

The School of Mines, Ballarat.

Special Meeting } Thursday 5 P.M.
of the Council } July 21st 1887.

Present - The Vice-President, in the chair, Councillors His Lordship the Bishop of Ballarat, The Venerable Archdeacon Churchill Julius M.A., W.P. Rechevaice, J. Louie, F. J. Martell, E. J. Rosenblum, and Theo Williams J.P.

Business: - 1. - To receive applications for lectureship on Applied Mechanics and Technical Drawing and make a selection for the appointment. - 2. - To receive and consider Revised Draft of The Constitution and Statutes of The School submitted by the Affiliation Committee. - 3. - To consider and determine in regard to (a) The machinery and appliances to be erected at The School (b) The erection and equipment of Mining Laboratory and accessories.

(2) The revised draft of the Constitution of The School submitted by the Affiliation Committee was first dealt with and after due consideration of the several clauses the following was agreed to: -

Chapter I. - Name and title. - The name or title of the school shall be "The Ballarat School of Mines, Industries, and Science in the University of Melbourne," but in all legal and other documents it may be cited as "The School of Mines, Ballarat."

Chapter II. - Objects. - The school is established for the following purposes: - (a.) To impart instruction in the various branches of science relating to mining, the theory and practice thereof included. (b.) To teach such other sciences and subjects as may be required by the University of Melbourne for the conferring of the degree of science or such other University degrees as the council of the school may deem advisable. (c.) To teach mathematics, surveying, and those branches of technical and industrial science which may be considered most likely to promote the industrial progress of Victoria. (d.) To teach such other subjects as may be from time to time deemed advisable by the council of the school.

Chapter III. - Government. - (1.) The school shall be under the control and management of a visitor president, vice-president, council, and administrative council. (2.) The visitor shall be the Governor of the colony of Victoria for the time being. (3.) The visitor for the time being shall have the ordinary visitatorial jurisdiction of the visitor of a college or corporate body. (4.) The president shall be elected by the council, and shall hold office for a period of five years, and shall be eligible for re-election. (5.) The president shall preside at all meetings of the council, administrative council, and other meetings of the school at which he may be present. In addition to a deliberative vote, he shall have a casting vote at all meetings when the votes are equal.

(6.) The vice-president shall be elected by the council at its first meeting after an annual meeting from its own members, for the period of four years, and shall be eligible for re-election. (7.) The vice-president shall enjoy all the rights of the president during his absence. In the absence of the president and vice-president, a chairman may be elected by the quorum of the council present at any meeting, and such chairman shall at such meeting have all the rights of the president and vice-president stated above. (8.) The council shall consist of thirty members, namely, the president, the vice-president, the treasurer, six members appointed by the Melbourne University, the mayors of the City and Town of Ballarat, the chairman for the time being of the Ballarat Mining Board, two representatives appointed by the Governor in Council, and sixteen elective members. The representatives of the University to hold office for four years. The elective members shall be elected by the governors and annual subscribers at their annual meeting, and shall hold office for a period of four years provided that four of them shall retire from office in rotation by seniority at the end of each year after the election in January, 1888, retiring members being eligible for re-election. Vacancies - (9.) Whenever a vacancy occurs in the office of president during its currency the vice-president shall occupy the position for the remainder of the term. Other vacancies in the council are to be filled (for the unexpired term) by resolution of the council. (10.) No person shall be eligible for the office of president, vice-president, or elective member of the council who is not a life governor or annual governor, and has not been such for three months, at least, prior to the date of his election.

Quorum - (1.) Seven members of the council shall constitute a quorum at any meeting thereof. (2.) Three members shall form a quorum of the administrative council at any meeting thereof. Powers. - (1.) The council shall frame or alter all statutes for the government of the school and for the guidance of the council and administrative council; shall grant certificates, appoint professors, lecturers, examiners, curator, registrar, honorary correspondents, and all other officers and servants; shall regulate the revenues of the school and determine the maximum annual expenditure, and shall appoint honorary life or annual governors in recognition of valuable services rendered to or moneys collected for the school. Meetings - Four ordinary meetings of the council shall be held in every year to accord with the terms, viz., during the months of April, July, October, and January, to receive reports of administrative council, and for the transaction of all other business of the school. The registrar shall convene meetings of the council or administrative council by order of the president, vice-president, or by a requisition signed by not less than five members of the council. Seat vacated - Any member of the council absenting himself from three consecutive meetings of the council shall be deemed to have vacated his seat unless leave of absence shall be obtained from the council. Any member of the administrative council absenting himself without leave obtained from three consecutive meetings thereof shall be deemed to have vacated his seat in the administrative council, but shall, nevertheless, retain his seat on the council. Administrative council - The administrative council shall consist of 10 members, viz., the president, the vice-president, the treasurer, and seven members of the council (one-fifth of the administrative council shall be representatives of the University). The seven members above-mentioned shall be elected by the council from its own members at the first meeting of the council, after the annual meeting of governors and subscribers. Duties and powers of administrative council - The administrative

council shall have the executive control of the school, with power at any special meeting thereof convened for the purpose, to suspend or dismiss professors, lecturers, curator, registrar or any other officer or servant, provided that such suspensions or dismissals shall be subject to appeal to the council, and shall control all examinations, the revenues of the school and their expenditure, in conformity with the estimates approved of by the council annually. Meetings of administrative council - The administrative council shall meet regularly, not less than once a month, the day and time of each such meeting to be fixed by the administrative council at their first meeting in each year. Special meetings of the administrative council may be convened by the president or vice-president. Governors and subscribers - A donation of twenty pounds (£20) shall constitute the donor thereof a life governor. An annual contribution of two guineas (£2 2s) shall constitute the donor thereof an annual governor, and the annual subscription of one guinea (£1 1s) shall constitute the donor thereof an annual subscriber. Any new subscriber shall not be entitled to vote at any election unless his subscription shall have been paid three months previous to the day of election. Expenditure - 1. The president shall have discretionary power to expend or authorise the expenditure of a sum not exceeding five pounds of the school funds per month on behalf of the school. No other person, whether a member of the council or otherwise, shall incur expenditure or liability of any kind unless under authority of a directing resolution of the council or administrative council; and all orders involving expenditure of money, except the five pounds placed at the disposal of the president, shall be in writing, and signed by the chairman of the meeting authorising such expenditure and by the registrar. Duplicates of all orders involving expenditure shall be laid by the registrar before the administrative council at its next meeting after the issue of such orders. 2. All ordinary expenditure of money, such as for stores, fuel, &c., exceeding five pounds, shall be subject to the calling of tenders for the same.

A Clause having reference to Trustees and property of The School to be submitted to the Honorary Solicitor

(1) Four applications for the appointment of Lecturer on Applied Mechanics and Technical Drawing were read. - A ballot was taken and Mr Herbert Alexander King C.E. was duly elected.

The meeting was adjourned to Wednesday the 27th instant at 5 o'clock P.M. to consider the business not disposed of.

Confirmed
15th October 1887 *Andrew Anderson* Vice-President