

15-6-36. From the Technical Schools' Association re deputation to the Minister re Technical Schools requirements in Buildings, Equipment etc.

11-6-36. From Miss Donna Chaffin requesting transfer of fees paid in the 1<sup>st</sup> term to the 2<sup>nd</sup> term owing to non-attendance on account of illness.

16-6-36 From A. J. Borcham requesting the transfer of Joan Borcham's scholarship from day to evening classes on account of her having found employment.

14-6-36. From J. Longhurst requesting a refund of 2<sup>nd</sup> term fees paid on account of his appointment to the staff of the Ervedon High School at the commencement of this term.

Art Metal Instructor's Appointment

Business It was resolved that the action of the Finance Committee, in recommending the appointment of Mr J. G. Procter to fill the vacancy caused by the resignation of Mr W. Kenneth be endorsed.

(Mrs Jones & Tippet)

Transfer of fee paid.

It was resolved that Miss B. Chaffin's application be granted and that the (Mrs Lynch & Small) sum of £3-3-8 be transferred to the 2<sup>nd</sup> term.

Transfer of scholarship.

It was resolved that Mr A. J. Borcham's application be not granted. (Mrs Small & Lederman)

Refund of fee paid.

It was resolved that Mr J. Longhurst's application be granted (Mrs Martin & Jones)

Technical Schools' Association Circular Letter.

It was resolved that this matter be left in the hands of the President and Principal with power to act if thought necessary. (Mrs Lederman & Martin)

Official opening of Beer-making Building.

The Chairman said that a further letter had been forwarded through Mr J. G. Holloway M.P. requesting the Minister to fix a later date as the building would not be ready by the date suggested by him. but so far a reply had not been received.

Visiting Committee.

General. Mrs Tippet and Lynch were appointed the visiting committee for the ensuing month, Mr Tippet to be convenor.

Outstanding Fees.

The Registrar reported that all but two had paid their outstanding fees or made definite arrangements to pay. Included amongst those not paid was a fee owing by Mr A. Jones, a son of Mr Jones, who disputed the debt on the grounds that owing to a change of night he could not continue with the course of accountancy and did not attend the classes. The instructor when interviewed had stated that he had marked Mr Jones present for the term as he had had the use of notes and books belonging to the instructor during the term and until quite recently.

After a discussion it was resolved that the matter be referred to the Principal. (Mrs Martin & Nicholson)

Diploma of Civil Engineering.

It was resolved that the school's Diploma of Civil Engineering be awarded to James Hugo Pound and that the commendation of the Institution be affixed to it in the presence of two members of the Council who shall sign as witnesses.

W. Russell (Mrs Lynch & Nicholson).  
15/4/36.