

3. 3. 1916

Special meeting of the Committee appointed to arrange details of the Prize-Giving Function to be held during the first week in April next. Present: The President (Mr. W. H. Middleton) in the chair, Councillors A. E. Catter, D. Maxwell, D. Ronaldson, F. Saunders, The Hon. R. T. Vale, the Principal of the Science School (Mr. C. Jenner) & the Principal of the Art School (Mr. H. H. Smith).

Apologies were received from Councillors T. Hurley and W. Finton.

It was resolved that the function be held at the Mechanics Institute on Monday, 3rd April next at 8 p.m., that the Minister of Education (Hon. H. S. W. Lawson) be asked to preside and deliver an address, and that the Premier (Sir A. J. Peacock) be asked to distribute the awards.

It was decided to include in the list of invitations, Messrs F. Jaki, D. Clark, Carew Smyth, the Local and District M.P's, The Mayors of the City and of Ballarat East, The Hon George Swinburne, The Master Employers and manufacturers not already represented on the Council, The Presidents of all the principal Technical Schools, the head teachers and first assistants of state schools and the Principals of the local secondary schools.

It was decided that the invitation cards be similar to those issued by the Gordon Technical College, Geelong.

It was decided to utilise the "standing" space in the local press for advertising the

function

It was decided that the designing and printing of the Certificates be left in the hands of the Principals and the Registrar.

Mr. A. E. Catter was requested to cooperate with the Principals and the Registrar in arranging a musical program.

It was decided that the members of this committee act as stewards and look after visitors.

It was decided that seats be reserved for the principal visitors.

A vote of thanks was unanimously accorded to the Chair.