

Mr Downes moved, Mr Wood seconded

That the Vice President and Mr Wood be a Subcommittee to receive and admit Pupils in the interim between the Meetings of the Administration Council

Carried -

School Hours

Mr Wood moved, Mr Downes seconded

That the hours of attendance be as follows:-

Morning 10 to 12 o'clock

Afternoon 2 to 4 "

Evening 7 to 9

and that these hours be subject to further adjustment if found unsuitable

Carried

Finance

The Secretary submitted a Statement of Receipts and Expenditure from 23rd August 1870 to 19th January 1871. That being the time he had the accounts in his charge - See this Statement in Letter Book fo. 21. This Statement showed the following results:-

<u>Dr. Receipts</u>		<u>Expenditure Cr.</u>	
To Balance 23 <sup>rd</sup> Aug.	46. 6. 0	By Expenditure	55. 17. 0
" Subscribers Since	22. 1. 0	" Cash lodged	14. 12. 6
" Cash advanced by Sec.	2. 2. 6		
	<u>£ 70. 9. 6</u>		<u>£ 70. 9. 6</u>

Accounts passed

Secretary's Statement Balance Petty Cash.	2	2.	6
Copies advertising to End 1870	2	1.	0
Star do do	2.	6	0
Argus do do	1	15	0
Mason Irish & Co. 500 Copies address.	1.	0.	0
James Curtis Printing Invitation Cards	1.	7	6
W.L. Mullen Stationery	3	1	3
James Wheeler, Office Table	5	5	0
Sec advance for Petty Cash	2	0	0
Small Bonus to Sec. (See Resolution)	10	0	0
			<u>£ 30. 18. 3</u>

Mr Caselli moved, Mr Wood seconded. That the foregoing accounts be passed for payment

Carried

The Vice President reported that he had arranged with the Manager of the Union Bank for an advance of £250. and had given a promissory note for 3 months to be renewed if required. The Bank Book showed that this Pro. Note had been discounted and the proceeds £245-1-4 placed to the Credit of the Council. One Hundred pounds £100 had been paid to Mr Phillips as an advance upon his salary as passed by the Council

The Selection of Text Books was referred to the Vice President & Mr Wood, & the Trustees

The Cleansing of Closets and alterations of Shed into a Laboratory was referred to Mr Caselli