

29.11.1918

Monthly meeting of the Finance Committee held on Friday, 29th November, 1918 at 7.15 p.m.

Present Vice President W. J. Humphreys in the chair and Mr J. J. Brokenshire. An apology was received from the President (Mr W. H. Middleton).

Mr J. J. Brokenshire } The minutes of the meeting held
V. P. W. J. Humphreys } on 25.10.1918 were read and confirmed.

Accounts amounting to £828.2.7 were recommended for payment.

Correspondence:-

R. 146. From the Registrar General
15.11.1918. Re increase in membership of this institution

C. 274 From Messrs Campbell, Wilson asking
29.11.1918. for an insertion of an illustration of the school in "Ballarat Illustrated". The correspondence was received and after discussion it was resolved:-

- (1) That subscribers be included in the number of members to be filed with the Registrar General
- (2) That Messrs Campbell Wilson's request be refused.

A Request was also received from the "Star" office for the insertion of an advertisement in the Star Annual. Resolved that the request be granted if the cost of the advt. is small.

W J H
20/11/19

29.11.1918

Monthly meeting of the Council held on Friday, 29th November, 1918, at 8 p.m.

Present. Vice-President J. S. Vickery (in the chair). ^{Vice President W. T. Humphreys} Councillors J. J. Brokenshire, F. Herman, J. Laurie, J. Hurley, J. Kean, D. Maxwell, M. Martin, J. Saunders.

The Principal (Mr. M. Copland) and the Art Principal (Mr. H. H. Smith).

Apologies were received from the President (Mr W. H. Middleton) and Councillor D. Ronaldson.

V. P. W. J. Humphreys } The minutes of the meeting held on
Mr M. Martin } 25th October, 1918 were read and confirmed.

Mr F. Herman } Accounts amounting to £828.2.7
Mr M. Martin } were passed for payment.

Mr J. J. Brokenshire } The Registrar's Report was received
Mr D. Maxwell } and adopted.

Mr J. J. Brokenshire } The Principal's Report was received
V. P. W. T. Humphreys } and adopted and after discussion it was resolved

- Brokenshire } (1) That the recommendations with regard to
Humphreys } the working hours of the staff be adopted.
- (2) That the committee as recommended including the following members meet on Friday next the 6th inst to draw up Staff Regulations and a Classification Scheme of Staff Salaries:- The President (Mr W. H. Middleton) Vice Presidents Humphreys and Vickery, Councillors Brokenshire, Hurley, Ronaldson, The Principal (Mr. M. Copland), the Art Principal (Mr. H. H. Smith) and the Registrar.

Mr F. Herman } The Art Principal's Report was received
Mr J. Kean } and adopted and after discussion it