

The School of Mines and Industries
Ballarat 23rd Feb 1912

Present - The President in the chair V.P.
J.M. Sickett and W. St. Middleton Esq
L.E. Figgis, G. Fitches, J. Hermann, W.
Mitchell, W. Scott, J. Sadon, R. J. Dale
J. L. Vickery & J. W. Woolcott.

Minutes of Meetings held 26th Jan &
6th Feb & 13th Feb were read
and confirmed

Accounts amounting to £580-14-1
were passed for payment

Reports from the Registrar and
Principals of the Art School were
received and adopted

It was decided to grant the
following certificates

- Diploma in Metallurgy Oliver M. Williams
- Diploma in Metallurgy Leslie J. Coullis
- Diploma in Mine Engineering E. Murray Boyer
- Certificate as Mine Manager Geo. G. Lams
- Certificate as Mine Manager Herb. H. Sheppard

to Fitches } The Report of the Subcommittee appointed
Hermann } to consider the rearrangement of duties
of the staff in consequence of the retirement
of Mr. Gilchrist was received and
dealt with clause by clause

Mr. Mitchell } It was decided that no successor be
to Fitches } appointed in place of Mr. Gilchrist
for the present but that his work
be taken up by Mr. Hart (as head of

the Engineering Department) Mr. Whittington
and Mr. McCowan.

to Dale } That Prof. Smith be appointed Professor
to Fitches } of Metallurgy at a salary ^{to be paid at the rate of per annum} of £250. This
appointment to commence as soon as
Prof. Smith's present engagement is
terminated. Carried

to Hermann } That Mr. St. Smith be asked to report
to Fitches } as to the coordinating of the whole
of the Drawing and other work in
his Department (except that at present
undertaken by Mr. Kerr) in order to
prevent overlapping and unnecessary
expenditure. Carried

to Figgis } That the services of Mr. Garrard and
to Mitchell } Mr. Deane be dispensed with, and
that Mr. Murphy be given charge of
the whole of the work in battery
assaying cyaniding and pyrites
works now attended to by the three
above named. Carried

to Dale } That notices of the termination of
to Scott } their agreements be given to Prof.
Smith, Messrs Garrard and Deane. Carried

to Fitches } That Mr. Robinson's salary be raised
to Figgis } to £150 per annum as from the
beginning of the next school term. Carried

to Fitches } It was resolved that Mr. Mullins'
to Figgis } salary be raised to £32-10-0 per
annum as from the beginning
of the next school term.

to Woolcott } It was resolved that in view of
to Fitches } (representations) recommendations
made to the subcommittee to