

RINGWOOD TECHNICAL SCHOOL STUDENTS' REPRESENTATIVE COUNCIL

CONSTITUTION AND RULES

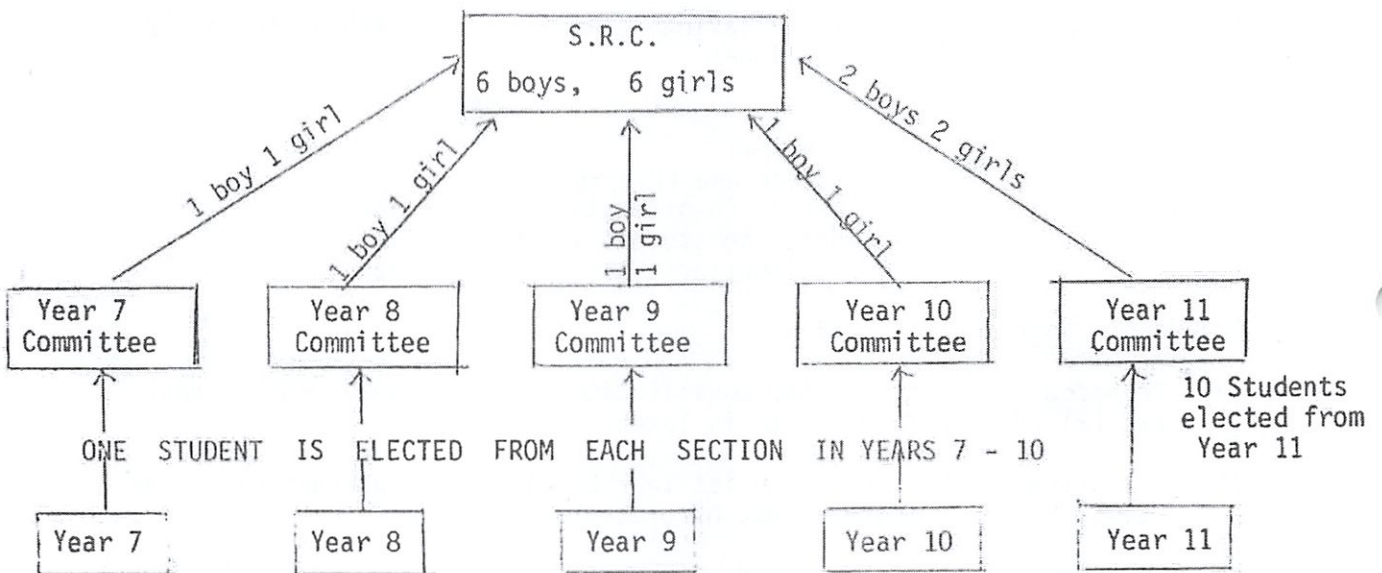
CONSTITUTION

1. Objects of the S.R.C. are:-

- (a) to be a body, representative of the students, which can be consulted on educational matters, such as the curriculum and educational policy of the school.
- (b) to be a forum in which the students will generate their own ideas for presentation to the Curriculum Board or to the Administration.
- (c) to organize social and extra-curricular functions for the benefit and enjoyment of the students.
- (d) to involve students in supporting various community welfare projects.

2. The S.R.C.

In this constitution the Ringwood Technical School Students' Representative Council is referred to as "The S.R.C." and shall consist of six (6) boys and six (6) girls, as shown in the diagram:



3. The S.R.C. Executive shall

- (a) consist of the Executive of the Year 11 Committee (i.e. President, Vice-President, Secretary, Treasurer).
- (b) in conjunction with one of the Year Level Co-ordinators, where appropriate communicate matters arising from S.R.C. meetings directly to the Principal.

3. (c) where appropriate, pass on requests, information etc. from the Principal to the S.R.C.
- (d) where appropriate, communicate matters of interest to a General Assembly of the school.

4. Elections

The S.R.C. and its Year Level Committees shall be elected annually, and in February as far as is practicable.

5. Vacancies

In the event of a vacancy occurring in the S.R.C. (including the Executive), the appropriate Year Level Committee shall elect one of their number to fill the vacancy. If this is not possible, the appropriate Year Level Co-ordinator shall appoint someone to the position, at his/her discretion.

6. Property

All property belonging to the S.R.C. and its committees shall remain in the care and control of Ringwood Technical School.

7. Monies

- (a) The Treasurer shall be responsible, under the supervision of the Year 11 Co-ordinator, for all funds raised by the S.R.C. or its Year Level Committees.
- (b) The S.R.C. shall operate a savings cheque account with a bank of its choice. Signatories shall be:

Principal  
Student and Principal  
OR Year 11 Co-ordinator and Principal  
where the student is the S.R.C.  
President or the S.R.C. Treasurer

8. Amendments to the Constitution

- (a) Proposed amendments to the Constitution must be advertised at least two (2) weeks before a vote is taken.
- (b) A meeting of the S.R.C. and its Year Level Committees must be called, at which 75% of members must be present.
- (c) An amendment shall be passed with an affirmative vote of 60% (or more) of those present.

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RULES

1. Meetings

- (a) The S.R.C. shall meet fortnightly, or more frequently if necessary.
- (b) A quorum for each meeting shall be eight (8) members.
- (c) The President shall have an ordinary vote, and a casting vote when voting is tied.
- (d) The President shall not originate a motion from the chair.
- (e) The President shall sign the minutes of all meetings.
- (f) The Secretary shall be responsible for the recording of the minutes of all meetings, and in conjunction with the Year 11 Co-ordinator, for the distribution/display of minutes and correspondence.
- (g) In the event of absence from school of any member of the S.R.C. a substitute from the appropriate Year Level Committee may attend an S.R.C. meeting with full voting rights.
- (h) If a member misses three (3) consecutive meetings without reasonable excuse (as determined by the S.R.C.) the position of that member will be deemed vacant.

2. Year Level Committees (Year 7 to 10)

- (i) Each Year Level Committee shall:
  - (a) consist of one representative elected from each section, under the guidance of the Section Leader.
  - (b) under the guidance of the Year Level Co-ordinator, elect by simple ballot from their members one (1) boy and one (1) girl, to be their representatives on the S.R.C.
  - (c) be convened by the Year Level Co-ordinator.
  - (d) meet three (3) times in each school term, or more frequently if necessary.
  - (e) require a quorum of 60% of its members.
  - (f) act as a sub-committee of the S.R.C.
  - (g) pass recommendations etc. to the S.R.C. through its two representatives.
  - (h) receive information etc. from the S.R.C. through its two representatives.
  - (i) pass all monies to the S.R.C. Treasurer and keep such records as are required by the Treasurer.

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2. (ii) In the event of a vacancy occurring in the Year Level Committee, the Year Level Co-ordinator will arrange for the appropriate Section Leader to hold an election to fill the vacancy.

3. Year 11 Committee

(i) The Year 11 Committee shall:-

- (a) consist of ten (10) students, nominated by Year 11 students and elected by them with a preferential weighted vote, as detailed in 3 (v).
- (b) elect, under the guidance of the Year 11 Co-ordinator, an Executive comprising a President, Vice-President, Secretary and Treasurer. The Executive must consist of two (2) boys and two (2) girls.
- (c) be convened by the Year 11 Co-ordinator OR one of the Year 11 Section Leaders OR one of the Year 11 Executive in conjunction with one of the preceding.
- (d) meet when necessary, but at least three (3) times in each school term.
- (e) require a quorum of six (6).
- (f) act as a sub-committee of the S.R.C.
- (g) pass recommendations etc. to the S.R.C. through its Executive.
- (h) receive information etc. from the S.R.C. through its Executive.
- (i) be responsible for the Year 11 Common Room. This includes determination of its rules of operation, and maintenance of a roster of members to be on duty in the Common Room whenever it is open.

(ii) Each member shall have one vote. In the event of a tied vote the President shall have the casting vote.

(iii) At the discretion of the Executive, if a member has missed three (3) consecutive meetings without reasonable excuse, the position of that member shall be declared vacant.

(iv) The Year 11 Committee shall have the power to fill any vacancies occurring in the Committee. (See Clause 5 of Constitution for Executive vacancies).

(v) Election Procedure for Year 11 Committee

- (a) Nominees shall be listed in alphabetical order on a ballot paper.
- (b) Voting shall be secret.
- (c) Voters shall indicate their preferences by placing the numbers 1 to 5 against the candidates of their choice.
- (d) A score for each candidate shall be determined by weighting of preferences:-

- 5 points for each first preference
- 4 points for each second preference
- 3 points for each third preference
- 2 points for each fourth preference
- 1 point for each fifth preference

3. Year 11 Committee cont/...

- (e) Scores shall then be arranged in order from highest to lowest.
- (f) The first two (2) girls and the first two (2) boys in this list shall be declared elected.
- (g) The candidates with the remaining six (6) highest scores shall then be declared elected.
- (h) In the event of a tied score, the candidate with the greater number of first preferences shall be elected. If first preferences are tied, second preferences will be considered, and so on.
- (i) Returning Officer for the election of the Year 11 Committee shall be the Year 11 Co-ordinator.

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