

21-9-38 They visited the following classes viz: Electric Wiring, Machine Shop, Radio, Engineering Drawing, Blat Penmanship, Electric and City-accident Making, Sheet metal work, Polishing, Ticket-Washing and misc classes in the old school. In every case they found that the students were keen on their work and producing excellent results. The work being done particularly impressed Mr. H. H. H. who intimated that he intended paying an un-official review visit. In the Bookbinding Department they found that the conditions under which the instructor was giving instruction were, so far as the last of them, deplorable. The building was overcrowded and a disgrace to the school and it was to be hoped that the projected new building programme would not be too long delayed.

Business
and
Reports

Cadet - Carpentry Department
On the recommendation of the Principal it was resolved that H. J. H. be appointed Cadet in the Carpentry Department with free tuition for this term.

(Mrs Maxwell & Tiffels)
Transfer of Scholarship - Day to Evening
It was resolved that Ronald J. Audbrook's full day commercial scholarship be transferred to the evening course for this term.

(Mrs George & Jones)
Martha Pinkerton Allowance
On the recommendation of the Principal the following allowances were granted for this term:

21-9-38 viz:

Max. Heber, Material Allowance	1-8-8
Fabrice Walsh, " "	1-8-8
Bessie Sargant, " "	10-8
Richard Maxwell, Printing - Part Fee	10-8
Thomas Chicombe, " "	10-8
Eric Fisher, Full Commercial Art	3-7-6
Sylvia Wyles, Part Fee " "	2-2-8
Alexander McNeil, Pottery - 2 Sessions	1-5-8
Frederick H. Edwards, Term. Art Group	1-5-8
" " " " 2 " " " 2nd Term	12-6
(Mrs George & Maxwell)	£ 12-2-8

Corresp-
ondence

The following correspondence was read and received:

- 23-8-38 From L. S. Spard applying for exemption from payment of Student Association Fee
- 26-8-38 From Education Department advising that £270 of next year's equipment grant may be drawn on for urgent requirements.
- 5-9-38 From Technical Schools Association re forthcoming conference at Leamington on 27 & 28 October.
- 6-9-38 From the Hon. Secy of Housing advising that the Public Works Department were to call tenders for renovations to the exterior of the main building.
- 12-9-38 From Mrs L. Hall, applying for transfer of her daughter's fee from 2nd to 3rd term on account of absence through illness.
- 13-9-38 From Mr. E. C. James, re exemption from payment of Association Fee due by H. V. Christensen
- 13-9-38 From Melbourne Technical College re deputation to Premier re retirement of staff and expenditure in excess of £25.