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Warrandyte Lodge  
No. 772

*Under the Grand United Lodge of  
A.F. & A. Masons of Victoria*



BY-LAWS

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# Warrandyte Lodge

## No. 772

Of the Antient Fraternity of Free and  
Accepted Masons  
(Under the United Grand Lodge of Victoria)

PRESENTED TO

Bro. *Ronald E. Bruce*

on his *Initiation*

this *7<sup>th</sup>* day of *February* 1974

Master

*Henry W. Ames* Secretary  
*P.S.G.D.*

# Warrantdyte Lodge

NO. 772

Under the United Grand Lodge of Antient  
Free and Accepted Masons of Victoria

## REGULAR MEETINGS

held in the

MASONIC HALL, RINGWOOD

on the

First Thursday of each month

at 7.30 p.m.

INSTALLATIONS, OCTOBER

The Warrantdyte Lodge, No. 772, was Consecrated by the Pro. Grand Master, M. W. Bro. Dr. George Bankin Bearham, on the 9th September, 1955, in the Masonic Temple, Canterbury, the Ringwood Lodge, No. 382, being Sponsors.

The Foundation Members were:—

Wor. Bro. S. A. Brown,† P.M. 382.

„ „ H. W. Amos, P.M. 28.

„ „ M. L. Hendrie,† P.M.

„ „ J. L. Skerrett,† P.M. 382.

Bro. J. J. A. Beaton†	Bro. J. Morlett†
„ F. Birchall	„ F. C. Moller
„ H. E. Bournet	„ F. F. C. Moller
„ J. F. Benson*	„ F. Nankivell†
„ J. Crittenden*	„ W. Norman*
„ T. E. Cridge	„ F. H. Parker†
„ R. E. Decker*	„ R. Robinson*
„ R. L. H. Guest*	„ C. K. Russell*
„ J. W. Guglielmi*	„ C. A. Russell*
„ J. R. Harris*	„ A. F. Sell†
„ T. C. Hannan	„ J. O. Swift†
„ J. F. Kett*	„ A. C. Trezise*
„ W. Luff	„ R. L. Travers†
„ R. H. Magill	„ C. C. Telford†

†Deceased

\*Resigned

## FIRST OFFICERS

Wor. Bro. S. A. Brown	.....	W.M.
Wor. Bro. M. L. Hendrie	.....	Acting I.P.M.
Wor. Bro. H. W. Amos	.....	S.W.
Bro. H. E. Bourne	.....	J.W.
Bro. F. H. Parker	.....	Chaplain
Bro. R. L. Travers	.....	Treasurer
Bro. J. J. A. Beaton	.....	Secretary
Wor. Bro. J. L. Skerrett	.....	D.C.
Bro. F. C. Moller	.....	Almoner
Bro. F. Nankivell	.....	S.D.
Bro. J. Crittenden	.....	J.D.
Bro. R. Graff	.....	Organist
Bro. V. E. Squires	.....	Choirmaster
Bro. J. O. Swift	.....	I.G.
Bro. F. Birchall	.....	Steward
Bro. J. F. Benson	.....	"
Bro. J. R. Harris	.....	"
Bro. W. Luff	.....	"
Bro. R. H. Magill	.....	"
Bro. F. F. C. Moller	.....	"
Bro. A. F. Sell	.....	"
Bro. P. M. V. Martin	.....	Tyler

### Reception of Notices of Motion.

Propositions for Joining Members, Candidates for Initiation.

No fresh business other than that expressed in the Summons shall be entered upon after the hour of 10 p.m., except with the consent of the members of the Lodge present.

#### Discussion.

5. No member, except the mover of a motion, who may reply, shall be entitled to speak more than once on any question without express permission from the Master or Officer presiding.

Any Brother who is desirous of offering any suggestion or proposition must address himself to the Master, standing, and while so speaking he shall not be interrupted unless he makes use of unbecoming language or wanders from the subject under discussion.

#### Voting

All questions shall be decided by the majority on a show of hands except where a ballot is required by the Book of Constitutions or these By-laws, and in all cases of any equality of votes the Master or Officer presiding shall have a second or casting vote.

#### Ballots.

A vote on any question shall be taken by ballot if a majority of the members present by resolution so desire. There shall be no debate on the motion "That the vote be taken by ballot."

#### Retirement.

No Brother shall leave the Lodge without having previously asked and obtained the Master's permission.

Notice of Motion.

6. No question requiring notice of motion and notice of which has not been inserted in the summons shall be submitted to any meeting of the Lodge unless a two-thirds majority of the members present permit it.

Every notice of motion shall be given verbally in open Lodge and be delivered in writing to the Secretary to ensure correctness in the minutes, and shall be inserted in the Lodge summons, and the vote thereon shall be taken at the next regular meeting.

ACCOUNTS.

Accounts.

7. No debts shall be contracted without the consent of the Lodge, nor shall any account be paid unless by cheque signed as provided in By-law 24.

CANDIDATES.

Ballot.

8. Nomination of Candidates for Initiation and Joining Members shall be made in conformity with the Book of Constitutions. Candidates for Initiation shall deposit the sum of \$2.10 with proposal schedule, and shall receive credit for same as part of Initiation fee if admitted. Two black balls shall exclude.

It is desirable that both the proposer and the seconder should be in attendance at the meeting of the Lodge on the night of the ballot to speak on behalf of the candidate.

It is also desirable, in the absence of these Brethren, that a letter vouching for the fitness of the candidate should be sent and read in open Lodge, prior to the ballot being taken.

It is at the discretion of the Master to proceed with the ballot in the absence of sponsors or letters.

Rejections.

9. No Candidate for Initiation or Joining Member who has been rejected by the Lodge shall be again proposed until after a lapse of six months from the date of his rejection, and no Candidate who has been a second time rejected by the Lodge shall be again proposed until after a lapse of twelve months.

COMMITTEES.

Enquiry.

10. The Master shall appoint a Committee of Enquiry comprising amongst its members of at least two P.M's to enquire into the character and fitness if any candidate who has been proposed for initiation and shall forthwith report thereon in writing to the Master, who shall act in accordance therewith, and no ballot shall be taken until such written report has been received and the purport thereof, whether favourable or unfavourable, has been declared by the Presiding Officer in the Lodge and such candidate for initiation has attended in person a meeting of the Enquiry Committee and undergone suitable examination.

General Purposes.

11. The Master, Wardens, Treasurer, Almoner, 2 M.M's and P.M's shall be a Committee of General Purposes, five to form a quorum, to report on such matters as may be referred to it from time to time by the Lodge. There shall be at least two meetings per annum.

Installation.

12. The nature of the Installation Banquet and the expenses connected therewith shall be determined by a Committee consisting of the Master, the Past Masters and the Master-Elect. the Lodge.

13. The Master and Secretary shall be ex-officio members of all Committees.

**MEMBERS.**

**Country.** 14. Any Member residing a distance of twenty or more miles from the meeting place of the Lodge may be made a Country Member for such time as he may so reside. Country Members shall be entitled to all privileges of ordinary members.

Any Member who desires to be placed on the list of Country Members shall apply in writing to the Secretary, and shall state his place of residence. Such to be approved by Lodge.

**Special.** 15. Any Brother of the Lodge who has rendered important or valuable service to the Lodge or Craft may, at a regular meeting of the Lodge, be elected a special member, providing that he obtains at least a two-thirds majority of the votes of the members present, and provided that notice of such proposition has been given at the preceding regular meeting and inserted in the summons.

**Honorary.** 16. A Brother who has rendered important services to the Lodge or Craft and who is a subscribing member of some other Lodge may, at a regular meeting of the Lodge, be elected an Honorary Member, providing that he obtains at least a two-thirds majority of the votes of the members present, and provided that a notice of such proposition has been given at the preceding regular meeting and inserted in the summons. Honorary membership shall cease if the Brother cease to subscribe to another Lodge.

**Change of Address.** 17. Every member changing his place of abode shall give notice thereof to the Secretary.

**SUBSCRIPTIONS.**

**Dues.** 18. The dues of this Lodge shall be as follows:—

Initiation Fee	.....	\$40.00
Joining Fee	.....	10.00
Annual Subscription (payable quarterly in advance)—		
Ordinary Member	.....	30.00
(including Hall Mortgage Redemption Fund \$5.00 and G.L. Building Fund \$2.00 per By-law No. 19.)		
Country Member and Pensioner	.....	11.00
Special Member	.....	5.00

The financial year of the Lodge shall end on the last day of September in each year.

19. (Memorial Temple Building Fund). Notwithstanding anything contained in these By-laws in order to provide the Lodge with funds to enable it to make its contributions to Grand Lodge under the provisions of Rule 274c of the Book of Constitutions, for a period of twenty years from the 1st day of January 1956 each member shall pay to the Lodge a further and additional sum of \$2.00 per year at the same time and on the same condition as he pays the annual subscription referred to in By-law No. 18.

PROVIDED THAT in the event of any member being a subscribing member of any other Lodge which appears prior to this Lodge on the register of the United Grand Lodge of Victoria, then during the period of his membership of such Lodge and upon proof to the Secretary of his Lodge of his payment of all dues to such Lodge he shall not be required to pay to this Lodge the said annual sum of \$2.00.

AND PROVIDED FURTHER that a member shall not be required to pay to the Lodge the said annual sum of \$2.00 if he shall on or before the 30th day of June, 1966, have paid to Grand Lodge the sum of \$20.00 in satisfaction of the monies due by the Lodge in respect of such member under the said rule 274c for the period 1st January, 1966 to the 31st December, 1975 and shall produce to the Secretary of the Lodge a Certificate of such payment given by or on behalf of the Grand Secretary.

**Arrears.**

20. Any Brother whose dues shall be twelve months in arrears may be struck off the Members' roll, in accordance with the Book of Constitutions, unless he become financial or give a satisfactory explanation within one month of receiving notice thereof from the Secretary. Such Brother shall not be permitted to take part in the proceedings of the Lodge until he again become financial. Any Brother whose dues shall be two years in arrears to the Lodge shall thereupon be ipso facto excluded.

**Resignation.**

21. Any Brother may resign from the Lodge at any time by notice in writing delivered to the Master or Secretary, and such resignation shall be recorded in the books of the Lodge. No clearance certificate shall be issued to any Brother until and unless he has paid all dues payable to the Lodge by him to the date of his resignation.

**Trustees.**

22. The real estate, now or at any future time, belonging to the Lodge shall be vested in five Trustees, to be elected by the Lodge provided that—

**Removal  
from Office.  
Vacancies.**

- (a) The Lodge may at any Regular Meeting remove a Trustee from his office.
- (b) The office of a Trustee shall become vacant if he shall resign, or shall be removed, or shall die, or be duly excluded from the Lodge, or cease to be a subscribing Member thereto. When the office of a Trustee becomes vacant it shall be filled at the next Regular Meeting of the Lodge, or as soon after as possible.

**Duties.**

- (c) The Trustees shall at all times hold, use, deal with and dispose of the said real estate, and the rents and profits thereof, and the proceeds thereof if sold, and any sums to be raised on mortgage thereof, for such purposes and in such manner as the Lodge, if in existence, shall from time to time by resolution direct, or, if the Lodge shall not be in existence, as the Board of General Purposes of the Grand Lodge shall from time to time by resolution direct.

**Investments.**

- (d) The Lodge may direct that any of the Lodge funds shall be paid to the Trustees for investment on behalf of the Lodge, and direct that any such funds shall be withdrawn from investment and paid to the Treasurer of the Lodge. The funds so paid to the Trustees shall be invested in such manner as the Lodge shall from time to time direct, or, in default of direction, then in any manner allowed by law to Trustees for investment of trust funds.

Records.

- (e) The Trustees shall keep detailed accounts of all their transactions relating to the funds under their control, and shall submit them, together with the securities, to the Master and Auditors or any duly appointed person or persons for audit and inspection when required, and shall present at the Regular Meeting in August of each year a report of all business transacted during the past year.

Resolutions.

- (f) Any resolution of the Lodge appointing or removing a Trustee, or directing a mortgage, sale or other dealing of the said real estate, must be carried by the votes of two-thirds of the members present and voting at the meeting. Notice of intention to move any resolution, as mentioned in this by-law, shall be given at the preceding regular meeting of the Lodge, and seven days' notice of any meeting for any object mentioned in this by-law, and of the purpose thereof, shall be sent to all subscribing members at their addresses last known by the Secretary of the Lodge.

#### OFFICERS.

Election.

23. The election of Master, Treasurer, Tyler, Hall Director, Two Auditors and Two M.M.'s for Committee of Gen. P., shall take place annually at the regular meeting in September. The election of Master shall be conducted by ballot in the following manner: Each member of the Lodge shall immediately prior to the ballot receive a list of members eligible, and in the square opposite the name of the member whom he wishes to elect he shall place a cross. The papers shall be

Committee is empowered to investigate all applications or recommendations for relief that may be brought under its notice either by the Lodge or by individual Brethren, and to disburse forthwith any sum not exceeding \$20.00 in each case; if a sum in excess of this amount is deemed necessary for the proper relief of any particular case the Committee shall report the matter to the Lodge at the first available regular meeting, and the Brethren present at that meeting may by a majority vote authorise the Committee to expend such further sum or sums as it thinks fit for the additional relief of the case.

Urgent Appeals.

(b) The Master shall have the power to distribute from the fund a sum not exceeding \$5.00 without the sanction of the Committee, and shall report the same at its next meeting.

Records.

(c) Proper records shall be kept of the proceedings at the meeting of the Committee and a report thereof made at the next regular meeting of the Lodge and duly entered in the minutes; such report shall not be required to furnish the name of the Brethren to whom relief has been given.

Quorum.

(d) The Committee shall meet at call, five to form a quorum.

Appeals.

(e) All appeals to the Lodge from Hospitals, Charitable Institutions, etc., for donations shall also be referred to the Committee of General Purposes,



or such further sums as the Lodge may sanction on the Committee's recommendation, provided that such donations shall be paid out of the general funds of the Lodge. A report of all such donations made by the Committee shall be made to the Lodge at its next regular meeting.

#### BY-LAWS.

Infringement.

30. Any infringement of a By-law or departure from the principles of the Craft shall be visited upon the offending Brother in such a manner as may be permitted by the Book of Constitutions.

Matters not Provided For.

31. Matters not provided for by these By-laws shall be decided in accordance with the Book of Constitutions by a majority of the members at a meeting of the Lodge.

32. Notwithstanding anything contained in these By-laws, the Lodge is prohibited from making any distribution, whether in money, property or otherwise howsoever, of any assets belonging to the Lodge, to its members. Provided, however, that this By-law shall not prevent payment in good faith of remuneration to any officers or servants of the Lodge or of benevolent payments for which provision is made in the By-laws.

Amendment.

33. No new By-law and no suspension, alteration or repeal of any existing By-law shall be made except at a regular meeting of the Lodge in pursuance of notice given in writing at a previous regular meeting.

It shall be inserted in the summons for the meeting at which it is to be considered and agreed to by a two-thirds majority of the members present and voting, and shall be subject to confirmation by the Grand Master.

Approval.

The foregoing By-Laws with amendments to the 1/11/1973 have been adopted in open Lodge.

J. T. HOULT,  
W. Master.

HENRY W. AMOS, P.J.G.D.  
Secretary.

Approved.

The Most Wor. Bro. His Honour Judge HARRIS,  
Grand Master.

GARNET W. JACKSON, P.D.G.M.  
Grand Secretary.

Masonic Centre of Victoria,  
East Melbourne.

19th December, 1973

## PAST MASTERS OF THE LODGE



S. A. BROWN (Foundation Master) ....	1955	dec.
H. W. AMOS, P.J.G.D. ....	1956	
H. E. BOURNE ....	1957	dec.
F. NANKIVELL ....	1958	dec.
J. J. A. BEATON (Foundation Secretary)	1959	dec.
J. O. SWIFT ....	1960	dec.
F. BIRCHALL, P.G.Swd.B. ....	1961	
R. H. MAGILL ....	1962	res.
W. C. LUFF, P.G.Swd.B. ....	1963	
T. E. CRIDGE ....	1964	
F. J. C. ROGERS ....	1965	res.
J. N. GRIFFIN ....	1966	
L. C. RADFORD ....	1967	
M. S. LEWIS ....	1968	
A. M. GRIFFIN ....	1969	
A. R. FORREST ....	1970	
J. A. EDWARDS ....	1971	
K. N. BEALE ....	1972	
J. T. HOULT ....	1973	