

17.8.27

Council (contd)

It was resolved to send a letter of thanks to the Sewerage Authority stating that the subsidy of £400 had been very helpful in the formation & upkeep of the Plumbing classes.

Consideration of the installation of Toxicity Apparatus was left in the hands of the Principal with a recommendation that if required, the Education Department be asked to contribute to the cost.

The application of R. J. Swan for free tuition in Dressmaking and Design was granted.

An application for partial refund of tuition fees from W. G. Williams was disallowed.

It was decided to ask the Building Committee to meet and inspect the drains etc. on Monday 22<sup>nd</sup> Aug and report to the next meeting of Council.

A meeting of the Finance Committee was fixed for Friday 19<sup>th</sup> Aug. to consider the re-arrangement of office staff.

The Registrar was instructed to draw up a schedule of fuel requirements etc to be presented together with a list of tenders prepared last year, to the forthcoming meeting of Finance Comtee. Last month's Visiting Committee was re-appointed

W. H. Middleton  
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19.8.27 Finance (Special)

Special Meeting of Finance Committee held on Friday 19<sup>th</sup> August 1927 at 11 am.

- 1) To consider further a re-arrangement of Office staff and duties.
- 2) Fire-proof storage of Books, documents etc in the Office.

Present - The President, Mr. H. Middleton in the chair, Vice-Presidents, D. Maxwell and F. Bamford, The Treasurer, Mr. W. J. Humphreys, Com H. B. Perry, L. Madden  
The Principal - Mr. A. F. Herelone and the Asst Principal, Mr. H. H. Smith.

An Apology was received from Com L. Lederman

The practice adopted by the office in its work, in relation to the various methods at present observed by the different departments of the school in the supervision and control of Roll-marking, Library management and disposal of sundry material, including stationery and artists material, was discussed at length with a view to the adoption of a uniform system throughout the school.

It was resolved that the Registrar visit the Workingmen's College, Swinburne Technical School and the Gordon Technical School and inspect the methods adopted in these institutions.

W. H. Middleton  
28/9/27