

The School of Mines, Ballarat.

Ordinary Quarterly Meeting } Monday 5 pm
of the Council } July 15, 1889.

Present - the Vice-President in the Chair, Councillors
S. E. Figgis, J. J. Jones, J. P., M. Lindsay, J. Lorie, F. J. Martell,
J. C. Molloy, Dr. Punnett, E. J. Rosenblum, & Theo Williams J.P.
Mr Martell apologised for the absence of Mr S. Simmons.

BUSINESS:

1. - To confirm minutes of previous Ordinary and Special Meetings.
2. - To grant Certificates.
3. - To receive report of Board of Examiners, and determine the awards.
4. - To receive and consider -
 - (a). - Auditor's Half-yearly Report.
 - (b). - Quarterly Report submitted by the Professorial Board.
 - (c). - Recommendations submitted by Committee appointed to confer and advise the Council on various questions relating to School work.
5. - General.

1. - Minutes of previous Ordinary Quarterly Meeting held on the 8th April, and of special meetings held on the 29th April, and 30th May last, respectively, were read and confirmed
2. - No Competency Certificates were granted owing to the non-receipt of Examiners Report.
3. - The Report submitted by the Honorary Board of Examiners was received and adopted; Stage Certificates to be granted to the students in accordance with the recommendations contained therein.
4. - (a) The Auditor's Half-yearly report was received and adopted.
(b) The Quarterly Report submitted by the Professorial Board contained no matter for consideration.
(c) The following recommendations submitted by the Committee appointed to consider and advise the Council in regard to various suggestions offered by the Visiting Committee and by students in the laboratory departments were adopted, viz: -
 - (1) - That a time-table setting forth the work of the several professors and lecturers be drawn up. - The time of

- the lectures, also the supervision over the students working in the laboratories, should be fully stated. The time-table to be drawn up by the staff without further delay and submitted to the Administrative Council at its next meeting. - That a responsible officer should be always present in the room with Laboratory Students for the purpose of exercising a proper supervision and rendering any needful assistance
- (2) - That the lectures delivered by Mr Walker in the State Schools - now spread over four days of the week - be given in two, on Mondays and Thursdays.
 - (3) - That duplicate sets of specimens of all ordinary minerals and rocks be provided and made available for handling and examination by the students.
 - (4) - That Mr Figgis, architect, be requested to advise the Council on the best means of obtaining an increase of light within the museum building.
 - (5) - That an elderly man be engaged to make himself generally useful and sleep on the premises; the cottage at present occupied by the Registrar to be utilized for laboratory and other purposes.
5. - It was resolved that in future Examinations shall be conducted by the Professors and Lecturers on the staff of The School.

Mr Lindsay referred to the low charges made by The School for treating test-samples of pyrites. - At the request of the Vice-President Mr Williams promised to confer with Professor Smith in reference to this matter

7 Oct. 1889 E. J. Rosenblum