

# Ringwood Mark Lodge

No. 135



*On the Register of The United Grand Lodge  
of Mark Master Masons of Victoria.*

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BY-LAWS

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RINGWOOD MARK LODGE, No. 135

Presented to

.....  
*BRO.*.....

on his.....

The Ringwood Mark Lodge

this.....

day of.....

19.....

.....  
Master

.....  
Secretary

Ringwood Mark Lodge, No. 135

*Consecrated 21st July, 1952*

*by*

*M. WOR. BRO. J. C. FARRIN WEBB,*

*Grand Master*

*in the*

*Lilydale Masonic Hall*

Ringwood Mark Lodge

No. 135

On the Register of The United Grand Lodge of  
Mark Master Masons of Victoria

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REGULAR MEETINGS

Held in the

MASONIC HALL, RINGWOOD,

On The

THIRD MONDAY ODD MONTHS

At 7.30 p.m.

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INSTALLATION: MARCH

Worshipful Master:  
V. WOR. BRO.  
ARTHUR JAMES BROMWICH AIRD, G. Reg.

FOUNDATION OFFICERS:

1952

Senior Warden .. Wor. Bro. F. B. BENNETT  
Junior Warden .. . . . Bro. C. O. CARLSSON  
Master Overseer .. . . . Bro. E. H. L. COLHOUN  
Senior Overseer .. . . . Bro. J. F. CORR  
Junior Overseer .. . . . Bro. H. W. BRAGGE  
Chaplain .. . . . . Bro. A. L. SHATTELL  
Treasurer .. . . . . Bro. C. W. WADEMAN  
Secretary .. . . . . Bro. C. E. SLEEMAN  
Reg. of Marks .. . . . . Bro. C. C. TELFORD  
Conductor .. . . . . Wor. Bro. R. C. STONEY  
Senior Deacon .. . . . . Bro. A. ROTHNIE  
Junior Deacon .. . . . . Bro. O. WHITE  
Organist .. . . . . Bro. J. S. WHIFFIN  
Inner Guard .. . . . . Bro. H. E. PARKER  
Steward .. . . . . Bro. R. F. HERZOG  
" .. . . . . Bro. W. H. ERIKSSON  
" .. . . . . Bro. D. F. HUNTER  
" .. . . . . Bro. A. M. KOFOED  
" .. . . . . Bro. R. W. MAHONEY  
" .. . . . . Bro. G. F. WRIGHT  
" .. . . . . Bro. W. S. WRIGHT  
Tyler .. . . . . Bro. P. M. MARTIN

FOUNDATION MEMBERS NOT IN OFFICE

Bro. E. C. ANDERSON  
Bro. A. J. ROBERTS  
Bro. F. BERRY  
Bro. A. W. FORD

BY-LAWS

of the

RINGWOOD MARK  
LODGE

No. 135

Meetings

1. The Lodge shall meet at Masonic Hall, Pratt St., Ringwood. The regular meetings shall be held on the third Monday of odd months. Emergency meetings may be called by order of the Master whenever he may think fit, provided no emergency meeting shall be held on the date of a regular stated meeting. The time for commencement of all meetings shall be 7.30 p.m., unless the Master shall otherwise order

Notice of Meetings

2. Seven days notice of every meeting shall be given by summons sent in sealed envelopes to the Grand Secretary and the last recorded address of every Member.

Transaction of Business:

3. The order of business at every meeting shall be determined by the Master. No

business shall be transacted at any emergency meeting except that stated in the summons for such meeting.

#### **Election, Appointment, Installation and Investiture of Officers.**

4. The Master, Treasurer, Auditors and Tyler shall be elected annually at the regular meeting in January and the Officers shall be appointed by the Master upon his Installation. The Master shall be Installed, and the Officers invested at the next regular meeting. The Secretary shall forward to the Grand Secretary the full names of the Master Elect within seven days after the election.

#### **Mode of Election**

5. The election of the Master and Treasurer shall be by ballot. If only one Brother be nominated for the Office of Treasurer, the Master shall declare such Brother duly elected without ballot. The Tyler shall be elected by show of hands.

#### **Moneys**

6. All moneys of the Lodge shall be paid into the bank to be determined by the Lodge, to the credit of the Lodge. All cheques on the Lodge Account shall be signed by any two of the following: Master, Treasurer, Secretary.

#### **Tyler's Remuneration**

7. The Tyler shall receive such remuneration as the Lodge may from time to time determine.

#### **Fees and Dues**

8. The Advancement Fee shall be £3 3 0  
The Joining Fee shall be . £1 1 0  
The Annual Dues, payable in Advance, shall be . . . £2 2 0

The Secretary shall collect the Advancement Fee and annual dues for the year from each Candidate prior to his being admitted into the Lodge for advancement, and in the case of a Joining Member the Secretary shall collect the joining fee prior to the ballot being taken.

#### **Honorary and Special Members**

9. Any Member of the Lodge may be elected a Special or Honorary Member, in accordance with the provisions contained in the Book of Constitutions of the United Grand Lodge of A.F. & A. Masons of Victoria in like circumstances. The Lodge shall decide what annual fee (if any) shall be payable by such Special Member and notice of such election shall be given on the summons for the meeting at which such election is to take place. Provided that no Honorary or Special Member shall be elected if the Lodge is owing any current account, which, for the time being, it is unable to pay.

### Secretary

10. The Secretary shall be exempt from all dues, but shall be entitled to all the rights and privileges of a full subscribing Member.

### Honoraria

11. Honoraria paid to any Officer or Officers of the Lodge in any one year in which the net credit balance of the Lodge shall be less than £50 after paying the proposed honorarium or honoraria, shall not exceed in the aggregate 5 per cent. of the total amount of the annual subscriptions received by the Lodge during the year. No honorarium shall be voted, or paid out of Lodge funds if the Lodge is owing any current account, which, for the time being it is unable to pay.

### Members in Arrear

12. Any Member whose dues shall be twelve months in arrear shall be notified by the Secretary that unless payment be made within two months from the date of such notice, he will be liable to exclusion from the Lodge, and if payment be not made in pursuance of such notice, the Member may be excluded at any subsequent meeting in accordance with the procedure laid down in Rule 149 of the Book of Constitutions. No Member whose dues are more than twelve months in arrear shall be permitted to vote or take part in the proceedings, nor shall he be eligible for, or hold any Office in the Lodge.

### Advancement or Affiliation

13. No Brother shall be eligible for advancement unless he is a Master Mason and a subscribing Member of a Craft Lodge. The full names of every Candidate for advancement shall be stated on the summons as well as his occupation and address, the name and number of the Craft Lodge or Lodges to which he belongs and the names of his Proposer and Seconder. No Brother shall be eligible for affiliation unless he is a subscribing Member of a Craft Lodge, and give proof of being financial in the Mark Lodge of which he is a Member or unless he produces his Clearance Certificate from a Mark Lodge, and also his Grand Mark Lodge Certificate. His joining fee must be paid prior to the ballot being taken. The full names of every affiliating Brother shall be stated on the summons as well as his occupation and address, name and number of his Craft Lodge, the name and number of his Mark Lodge, and the names of his Proposer and Seconder.

### Ballot

14. Unless on the ballot for any Candidate for advancement or affiliation two black balls or more appear, the Candidate shall be declared elected, and shall, if a Candidate for advancement become (upon being advanced) a Member of the Lodge, or if he be an affiliating Brother he shall become a Member immediately upon being accepted

on the ballot. If any Candidate elected for advancement shall not attend within six (6) months after notification to attend and be advanced his election shall be void.

#### Rejected Candidates

15. A Candidate for advancement of affiliation, who may be rejected at the ballot shall not be again proposed until after the lapse of six months from the date of such rejection. In all cases where the ballot proves not clear, the Grand Secretary must be notified immediately.

#### Resignation of Members

16. Any Brother may resign his membership by written notice to the Master of the Lodge or the Secretary and such resignation shall be recorded in the minutes, and the Brother shall be furnished with a Clearance Certificate providing his dues are paid and no charge pending against him. If the resigning Brother has not paid the dues prescribed in By-law No. 8 his resignation shall be recorded forthwith and no dues can be charged against him after the date of such resignation, but the Lodge may proceed against him under By-law No. 12 to obtain payment of dues up to the date of resignation.

If any Member of the Lodge shall cease to be a subscribing Member of a Craft Lodge and shall not within twelve months from the date of such cessation again become a sub-

scribing Member of a Craft Lodge, his membership of this Lodge shall, at the expiration of such period of twelve months, also cease.

#### Auditors

17. The financial year of the Lodge shall end on the 31st day of January in each year. The accounts shall be audited annually by three Members of the Lodge, two of whom shall be elected at the regular meeting in January and one appointed by the Master at such meeting. The Auditors shall present a printed or otherwise duplicated report of the state of finance at the regular meeting in May and the Secretary shall forward to the Grand Secretary and to every Member of the Lodge a copy of such Statement of Affairs.

#### Alteration of By-Laws

18. The Lodge may at any regular meeting or at a meeting specially called for the purpose, by a majority of two thirds of the Members present and voting, alter, add to, or repeal all or any of its By-laws or any part thereof, provided that due notice shall have been given at the regular meeting in open Lodge at least one month prior to the consideration of such proposed alteration, ad-

dition, or repeal, and provided particulars thereof shall have been given in the summons convening such meeting. Provided further, that no alteration, addition, or REPRINT of By-laws will be valid until submitted to the Grand Secretary for the approval of the M.W. Grand Master.

These By-laws are approved.—

J. C. FARRIN WEBB,  
Grand Master.

E. W. KELSON,  
Grand Secretary.

Melbourne, 12th day of September, 1952.

The foregoing By-laws were adopted at a meeting of the Lodge held on the 15th day of September, 1952.

ARTHUR J. B. AIRD,  
Master.

C. E. SLEEMAN,  
Secretary.