

Reports

The following reports were read, received and adopted.

- by: - The Principals R. (Les Maxwell & Warden) A (Les Lederman & Burns)
- The Art Principals R. (Les Warden & Heathcote) A
- The Visiting Committee's R. (Les Maxwell & Barrow).

Correspondence

The following correspondence was read and received. (Les Heathcote & Clippell)

- 6-11-1936. From Pharmacy College re appointment of lecturers in Botany and Materia Medica and conduct of classes.
- 10-11-1936 From the Honorable the Minister re painting of girls' bicycles and gear.
- 12-11-1936. From R. Ch. Seycarth, tendering resignation as Assistant Instructor in Machine Shop Pharmacy College Lecturer

Business out of correspondence

It was resolved that the basis of arrangement for instruction in Materia Medica and Botany as set out by the Pharmacy College in their letter be approved and that the College be advised to that effect. (Les Barrow & Clippell)

It was resolved that Mr. Seycarth's resignation be accepted. (Les Lederman & Maxwell)

General

Miss E. Wright's Restoration
It was resolved that the Finance Committee's recommendation that Miss Wright's restoration be dated from the 22nd October be adopted. (Les Lederman & Warden)

Miss Manager's Certificate
It was resolved that an application from Mr. J. J. Treloar for a Miss Manager's Certificate be referred to the President and Principal for investigation and report. (Les Warden & Lederman)

16-12-36

Finance Committee Meeting

Minutes of the Finance Committee Meeting held in the Council Room on Wednesday the 16th December 1936 at 7-15 P.M.

Present The President, Mr W. H. Middleton (Chair) The Presidents Les P. Maxwell & J. Barrow. The Principal Mr A. J. Heathcote and the Hon Treasurer Mr L. Lederman

Apologies An apology was received from Mr. H. N. Hornabrook

Minutes The minutes of the last Finance Committee Meeting held on the 18th November were read and confirmed. (Les Lederman & Maxwell)

Accounts Accounts amounting to £1986-11-3 as per Chairman's Book 10/12/36 were checked and recommended for payment. (Les Barrow & Maxwell)

W.M. 17/2/37