECTION .....

\* Please cross out whichever is not applicable.





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SUPPLY OF CLASS TEXT BOOKS, CLASS MATERIALS AND INFORMATION SHEET FOR 1985  
YEAR 11, 1985

Education Allowances are provided to schools for the purchase of materials and class sets on behalf of parents.

The amounts granted per student at the various levels are:-

Year 7	-	\$ 58.00
Year 8	-	\$ 58.00
Year 9	-	\$ 70.00
Year 10	-	\$ 70.00
Year 11	-	\$ 84.00

As in previous years the successful Class Set system and bulk purchasing of materials scheme will continue at this school for 1985.

The charges established by School Council to purchase these basic materials and class sets are as listed and the Education Allowances are used to help defray these costs.

Please note that these amounts cover only the materials necessary for the basic syllabus of each subject. If students wish to use more expensive materials for advanced "models" than those materials will need to be either purchased or provided by the parent as the need arises.

Further, the amounts to be paid will vary depending upon the subjects taken. In some instances it may be that the amount provided by the Education Allowance is not sufficient to cover the total costs.

By the use of the Class Set system, School Council is confident that the cost of individual booklists is kept to a minimum whilst a large variety of costly text books are available as Class Sets throughout the school for each student.

For Humanities, however, each student is required to purchase two texts in addition to the texts which will be supplied via the class set system. This will enable all students to be taught the same basic course in addition to the variations obtained through the variety of class set texts.

Parents are advised to make themselves aware of the cost of class materials for the various subjects selected.

Obviously different types of subjects require different types of materials which vary in price. Consequently the charges for each student will vary.

As far as possible your child's program of core and elective subjects for 1985, has been determined and is shown on the accompanying subject and course information sheet together with the financial statement for the bulk purchase of materials, class sets and the supply of services.

B.K. KNOX.  
PRINCIPAL.





# THE RINGWOOD TECHNICAL SCHOOL

November 1984

YEAR 11, 1985

A. <u>STUDENT SERVICES</u>		<u>SERVICE CHARGES</u>	C. <u>ELECTIVE SUBJECTS</u>		<u>UNITS</u>	<u>MATERIAL CHARGE</u>
Class Sets		\$ 18.00	General Art.	5	\$ 28.60	
Report Booklet } Parent Bulletin }		7.00	Art A.	5	\$ 28.60	
Student I.D. Card		2.00	Art B.	4	\$ 28.60	
Locker Key Deposit		1.00	Technical Illustration and Design.	5	\$ 28.60	
Audio-Visual, Computer Services and Materials.		8.00	Printmaking.	4	\$ 24.10	
		<u>\$ 36.00</u>	Business Typewriting.	4	\$ 13.80	
			Personal Typing.	4	\$ 13.80	
			Stenography.	5	\$ 12.60	
			Law Related Studies.	4	\$ 12.60	
			Book-keeping.	5	\$ 12.60	
			Automotive Experience.	4	\$ 18.30	
			Automotive Practices II.	5	\$ 22.90	
			Electrical & Electronic Practices II.	5	\$ 45.80	
			Electrical & Electronic Practices & Drawing.	4	\$ 36.70	
			Electrical Workshop Exp.	4	\$ 34.30	
			Engineering Workshop Practices II.	5	\$ 34.30	
			Engineering Workshop Practices & Drawing.	4	\$ 27.50	
			Engineering Workshop Experience.	4	\$ 29.80	
			Graphic Communication.	4	\$ 13.80	
			Building Graphics.	4	\$ 13.80	
			Engineering Graphics.	4	\$ 13.80	
			Home Economics.	5	\$ 42.40	
			Family Cookery.	4	\$ 42.40	
			Food Trades Cookery.	4	\$ 42.40	
			Social Science.	4	\$ 10.30	
			Mass Media Techniques.	4	\$ 16.00	
			Maths B.	4	\$ 8.10	
			Textile Clothing.	5	\$ 34.30	
			Textile Craft.	4	\$ 29.80	
			Physical Education, Health & Recreation.	4	\$ 11.40	
			Plumbing/Sheetmetal Practices.	5	\$ 40.10	
			Chemistry.	5	\$ 22.90	
			Biology.	5	\$ 16.00	
			Physics.	5	\$ 16.00	
			Technician Science.	5	\$ 16.00	
			General Science.	4	\$ 12.80	
			Building Practices.	5	\$ 40.10	
			General Woodwork.	4	\$ 36.70	

B. <u>CORE SUBJECTS</u>		<u>UNITS</u>	<u>MATERIAL CHARGE</u>
English	5	11.40	
Mathematics	5	9.80	
Movement Studies	} 2	20.00	
Traffic Safety		3.50	
		<u>\$44.70</u>	





THE RINGWOOD TECHNICAL SCHOOL

YEAR 11

BULK PURCHASING OF MATERIALS RETURN SLIP

STUDENT'S NAME: \_\_\_\_\_

I have received the attached information and am aware of \_\_\_\_\_  
requirements for 1985. (Student's name)

Please find enclosed cheque  
money order for the sum of \_\_\_\_\_ being balance due  
cash

for Class Set Text Books and Class Materials purchases.

Signed \_\_\_\_\_

Date \_\_\_\_\_





# THE RINGWOOD TECHNICAL SCHOOL

## YEAR 11 SUBJECT AND COURSE INFORMATION SHEET

NAME: \_\_\_\_\_

NOVEMBER, 1984.

SECTION 1984: \_\_\_\_\_

Dear Students, Parents and Guardians,

By taking your subject election return into consideration the Student Placement Committee has been able to place you into the following subjects within the elective area of the Year 11 Course.

Placement into the appropriate English and Mathematics classes will be made in the first week of the school year by the appropriate department.

As explained in the Supply of Class Text Books and Class Materials Information Sheet, the material charges will as far as possible be debited against the Education Allowance and this sheet contains a financial statement of such charges.

We know that you will endeavour to do your very best in each of the subjects and we look forward to a very good school year with you.

<u>A. STUDENT SERVICES</u>	<u>SERVICE CHARGES.</u>		
Class Sets	\$ 18.00		
Report Booklet (July & Dec) }	\$ 7.00		
Parent Bulletin			
Student Identification Card	\$ 2.00		
Audio Visual, Computer	\$ 8.00		
Services and Materials			
Locker Key Deposit	\$ 1.00		
	<u>\$ 36.00</u>	Sub Total A	\$ 36.00

<u>B. CORE SUBJECTS</u>	<u>MATERIALS CHARGES</u>	<u>UNITS/WEEK</u>	
English	\$ 11.40	5	
Mathematics	\$ 9.80	5	
Movement Studies }	20.00	<u>2</u>	
Traffic Safety }	3.50	12	
	<u>44.70.</u>	Sub Total B	\$ 44.70.

### C. ELECTIVE SUBJECTS

Each student studies 2 five unit elective subjects and 2 four unit elective subject.

----- \$ -----  
 ----- \$ -----  
 ----- \$ -----  
 ----- \$ -----

units per week.

Balance Checked \_\_\_\_\_

Sub Total C \$

GRAND TOTAL \$

Value of Education Allowance \$ 84.00

Balance payable by you

\$

B.K. KNOX.  
PRINCIPAL.

Balance payable - please make cheque or money order payable to Ringwood Technical School and return, together with reply slip to the School with your students, on re-enrolment day for Year 11, 1985, Monday 19th November 1984.





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RINGWOOD TECHNICAL SCHOOL

INSTRUCTIONS FOR PARENTS AND STUDENTS

Please retain this sheet for your own information.

1. Print your name and initials in the space provided on booklist.
2. Rule a line through the title and price of all items NOT required. Make sure you know which electives are to be studied.
3. Payment is not requested until parcel is collected, unless you prefer to pay in advance.

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RETURN YOUR BOOKLIST TO RINGWOOD TECHNICAL SCHOOL AS FOLLOWS:

Year 7 in 1985	On ORIENTATION DAY, Tuesday 4th December, 1984.
Year 8 in 1985	By Thursday, 22nd November, 1984.
Year 9 in 1985	By Wednesday, 21st November, 1984.
Year 10 in 1985	By Tuesday, 20th November, 1984.
Year 11 in 1985	By Monday, 19th November, 1984

Your booklist will be returned to you with parcel of goods in due course.

COLLECTION OF PARCELS:

Pre-packed parcels will be available for collection at Ringwood Technical School on the following days:

THURSDAY, 24TH JANUARY, 1985	)	Between the hours of 9.00 a.m. -
TUESDAY, 29TH JANUARY, 1985	)	12 noon and 12.30 p.m. - 3.30 p.m.
THURSDAY, 31st JANUARY, 1985	)	

PLEASE NOTE THESE DATES ON YOUR CALENDAR.

PAYMENT may be in cash or by cheque payable to EASTERN SCHOOL SUPPLIES. Bankcard facility is not available.

ALL PARENTS/STUDENTS PLEASE NOTE:-

1. Contents of parcels must be checked against copy of booklist before leaving the selling area and any errors to be reported to staff there. Any claims for shortages made at a later time cannot be recognized. Queries about any of these matters should be directed to Eastern School Supplies staff at time of collecting goods or by phoning 544.1725, and not to the School.
2. The poly-propelyne binders and clipboard as detailed on the booklist incorporate the School Monogram and are manufactured from a heavyweight material. With normal usage they should last for the student's school lifetime and not require to be replaced from year to year.

Amount required in payment for goods etc. is \$.....

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**EASTERN SCHOOL SUPPLIES**30 MANTON RD., STH. OAKLEIGH 3167. PHONE - 544 1725  
TEXTBOOKS - STATIONERY - EDUCATIONAL REQUIREMENTSRINGWOOD TECHNICAL SCHOOLYEAR 11, 1985 BOOKLIST

STUDENT'S NAME \_\_\_\_\_

PRINT YOUR SURNAME AND INITIALS IN SPACE ABOVE

RULE A LINE through items and price of items NOT REQUIRED.

<u>GENERAL REQUISITES:</u>	1	Folder A.4. Poly Propylene 4 D ring 40mm. capacity (to be used for all subjects)	5.	95
	1	Five Tab Divider A.4.		60
	2	Ball Point Pens (Blue & Red) @ 30c. ea.		60
	1	Pencil H.B.		27
	1	Ruler (Plastic 40cm.)	1.	00
<u>ART A :</u>	1	Lay Out Pad - 254 x 381mm. (10" x 15") Bank Paper	2.	10
<u>TECHNICAL</u>	2	Ball Pental Pens (Black) @ 85c. ea.	1.	70
<u>ILLUSTRATION</u>	1	Set Square 45° (32cm.)	1.	35
<u>AND DESIGN .</u>	1	Paint Brush (Sabeline) Series 130 No. 1	1.	60
	1	Paint Brush (Bristle) Series 579 No. 8 Flat		78
	1	Paint Palette (12 well)	1.	70
	1	Eraser (Green Pencil Wedge)		55
	3	Pencils - 2.B. - 4.B. - 6.B. @ 27c. ea.		81
	1	Bottle Black Rotring Indian Ink 10ml. (No. 523)	2.	60
	1	Eraser Pencil Type (Razor 526.60)		70
	2	Sets of "Marie's" Poster Colours (12) @ \$3.90 ea.	7.	80
	1	Art Folio A.1. Tie Type	14.	30
<u>AUTOMOTIVE PRACTICES:</u>	1	Folder A.4. Poly Propylene 4 D ring 25mm. capacity	5.	25
	1	Reinforced Refill A.4. size lined	2.	00
<u>BOOKKEEPING:</u>	1	Australian Business Practice Workbook (Mitchell & Williams)	10.	15
	1	Bookkeeping Exercise Documents (V.C.T.A.)	2.	70
	1	Folder A.4. Poly Propylene 4 D ring 40mm. capacity	5.	95
	3	Reinforced Refills A.4. size, 2 Money Column (25 sheets) @ \$1.40 ea.	4.	20
	3	Reinforced Refills A.4. size, 3 Money Column (25 sheets) @ \$1.40 ea.	4.	20
<u>BUILDING PRACTICE:</u>	1	Exercise Book 48 page lined		67
<u>BUSINESS STUDIES:</u>	1	Bookkeeping Exercise Document (V.C.T.A.)	2.	70
<u>G.B.E./</u>	1	Reinforced Refill A.4. size lined	2.	00
<u>TRADE BUS:</u>				
<u>BUSINESS TYPING AND PERSONAL TYPING:</u>	1	Folder A.4. Poly Propylene 4 D ring 40mm. capacity	5.	95
	1	Five Tab Divider A.4.		60
	1	Eraser Pencil Type (Razor 526.60)		70
	1	Packet Typewriting Correction Paper Tipp-Ex		55
<u>ELECTRICAL AND ELECTRONIC PRACTICE 11</u>	1	Reinforced Refill, A.4. size lined	2.	00
	1	Circle Gauge Linex 71F	2.	75
	2	Pencils - 2.H. & F. @ 27c. ea.		54
	1	Eraser - White Plastic		32
	1	Circuit Board Drill No. 3 Steel Burr (Straight Round)		70
<u>ENGINEERING WORKSHOP PRACTICES:</u>	1	Exercise Book 48 page lined		67

AMOUNT CARRIED FORWARD



## STUDENT'S NAME

PRINT YOUR SURNAME AND INITIALS IN SPACE ABOVE.

## AMOUNT BROUGHT FORWARD

<u>ENGLISH:</u>	1	Wake in Fright (Cook)	3.	95
	1	The L Shaped Room (Banks)	5.	95
	1	Reinforced Refill A.4. size lined	2.	00
	1	Plastic Sheet Protector A.4.		35
<u>SOCIAL SCIENCE:</u>	1	Reinforced Refill A.4. size lined	2.	00
<u>FAMILY COOKERY AND FOOD</u>	1	Folder A.4. Poly Propylene 4 D ring 25mm. capacity	5.	25
<u>TRADES COOKERY:</u>	1	Reinforced Refill A.4. size lined	2.	00
	1	Manilla Folder (Yellow)		20
<u>GRAPHIC COMMUNICATION &amp; BUILDING</u>	1	Engineering Graphics 2 (Edn. Dept. publ.) - NOT required by Graphic Communication or Building Graphics students.	5.	70
<u>GRAPHICS &amp; ENGINEERING</u>	1	Drawing Folio A.2. size (Brown Kraft)		80
<u>GRAPHICS AND PRACTICE &amp; DRAWING:</u>	1	Eraser - Green Pencil Wedge		55
	1	Lettering Guide Card (Triangle Brand)		18
	* 1	Masterbow Compass (Fixed leg)	4.	60
	* 2	Set Squares 45° and 60° (26cm.) @ \$1.05 ea.	2.	10
	1	Mechanical Pencil .5mm. (Pacer or Uni U5-103C)	1.	20
	2	Tubes of Leads for Mechanical Pencil .5mm (2.H. & F.) @ \$1.10 ea.	2.	20
	* 1	T-Square (60cm.)	6.	85
	* For Homework and school use)			
<u>HOME ECONOMICS:</u>	1	Folder A.4. Poly Propylene 4 D ring 25mm capacity	5.	25
	1	Reinforced Refill A.4. size lined	2.	00
	1	Manilla Folder (Yellow)		20
<u>LAW RELATED STUDIES:</u>	1	Buying and Driving a Car Assignment Kit (V.C.T.A.) (Students taking 'Traffic Safety' also should buy only one kit)	5.	20
<u>MATHEMATICS: CORE MATHEMATICS.</u>	1	Double Clip Clipboard Foolscap Poly Propylene with inside pocket for Math-O-Matt storage (special make)	6.	30
	1	Spiral Bound Punched Foolscap Lecture Book	2.	85
	1	Math-O-Matt	3.	85
<u>MATHS B:</u>	1	Spiral Bound Punched Foolscap Lecture Book	2.	85
<u>MEDIA STUDIES:</u>	1	Sketch Book A.4. size (Spirax 534E or Flipback 2042)	1.	60
	1	Packet Coloured Pencils (12 assorted)	2.	00
	1	Eraser - White Plastic		32
<u>MOVEMENT STUDIES:</u>	Nil			
<u>PHYSICAL EDUCATION: HEALTH AND RECREATION:</u>	1	Reinforced Refill A.4. size lined	2.	00
<u>PLUMBING:</u>	1	Exercise Book 48 page lined		67
<u>STENOGRAPHY:</u>	1	Efficient Transcription Working Papers [Craig]	9.	20
	1	Pitman 2000 Student Dictionary (Australian)	9.	25
	2	Reporters Notebooks (Spirax 563 or Flipback 2016) @ \$1.00 ea.	2.	00
	6	Pencils H.B. @ 27c. ea.	1.	62
	1	Pencil Sharpener (Plastic)		22

AMOUNT CARRIED FORWARD



STUDENT'S NAME

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		<u>AMOUNT BROUGHT FORWARD</u>	
<u>SCIENCE:</u>	Nil		
<u>PHYSICS:</u>	1 Reinforced Refill A.4. size lined		2. 00
	1 Exercise Book A.4. Science 64 page stapled (Lined and Graph)		2. 05
<u>CHEMISTRY:</u>	1 Reinforced Refill A.4. size lined		2. 00
<u>TECH. SCIENCE:</u>	1 Reinforced Refill A.4. size lined		2. 00
<u>GENERAL SCIENCE:</u>	1 Reinforced Refill A.4. size lined		2. 00
<u>BIOLOGY:</u>	1 Reinforced Refill A.4. size lined		2. 00
<u>TEXTILE CRAFT:</u>	1 Sketch Pad (Spirax 579 or Flipback 2064)		2. 45
<u>TEXTILE</u>	1 Tin Pins - Red Pack		1. 60
<u>CLOTHING:</u>	1 Packet Needles - Crewell Size 5 - 9		55
	1 Packet of 5 Machine Needles No. 80		1. 20
	1 Tape Measure - Metric Fibreglass		1. 00
	2 Bobbins (Husqvarna) @ 45c. ea.		90
	1 White Mercerised Cotton No. 50		1. 75
	1 Pencil H.B.		27
	1 Packet Tailors Chalk - (4 Colours)		1. 20
<u>TRAFFIC SAFETY EDUCATION:</u>	1 Buying and Driving a Car Assignment Kit (V.C.T.A.) (Students taking "Law Related Studies" also should buy only one kit.)		5. 20
	1 Reinforced Refill A.4. size lined		2. 00
<u>PRACTICAL SUBJECTS:</u>	1 Safety Beret		30
	1 Apron - To be purchased at School office.		-
TOTAL			

If paying by cheque, please make payable to EASTERN SCHOOL SUPPLIES.

Prices quoted remain firm until 28.2.85.