Committee Meeting held 19th May 1914
Business - To arrange matters in connection with the laying of the Foundation Stone of the New Technical Art School Buildings by the Hon W. A. Watt Premier on the 5th June —
Present - The President, Cr Figgis and Registrar (Mr F. J. Martell)
A letter was read from Mr Watt consenting to lay the Stone
It was decided to send out invitations to the Councillors of Local Bodies - Presidents of different Institutions - the leading Clergy - Members of Staff &c
To have light refreshments in one of the rooms - and to engage a Caterer
To purchase a Trowel and to have it suitably engraved —
To have the Inscription on the Stone on similar lines to that at the N. West of the Lecture Rooms

W H Middleton
29/5/14

The School of Mines and Industries Ballarat
29th May 1914
Present - The President in the chair - Crs - Col Bolton, S. E. Figgis, G. Fitches G. Buchanan - J. Herman, J. Hurley W. D. Still, D. Maxwell, R. Maddern J. S. Vickery W. Humphreys - His Worship the Mayor City of Ballarat - His Worship the Mayor Ballarat East - D Ronaldson R. Stephenson - Col. Williams J. D. Woolcott.
Apologies were received from V.P.'s J. N. Dunn J. M. Bickett and Hon J. Y. McDonald - absent through illness
Minutes of meeting - 1st May, 5th May 14th May & 19th May were read and confirmed
The action of the Subcommittee in appointing Mr C. A. Hoadley M.Sc. B.Me as Lecturer in Engineering and Mining was approved
Cr Herman
Cr Maddern
Accounts amounting to £471-13-6 were passed for payment -
The building of the new additions to the Trade Class rooms was left in the hands of the Building Committee - The plans and specifications to be forwarded to the Education Department for approval
Col Bolton
Cr Figgis
The Registrars Report was received and adopted
The Art Principal's Report was received and adopted
Mr King was appointed to