

The School of Mines, Ballarat

Ordinary Meeting of Administrative Council } Wednesday 4.30 P.M.
 February 5th 1884.

Present - The Vice-President in the Chair,
 Councillors F. J. Martell, W. M. Nicholls, and E. J. Rosenblum

Business - To pass Accounts and to transact ordinary business

Minutes of last ordinary meeting of Administrative Council held 4th January ultimo were read and confirmed on the motion of C^r Rosenblum seconded by C^r Nicholls.

Correspondence including letters inwards Nos 7 to 58 was submitted

Donations received since last meeting including entries in Donation Book Nos 902 to 915 were thankfully acknowledged

Finance - Last Balance - £252.13.1

January Expenditure 222.9.7

Receipts - 1085.18.5 £ 863.8.10
 £ 1116.1.11

Deducting Endowment Fund 743.6.9

Leaves to C^r of Maintenance A/c £ 372.15.2

Accounts to pass

Amorariums, Salaries & Wages for	Amount	Dr	Forward	£	s	d
January 1884	£175.1.8	R. J. Perkins		2	5	0
Repaided Cert. Fees	3.3.0	Ballarat Gas Co		9	2	0
W. Burbidge	2.0.0	W ^m McCulloch & Co		16	12	10
J. W. Sudd	2.2.0	Mell. Tel. Exchange Co		3	15	0
J. V. Morgan	28.4.1	S. Cohen		1	18	6
Felton, Grimwade & Co	37.7.5	Geo. Grother		1	8	6
L. Gantt	2.14.6	St. Hammond		1	15	0
John M. Campbell	1.4.0	Samuel Mullen		1	12	9
Prof ^r Chem: & Druggist	4.0.0	Petty Cash		7	4	0
	255.16.8			£	301	10.3

Less £3.15/- included in Salaries and Wages sheet for the month of January ultimo and passed for payment at ordinary meeting of Ad. Council held 4th January ultimo.

The accounts amounting to £301.10.3 were passed for payment on the motion of C^r Rosenblum seconded by C^r Martell.

C^r Rosenblum moved that a book of Attendance Certificates no per form submitted by Professor Smith be printed for use of The School; seconded by C^r Nicholls and carried.

On the motion of C^r Rosenblum seconded by C^r Nicholls it was resolved (1) That two show cases requisitioned for by Prof. Krause be supplied from the stock on hand by having them altered to suit the requirements: (2) That the request of the Bendigo Science Society be complied with: (3) That the amount of postage for the 'Mechanical World' publication be forwarded to Messrs Emmott & Co:

(4) That the desirability of establishing a matriculation Class and of attaching Mr Wall to the Staff of The School be referred to the Education Committee for consideration and report (5) That applications for the position of Student Assistants at The School be invited by advertisement:

(6) That the Professors and Lecturers be requested to furnish monthly a report for the information of the Council embracing particulars of the work performed in their respective departments, noting progress, aptness or otherwise, of Students; apparatus, material &c. on hand, required, or consumed, with such other remarks as may be deemed of interest or importance

Endowment Fund. - C^r Nicholls moved and C^r Martell seconded a motion to the effect that the interest accruing from this Fund be appropriated to founding Scholarships: Referred to Education Committee for report: the Committee to meet at The School on Monday next at 4 o'clock pm

A report from Sup^t of Laboratories was read and received: C^r Rosenblum & Nicholls were appointed visiting Committee for the ensuing month
 Confirmed James O'Dell
 March 5. 1884