

Prior to Celebrations:

Organisation of a time capsule - what to be included?

Mural on wall under flagpole - assistance will be given by Nancy Webb.

Bricks to be decorated by children & families, fired and laid prior to the actual celebrations. Where are they to be laid? Suggestion - from small gate (in car park - not in use) to front of school.

Sign to be placed at the front of school. (Sheila Thorpe may be able to arrange).

Publicity to be commenced as soon as possible.

Celebration Plan: Thursday 24th August, 1989.

COLONIAL SCHOOL - 6 half day lessons.

Cost to be covered by an. athon early in Term 2.

Classes taken by qualified teachers.

All equipment will be brought to school by the teachers.

Friday 25th August, 1989.

CENTENARY PICNIC - Family day.

Activities to be arranged by staff.

Saturday 26th August, 1989.

OPEN DAY - from 2.00 - 5.00 p.m.

2.00 School open for inspection

3.00 Official opening

3.30 Dancing display by children

4.00 Afternoon tea

CENTENARY DINNER - from 7.00p.m.

Spit-roast, sit down function to be held on the basket-ball court in a marquee. Cost app. \$12.00.

Souvenirs: 2 styles of glasses - port & sherry.
Embossed with picture of this school, the name and centenary dates.

Spoons - with school emblem attached.
Base of emblem to be extended to include centenary dates.

Souvenir booklet - app. cost \$6-00.
A copy of booklet to be given to each family.
Cost should be covered by the sale of the remaining booklets.

Cloth badge to be designed to include centenary
dates to be given to each child in school. Cost should be covered by athon.

Celebration Port - no cost yet available.

48AM

NOTES FROM CENTENARY MEETING - 11th March, 1989.

MATTERS ARISING:

PURCHASE OF SOUVENIRS:

Spoons - 300 to be ordered from Swann & Hudson.

Port - Additional price for labels to be sought.

Glasses - 12 dozen of each design to be ordered.

Booklet - One additional publisher to be contacted.
Photographer to be contacted re plates for booklet.

DINNER ARRANGEMENTS:

Spit Roast - Cheque for \$200 to be forwarded a.s.a.p. for deposit.

Marquee - Hine Catering - Marquee 80' x 40' to be confirmed. Lighting to be arranged nearer date.

Tickets - To be printed nearer the date.

CHILDREN'S ACTIVITIES:

Walk-a-thon - Arranged. Sponser forms sent out on the 10th April.

Working Bee - 15th April. Grade 3 & 6 parents are being contacted by Classroom Co-ordinators.

Colonial Picnic Day - referred to staff.

Children's Gift: Cloth badge 170 badges @ \$244-00.
To be ordered when design completed.

CORRESPONDENCE:

Letters written to Mayor and Councillors, Local Members of Parliament and Regional Manager of Ministry of Education.

2997

R' PS.

1889-1989.

centenary

Un sealed by m.

26.8. August

Donated by

870. 6047

Inscription on plaque.

Letter to be written - Mrs. B. ^{Paine}Payne, President of Ringwood Historical Research Group, & to Mrs. Pullen ex-President of the group, inviting them to be part of the official party.
 Letter to Ringwood Historical Research Group asking them to donate a plaque to be affixed to the original foundation stone.

Letter to Ringwood North Primary School about the use of tables & chairs.

OTHER ACTIVITIES:

Bricks - 26th or 27th April. Arrangement for delivery being made by Mr. Ron Leaney. Mrs. Nancy Webb will assist. Letter will be sent to all parents and those people on the mailing list inviting them to come and make a design on a brick. \$1-00 per brick will be charged.

Pamphlet - To advertise Centenary is being compiled.

Time capsule - Referred to Mr. Osborne.

Mural - Mrs. Nancy Webb will assist on the 27th April with the undercoating of the wall.

Publicity - Eastside story will put an article in next issue & a story in the following issue.

Ringwood Mail - Feature article will in a July issue.

Tables & Chairs - 25 tables & app. 200 chairs to be lent by Ringwood North Primary School.
 Contact Southwood Primary School re trestles.

NEXT MEETING: 2nd May, 1989. 4-00 P.M. in the Library.

NOTES FROM CENTENERY MEETING - 21st March, 1989.

Matters arising:

Purchase of souvenirs:

Spoons - It appears that the spoons from Swann & Hudson are the most satisfactory. Spoon design to be based on the original school spoon but the scroll at the bottom to be extended to include the centenary dates. Purchase price app. \$3-75
Sale price \$5-00?

Port - Old Reserve Port from Vermont Winery selected. Purchase price app. \$3-75
Printing of labels app. \$0-50
Sale price \$6-00?

Booklet - 2 more publishers to be contacted within the next few days re quotes.

Glasses - No correspondence yet received re time-line for decorated glasses.

Dinner arrangements:

Spit Roast - Cost \$20-00 per person.

Marquee - Hine Catering
80' x 40' - \$800-00
100' x 40' - \$950-00
Del. & inst. \$150-00
Lighting \$90-00 app.

Children's Activities:

Colonial School - Booked Thurs. 24th August.

A-Thon - Walk-a-thon - to be held on Friday, 28th April. Children to start collectin sponserers on the 10th April. Walk-a-thon to be held in the afternoon at Ringwood Lake.

Working Bee - 15th April - No indication yet if Ringwood Council will donate plants. Day will be basically to prepare and clean up the area. Grade 3 & 6 parents will be approached to help. Other volunteers will be most welcome.

Colonial Picnic Day - referred to staff.

Children's Gift: cloth badge accurate price

49BM

to be obtained early in Term 2.

Correspondence: Letter - Mayor invitation - Mr G. Osborne
- Ringwood Historical Society -
Mr G. Osborne

Other activities: Bricks - date to be decided early Term 2.
possible during Arbor Week -26 or 27th April.
Bricks to be picked up by Mr. R. Leaney.
Mrs Nancy Webb, District advisor to assist.

Time capsule - Mr. G. Osborne to contact
Regional office regarding pre-made capsule.

Mural - assistance to be given by Mrs. Nancy
Webb - District consultant. Date of
commencement possibly early May.

Publicity - Nunawading Gazette ran
information for 3 weeks.

Mrs Leaney to contact reporter at Ringwood
Mail re. an article.

Tables & chairs - contact to be made with
Ringwood North Primary School early Term 2.

NEXT MEETING: Tuesday, 11th April, 1987.
4.00 p.m. in the Library.

50AM

11/4/89

Hine Hire P/L. - product cost
 Mr. L. Tann - ex-pupils & memoirs
 Mrs S. Ferguson - 2997 members
 Swan & Hudson - samples of badges
 for spoons.
 Chisholm Institute of Technology -
 re. publication.
 The Colonial School - Colonial Day.
 V.T.U. Journal - re. costs of
 advertising.
 Ministry of Education Archive -
 Centenary.
 Vermont Winery - bottled port.
 Mr R. King - draft letter for
 Mayoral invitation.

CORRESPONDENCE OUT:

Mrs L. East - 2 letters re. ex-pupils
 Mrs E. Pullin - 2 letters re. Historical
 Society
 Mr & Mrs L. Tann - re ex-pupils
 Mr John Paech, City Administrator,
 Ringwood City Council - assistance
 with garden.
 Mr B McKinlay, Ministry of Education
 Archive - Centenary
 Mr B Ford, Australian Glass Printing
 & Giftware - Decorative glasses.

CORRESPONDENCE RETURNED:

Mr Treloar - Arlington Street,
 Ringwood - unknown at address.

Matters arising:

Spoons - Stokes app. \$3-25 each for 300.
 at least 8 week from receipt of order.

Spit Roast - ref. J. Leaney
 Cost of dinner ?\$20-00 p.p.
 Cost of Marquee
 extras - glasses, cups, paper
 table clothes ????

Port - during holidays.

Bricks - Nubrick 400 = 10 sq.m. 50c.

Time capsule - ref. G. Osborne.

Children's badge - artwork completed
 - ? cost.

Mural on Retaining Wall - ? Nancy Webb.

Comm Meeting 4pm in PS library.

Booklet - Costs Waratah Press.
? other publishers during holidays.

Colonial School - booking confirmed.

Colonial Picnic Day - Staff to organise?

A-Thon - ? Early April possibly 28th -
send letter out app. 10th.

Working Bee - 15th April. - hopefully
donation of plants from Ringwood City
council.

Publicity - Nunawading Gazette - last week.

Plaque for foundation stone - Request to
Ringwood Historical Society.

Mayoral invitation. - ? other guests.

19/10.

70's + 80's.

870. 6047 School.
232. 4228
Alings

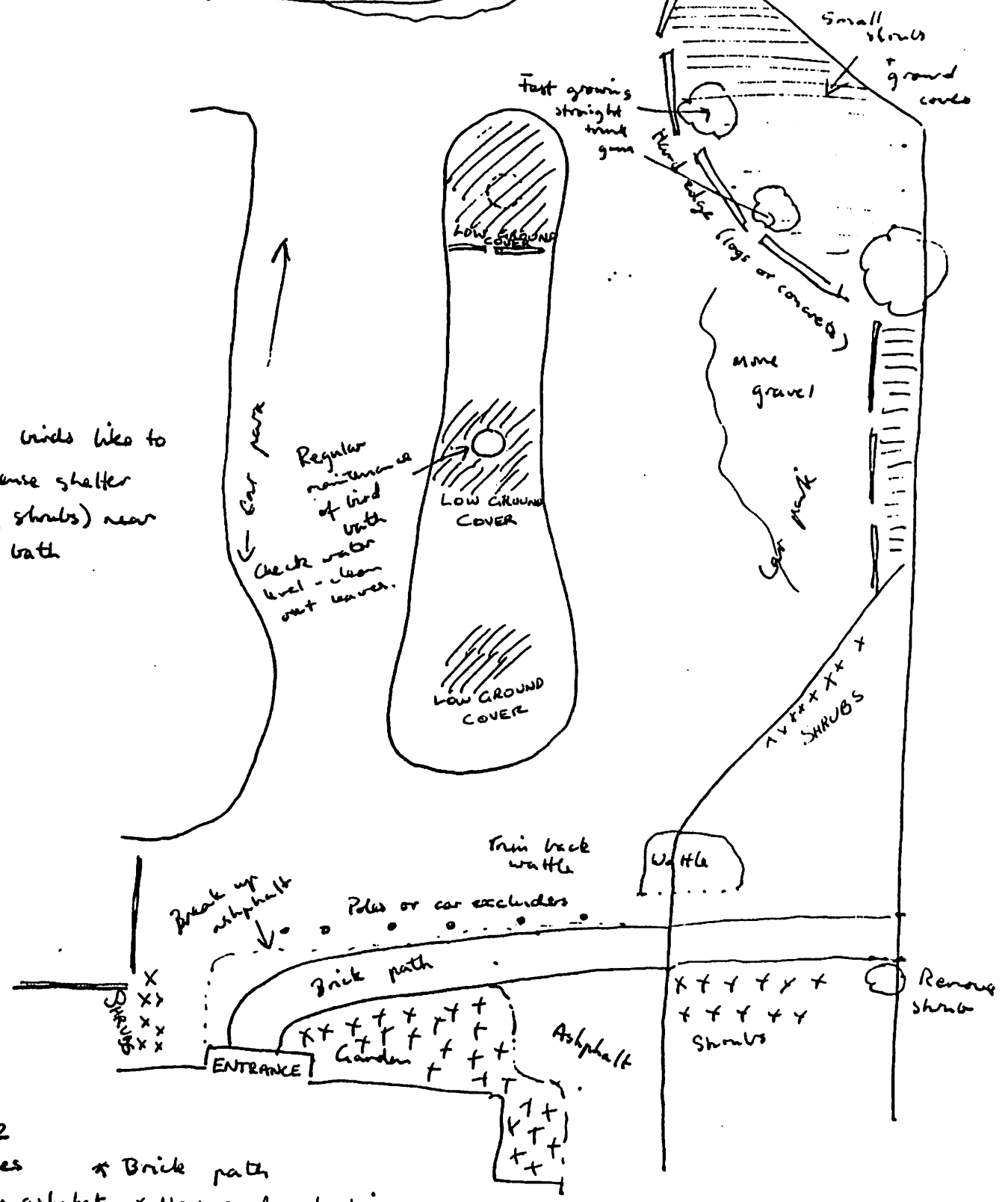
April.

50CM



Stage 1
Tasks - Hard edge
- Plant shrubs + mulch.
(Ceanothus, Hederbergia, Kennedya)
etc
- More gravel
- Bird bath

Small birds like to have dense shelter (scrubby shrubs) near a bird bath



Stage 2
* Trim trees * Brick path
* Break up asphalt * New garden plantings