

School of Mines and Industries Ballarat

30th July 1912

Meeting of Sub-committee to define duties of Officers

Present President in the Chair P.P. W. St. Middleton (ex Sterman, Sacton, D. Scott and J.D. Norcote)

Apologies were received from Mr Figgis & Williams.

D. Scott & J.D. Norcote } In reference to Mr St. H. Smith's letter it was resolved that Mr Smith continue and be known as Sub-Principal and that he be responsible for the efficient carrying out of the Art and Trade classes at this School

Sterman } That the Registrar continue to carry out the duties exercised by him as defined by Art 48 of the School Constitution - All correspondence to go out as before

St Middleton } That the Principal be head of the Engineering Department and exercise a general supervision over other departments

D. Scott } That the President P.P. W. St. Middleton, Sterman and G. Sacton interview Mr Polo and give effect to the foregoing

Conformed
M. M. M. M. M.

30.8.12

School of Mines and Industries Ballarat

22nd Aug 1912

Meeting of the Committee of Management of the Observatory Site

Present The President in the chair, Messrs S. G. Figgis, Sterman, Coffey and A. McKenzie. Apologies were received from G. J. Dunn and D. Scott.

Business

To consider the advisability of transferring the control of the Observatory to the Ballarat East Town Council

The President explained the circumstances which had led to the present proposal and after discussion it was resolved on the motion of G. Figgis seconded by Sterman - That it be recommended to the Council that arrangements be made to hand over the Observatory to the Ballarat East Town Council on such terms and subject to such conditions as may be mutually agreed upon.

Conformed
M. M. M. M. M.

30.8.12