

A. D. ALEXANDER

HALL COMMITTEE OF
MANAGEMENT

* COMMITTEE MEMBERS - 1986-90.

* BROCHURES.

School History File
Box N-291

Mr. R. Bradbury,
43 Warrandyte Rd.,
870-4032.

A. D. ALEXANDER HALL - COMMITTEE OF MANAGEMENT.

R.C.C. 870-4311.

Mr. B. May (Chairman)	Principal	Southwood P.S.	870-4106
Mr. G. Smart	South Ward	16 Adrian Crt., H'mont	870-4351 606-6131
Mrs. Joan Mayoh	H'mont Y.C.	7 Kitson St., R'wood	870-9425
Mr. John Caffyn	R.C.C.	14 Bellbird Crt. H'mont	870-5846
Mr. Graham Hayden	R.C.C.	P.O.B. 156, R.C.C.	870-4311
Mr. Jim Freebairn	School Counc.	50 Maidstone St.	870-7854 553-0199
Mr. Clive Goddard	" "	2 Marlborough St., H'mont.	879-3776
Mrs. Joan Haggart	H.Y.C.	4 Bayley Close, H'mont	729-3984
Mr. Robert Halley		8 Carruthers Crt., R'wood.	(10 copies)

Remedial Education Centre,
64 Canterbury Rd.,
Blackburn Sth. 3130.
877-6585.

Kay Coulter
(Vision Impaired)

Frankie McKeown 702-4711

SCHOOL COUNCIL.

Kimberley R.10	Mr. J. Freebairn (Chair)	50 Maidstone St.
Chris. R.10	Mr. S. Cato (Secretary)	8 Gordon Crt.
Patricia R. 2	Mr. A. North	7 Walmer St.
Michael R. 8	Mr. C. Goddard (Treasurer)	2 Marlborough Rd.
Rebecca R. 4	Mr. S. Danne	11 Yarang Crt.
Michelle R.10	Mr. F. Martello	11 Stanhope Crt.

PARENTS' CLUB REPS.

Lavinia R. 8	Mrs. P. Spencer	6 Adrian Crt.
Kate R. 8	Mr. J. Barnden	26 Joel Crt.

TEACHER REPS.

Mr. B. May	Mr. A. Harris	Mr. J. Sansom
Mr. K. Tennant	Mrs. J. Mitchell	

SCHOOL COUNCIL COMMITTEES - 1988.

FINANCE: Jim Freebairn (C), Clive Goddard, Barry May.

EQUIPMENT: Alan Harris (C), Stuart Cato, Kelvin Tennant, Jay Sansom.

WAYS & MEANS: Pam Spencer (C), Steve Danne, Alan North, Judy Mitchell

CANTEEN: Alan North (C), + co-opted parent.

GROUNDS & BLDGS. J. Barnden (C), Barry May, Fred Martello

EDUC./CURRIC. Kelvin Tennant (C), Barry May, Judy Mitchell, Steve Danne.

HALL C'TEE. Barry May, Jim Freebairn, Clive Goddard.

INTEGRATION COMMITTEE: Mr. B. May (Chair.)
Miss M. Russ

Mrs. P. Spencer
Mrs. W. Van de Voorde.

SAFETY HOUSE: Mr. F. Martello (Pres.)
Mrs. A. Oxley (Sec.)

PARENTS CLUB: Mrs. J. McCutcheon (Pres.)
Mrs. D. Danne (V.Pres.)
Mrs. C. Hibberd (Sec.)
Mrs. J. Hobday (Min.Sec.)
Mrs. S. Goddard (Treas.)

Committee: D. Iskra, R. Lovell, P. Spencer.

SCHOOL COUNCIL - 1987.

Kimberley	R. 10	Mr. J. Freebairn (Chair.)	50 Maidstone St.	(H) 870-7854 (B) 658-7555
Christopher	R. 10	Mr. S. Cato	8 Gordon Crt.	(H) 870-0526 (B)
Tricia	R. 2	Mrs. A. North	7 Walmer St.	(H) 870-1623
Kate	R. 2	Mr. J. Barnden	26 Joel Crt.	(H) 870-4092
Andrew	R. 10	Mr. G. Steele (Secretary)	1 Lee Crt.	(H) 870-3231 (B) 657-2138

PARENTS' CLUB REPRESENTATIVES:

Lavinia	R. 8	Mrs. P. Spencer (Pres.)	6 Adrian Crt.	(H) 870-9532
Bradley	R. 3	Mrs. F. McMahon ^{Hobbes} (Sec.)	3 Westmore Dr.	879-1679

TEACHER REPRESENTATIVES:

Mr. B. May
 Mr. J. Sansom
 Mr. K. Tennant (Treasurer)
~~Mr. B. Ogilvie~~
 Mrs. J. Mitchell

12+2

SAFETY HOUSE COMMITTEE:

Mr. F. Martello (President)
 Mrs. A. Oxley (Secretary) R. 2.

PARENTS' CLUB:

Mrs. P. Spencer (Pres.)
 Mrs. J. Hobday (V. Pres.)
 Mrs. F. McMahon (Secretary)
 Mrs. N. Holland (Treasurer)
 Mrs. L. Haysom (Minute Secretary)
 Mrs. J. Frederick (Newsletter Editor)

COMMITTEE MEMBERS:

Judith McCutcheon
 Debbie Danne
 Anne Barnden
 Debbie Iskra

SCHOOL COUNCIL - 1987.

Kimberley	R. 10	Mr. J. Freebairn (Chair)	50 Maidstone St. (H) 870-7854 (B) 658-7555
<i>Christyphen</i> Anthony	R. 9 10	<i>Mr S. Catu</i> Mrs. W. Bradly (Sec.)	<i>8 Garden Gate</i> 3 Christine Crt. 870-9589 <i>0526</i>
Tricia	R. 2	Mr. A. North	7 Walmer St. 870-1623
Kate	R. 2 8	Mr. J. Barnden	26 Joel Crt. 870-4092
Andrew	R. 10	Mr. G. Steele (<i>Sec</i>)	1 Lee Crt. (H) 870-3231 (B) 657-2138

=====

PARENTS' CLUB REPRESENTATIVES:

Lavinia	R. 4	Mrs. P. Spencer	6 Adrian Crt. (H) 870-9532
Bradley	R. 9 <i>10</i>	<i>C. Abbene</i> Mrs. F. McMahon	3 Westmore Dr. 879-1679

TEACHER REPRESENTATIVES:

Mr. B. May	Mr. B. Ogilvie
Mr. J. Sansom	Mrs. L. Browning <i>J. Mitchell</i>
Mr. K. Tennant <i>Treasurer</i>	

=====

INTEGRATION COMMITTEE:

SAFETY HOUSE COMMITTEE:

Mr. F. Martello	(President)
Mrs. A. Oxley	(Secretary) R.2

SCHOOL COUNCIL - 1986.

Thomas <i>Ken</i>	R.7 9	Mr. J. Freebairn (Chair)	50 Maidstone St. <i>6887555</i>	(H)870-7854 (B)658-7237
Anthony	R.2 8	Mrs. W. Bradly (Sec.) <i>doesn't work Fri.</i>	3 Christine Crt.	(H)870-9589
Michelle <i>FRIC</i>	R.7 <i>R3</i>	Mr. A. North	7 Walmer St.	(H)870-1623
Kate	R.3 4	Mr. J. Barnden	26 Joel Crt.	(H)870-4092 (B)
Kellie <i>Anders</i>	R.10 7	Mr. G. Steele	1 Lee Crt.	(H)870-3231 (B)657-2138

PARENTS' CLUB REPRESENTATIVES.

Lavinia	R.3 4	Mrs. P. Spencer	6 Adrian Crt.	(H)870-9532
Dean <i>Bradly</i>	R.10 <i>9</i>	Mrs. F. McMahon	3 Westmore Dr.	(H)879-1679

TEACHER REPRESENTATIVES.

Mr. B. May
Mr. B. Ogilvie
Mr.. J. Sansom
Mrs. L. Browning
Mr. K. Tennant

(16) incl. Ch. Off. File)

+1 Sed

INTEGRATION COMMITTEE.

Barry May (Chair) *R. Altman*
B. Ogilvie (S.A.R.T.)
• ~~Libby Browning~~ *WENDY BRADLY*
Pam. Spencer
Jan. Lake (Student Services) 62 Gardenia St., Blackburn. 3130
Betty Lee (S.E.U.) Ringwood P.S. *870-9200*
Sue Johnston (Speech Therapist)
R. Bell
W. Van de Voorde (Int. Aide)
Sue Robinson - Croydon T.C. P.O.B. 164, CROYDON. 3136.

1041

SAFETY HOUSE COMMITTEE:

Mr. F. Martello (President)
Mrs. A. Oxley (Secretary) *(Mail) R4*

SCHOOL COUNCIL - 1985.

THOMAS R. ~~9~~ 7 Mr. J. Freebairn (Chair.) 50 Maidstone (B) 659 1237
(H) 870-7854

ANDREW R. 10 Mr. R. Frederick 152 Wantirna (B) 874-8111
(H) 870-4033

Anthony
SARAH R. ~~10~~ 2 Mrs. W. Bradly 3 Christine (H) 870-9589
(Available Mon., before 11.00 Thurs., after 1.00 Fri.)

3 Mrs. Spencer 6 Adrian (H) 870-9532

~~NICOLE R. 10 Mrs. L. Williams 86 Maidstone (H) 870-0358~~
Mr. A. Wood (7)
J. Baenden 3

PARENTS' CLUB REPRESENTATIVES: Graham Steele (10)

KATE R. 3 Mr. G. Barnden 26 Joel Crt. (H) 870-4092

STEFFEN R. 7 Mr. P. Boots 19 Lorientie (H) 870-2628

TEACHER REPRESENTATIVE.

- Mr. B. May
- Mr. B. Ogilvie
- Mr. J. Sansom - Mrs. J. Mitchell
- Mr. R. Bell
- Mrs. L. Browning (13 Incl. file)

Integration Committee:

- Barry
- Bill
- Libby W.
- Libby B.
- P. Spencer
- J. Jenkins R. Bell
- Wendy
- R. Bretman

Sue Robinson - CT-C P.O.B 164
Croydon 3136

Betty Lee RW 86W.
Jan Lake Studied Sewrees.
62 Gardenera St
B'bus. 3130

COUNCIL MEMBERS - 1984.

Andrew R. 8 Mr. R. Frederick (Ch'man) 152 Wantirna Rd. (B) 874-8111
(H) 870-4033

Thomas James R. 9 Mr. J. Freebairn (Treas.) 50 Maidstone St. (B) 059-64-4696
(H) 870-7854

Sarah R. 10 Mrs. W. Bradly (Sec.) 3 Christine Crt. (H) 870-9589

~~Kean~~ R. 10 Mrs. P. Spencer 6 Adrian Crt. (H) 870-9532

Nicole R. 10 Mrs. E. Williams 86 Maidstone St. (H) 870-0358

*Wendy Mon. before 11.00 Thurs
after 1.00 Fri*

File 6

2 MOTHERS' CLUB REPS.

Glenn R. 8 Mrs. B. Chettle 13 Vale Street. (H) 879-1217

Elizabeth S. 9 Mrs. C. Jones 2 Vale Street. (H) 870-3977

*R 1
9
Godd Barden -
Barts*

File 9

5 TEACHERS:

- Mr. B. May
- Mr. W. Ogilvie
- Mr. J. Sansom
- Mr. R. Bell
- Mrs. L. Browning.

J. Archer

5

Integration C'tee

- B. May
- B. Ogilvie
- ~~P. Spencer~~
- L. Williams
- P. Spencer
- J. Jenkins
- L. Browning

14

12

Safety House

*Mr Batty
Mr Hall*

*Libby
Works*

M. ment 23

SCHOOL COUNCIL - 1985.

THOMAS	R. 9	Mr. J. Freebairn (Chair.)	50 Maidstone	(B) (H) 870-7854
ANDREW	R. 8	Mr. R. Frederick	152 Wantirna	(B) 874-8111 (H) 870-4033
SARAH	R.10	Mrs. W. Bradly	3 Christine	(H) 870-9589
		(Available Mon., before 11.00 Thurs., after 1.00 Fri.)		
		Mrs. Spencer	6 Adrian	(H) 870-9532
NICOLE	R.10	Mrs. L. Williams	86 Maidstone	(H) 870-0358

PARENTS' CLUB REPRESENTATIVES:

KATE	R. 1	Mr. G. Barnden	26 Joel Crt.	(H) 870-4092
STEFFEN	R. 9	Mr. P. Boots	19 Lorientne	(H) 870-2628

TEACHER REPRESENTATIVE.

Mr. B. May
 Mr. B. Ogilvie
 Mr. J. Sansom - Mrs. J. Mitchell
 Mr. R. Bell
 Mrs. L. Browning (13 Incl. file)

Integration Committee:

Barry
 Bill
 Libby W.
 Libby B.
 P. Spencer
 J. Jenkins
 Wendy

SCHOOL COUNCIL - 1988.

Kimberley	R.10	Mr. J. Freebairn (Chair)	50 Maidstone St.	(H) 870-7854 (B) 553-0199
Christopher	R.10	Mr. S. Cato <i>Secretary</i>	8 Gordon Crt.,	(H) 870-0526
Patricia	R. 2	Mr. A. North	7 Walmer St.	(H) 870-1623
Michael	R. 8	Mr. C. Goddard (<i>Co-opted</i>)	2 Marlborough Rd.	(H) 879-3776 (B) 353-3343
Rebecca	R. 4	Mr. S. Danne	11 Yarrang Ct.	(H) 879-3776
Michelle	R.10	Mr. F. Martello <i>(6)</i>	11 Stanhope Ct.	(H) 870-9523

PARENTS' CLUB REPRESENTATIVES.

Lavinia	R. 8	Mrs. P. Spencer	6 Adrian Ct.	(H) 870-9532
Kate	R. 8	Mr. J. Barnden <i>(2)</i>	26 Joel Ct.	(H) 870-4092

TEACHER REPRESENTATIVES.

Mr. B. May
Mr. A. Harris
Mr. J. Sansom
Mr. K. Tennant
Mrs. J. Mitchell

No. of Copies
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Handwritten notes:
15
16
Office File
Barnden file - Adams

SCHOOL COUNCIL COMMITTEES - 1988.

FINANCE: Jim Freebairn (C), Clive Goddard, Barry May

EQUIPMENT: Alan Harris (C), Stuart Cato, Kelvin Tennant, Jay Sansom

WAYS & MEANS: Pam Spencer (C), Steve Danne, Alan North, Judy Mitchell

CANTEEN: Alan North (C), + Co-opted parent.

GROUPS & BUILDINGS: J. Barnden (C), Barry May, Fred Martello

EDUCATION/ CURRICULUM: Kelvin Tennant (C), Barry May, Judy Mitchell, Steve Danne.

HALL COMMITTEE: Barry May, Jim Freebairn, Clive Goddard

INTEGRATION COMMITTEE.

Mr. B. May (Chair)	
Mrs. P. Spencer	No. of Copies
Miss M. Russ	(4 incl. Off. File)
Mrs. W. Van de Voorde	

SAFETY HOUSE COMMITTEE.

R.8 Mr. F. Martello (President)
Mrs. A. Oxley (Secretary)

PARENTS' CLUB.

President	-	Mrs. J. McCutcheon
V. President	-	Mrs. D. Danne
Secretary	-	Mrs. C. Hibberd
Minute Sec.	-	Mrs. J. Hobday
Treasurer	-	Mrs. S. Goddard
Committee	-	D. Iskra, R. Lovell, P. Spencer

MR. R. Bradbury,
43 Warrandyte Road,
870-4032

February, 1988.

R.C.C. 870-4311

A D. ALEXANDER COMMUNITY HALL - COMMITTEE OF MANAGEMENT.

NAME	REPRESENTING	ADDRESS	PHONE NO.
Mr. Barry May (Chairman)	Principal	Southwood Primary School	870-4106
Mr. Gerald Smart	South Ward	16 Adrian Crt. Heathmont	870-4351 606- 8 131
Mrs. Joan Mayoh	Heathmont Y.C.	7 Kitson St., Ringwood	870-9425
Mr. John Caffyn	R.C.C.	14 Bellbird Crt., Heathmont	870-5846
Mr. Graham Hayden	R.C.C.		870-4311
Mr. Jeff. Barnden	School Council	26 Joel Court, Heathmont.	870-4092
Mr. Jim. Freebairn	School Council	50 Maidstone St., Ringwood	870-7854 553-0199
Mrs. Joan Haggart	School Council	4 Bayley Close, Heathmont.	729-3984

Mr. R. Bradbury,
43 W'dyde Rd.,
870-4032

MAY, 1987.

A. D. ALEXANDER COMMUNITY HALL - COMMITTEE OF MANAGEMENT.

NAME	REPRESENTING	ADDRESS	PHONE NO.
Mr. Barry May (Chairman)	Principal	Southwood P.S.	870-4106
Mr. G. Smart	South Ward	16 Adrian Court, Heathmont	870-4351 606-6131
Mrs. J. Mayoh	H'mont Y.C.	7 Kitson St., Ringwood	870-9425
<i>J. Cabbyn - yes</i> Mr. J. Gaffyn	R.C.C.	14 Bellbird Crt., Heathmont.	870-5846
<i>Mr G Hayden</i> <i>reher</i>	School Council	26 Joel Court, Heathmont	870-4092
Mr. J. Freebairn	School Council	50 Maidstone St., Ringwood	870-7854 658-7555 <i>553-0199</i>
Mrs. J. Haggart (Secretary)	H'Mont Y.C.	4 Bayley Close, Heathmont.	729-3984

Mr. R. Bradbury,
43 Warrandyte Road,
870-4032

R.C.C. 870-4311

RCC
POB 156

A. D. Alexander Hall-Committee of Management.

1988

NAME	REPRESENTING	ADDRESS	PHONE NO.
Mr. Barry May (Chairman)	Principal	Southwood Primary School	870-4106
Mr. Gerald Smart	South Ward	16 Adrian Crt., Heathmont	870-4351 606-8131
<i>Robt. Halley</i>			
Mrs. Joan Mayoh	Heathmont Y.C.	7 Kitson St., Ringwood	870-9425
Mr. John Caffyn	R.C.C.	14 Bellbird Crt., H'mont.	870-5846
Mr. Graham Hayden	R.C.C.	<i>POB 156 - RCC</i>	870-4311
Mr. Jim. Freebairn	School Council	50 Maidstone St., R'wood.	870-7854 553-0199
Mr. Clive Goddard	School Council	2 Marlborough Rd., H'mont.	879-3776
Mrs. Joan Haggart	H.Y.C.	4 Bayley Close, H'mont.	729-3984

Frankie McKeown 8762-4711

*Kay Coulter
Visiting Teacher (Vision Impaired)*

9 + file

*Remedial Educ Centre
64 Canterbury Rd
Blackburn Tel 3130
877-6585*

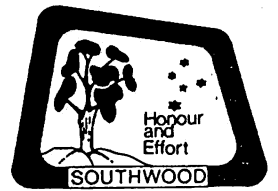
~~*Mr Robert Cannocks*~~

*Mr. Robert Halley
8 Cannocks Gt,
Ringwood*

SOUTHWOOD PRIMARY SCHOOL No. 4857

Maidstone Street.
Ringwood 3134
Telephone 870 4106

87/2/604



A. D. ALEXANDER HALL COMMITTEE OF MANAGEMENT.

CONDITIONS OF HIRE:

Thank you for enquiring about our Hall. There are certain conditions we wish to point out, to make the running of the Hall and your function successful.

1. HIRE CHARGES:

1.1 Long Term Bookings:

Special rates apply.

1.2 Casual Bookings:

Minimum time for hire is two hours-

Monday - Thursday - \$11.00 per hour.

Saturday and Sunday afternoons - \$11.00 per hour.

Friday and Saturday evenings - Flat rate - \$120.00

(8.00 p.m. - 1.00 a.m.) Access to Hall during the afternoon is permissible.

2. BOOKING PROCEDURES:

Deposit - \$30.00 confirming booking - one month in advance.

Balance of \$80.00 plus \$ 00.00 Bond, payable upon receipt of keys, on eve of booking.

Formal application seeking permission to obtain a Liquor Licence or Bingo Permit must be ratified by the Hall Committee of Management, prior to the event.

Liquor Licence or Bingo Permit must be viewed prior to obtaining keys.

Bookings taken through School Office - 870-4106.

Please ring for an appointment to view the Hall.

3. BOND:

\$200.00 - payable upon receipt of keys.

"Attachment I" must be completed.

4. KEYS:

Keys obtainable from school office prior to function, and to be returned on the next school day.

The Bond will be returned after inspection.

A fine of \$25.00 will be incurred if Hall is found unlocked.

5. CLEANING:

The Hall is to be left clean and tidy - remembering that the school children use it daily.

An industrial vacuum cleaner, mops, mop buckets, brooms and rubbish bins are available. Rubbish bins to be emptied into industrial bin (just beyond netball courts on north end of school building).

If additional cleaning is required, it may be charged against the bond.

6. INSURANCE:

PUBLIC RISK INSURANCE IS THE RESPONSIBILITY OF THE ORGANISERS OF FUNCTIONS HELD IN THE HALL. ALSO, ANY PRIVATE EQUIPMENT TAKEN INTO THE HALL SHOULD BE INSURED BY HIRER.

7. HEATING:

The two gas heating units are operated individually by thermostatically controlled switches located on hall stage.

Round timer knob is operated by turning in clockwise direction to desired time setting; then set thermostat slide switches to 20°, Reset after 2 hours if necessary.

WARNING: PLEASE NOTE - heaters MUST be switched off after use or a penalty of \$25.00 will be incurred.

8. KITCHEN AND FURNITURE:

Kitchen and seating facilities include:-

Boiling water unit
Stove
Refrigerator
130 Chairs
10 Trestles.

9. LIGHTS:

The power board is located in the Storage Room, first door on the right of foyer. Everything is clearly labelled. Please switch off all switches Nos. 1 - 10 before leaving.

10. ENTRY LIGHTING:

Two globes for down lights in verandah are stored for safe keeping. Please enquire about their use.

11. LIQUOR OR BINGO:

A Licence or Permit in accordance with the Act, must be obtained for Liquor or Bingo and such Licence or Permit must be available for viewing by the Hall Committee of Management prior to the function.

12. NOISE:

It is expected that cars will be cleared from the school grounds as soon as possible, prior to 1.15 a.m., in order to avoid disturbing local residents.

13. DECORATIONS:

You are welcome to decorate the Hall for your function.

P L E A S E NO STICKY TAPE.

We suggest using the wire hooks, strategically placed on the strawboard.

