

- 24-2-43 30-12-42 From Education Department stating that the Maintenance Grant for 1942/3 has been fixed at £13584.
- 1-1-43 From Mr R. J. Pollard, M.P., stating that a Commonwealth Grant of £6000 will be made available for the erection of a new workshop unit.
- 27-1-43 From Education Department stating that the Special Equipment Grant has been fixed at £600 for 1943.
- 15-2-43 From Mr. M. Gillett, Linton, requesting a refund of fee paid for commercial tuition
- 22-2-43 From Bendigo School of Mines promising support for this school's request for Commonwealth assistance to Diploma students.
- 22-2-43 From Mr. M. Whiteside re a Civil Engineering course for his son.
- 22-2-43 From Mr. J. Brittain and family acknowledging letter of condolence. (Mrs Maxwell & Jones)

Business  
out of  
consequence

Application for refund of fee.  
It was resolved that Mr. Gillett be informed that the Commercial Course had been designed by the Education Department with the object of giving students training in subjects considered to be essential for office workers and in the circumstances a refund of fee could not be granted.  
(Mrs Lederman & Mr. Hutchison)

24-2-43 University Report  
It was resolved that a copy of this report be given to Dr. Tound, Head of the Chemistry Department, and that he be requested to submit his comments in the form of a report to the next meeting of the Council.  
(Mrs Lederman & Mr. Middleton)

Mr. M. Whiteside and Civil Engineering Course.  
The Principal stated that Mr. Whiteside's son enrolled for Applied Chemistry in 1941. In the middle of 1942 he decided that he would rather do Civil Engineering. He was the only student at present doing Civil Engineering and to provide a lecturer for this subject would cost approximately £60 per annum. It might be possible to obtain notes for this subject and for one of the full time members of the staff to take the student, thereby obviating the need for an outside lecturer.

It was resolved that the matter be left in the hands of the President, Vice-President C. L. A. Farr and the Principal to try and arrive at a solution of the difficulty.  
(Mrs Lederman & Mr. Middleton)

General Diploma of Electrical Engineering  
It was resolved that the Diploma of Electrical Engineering be awarded to Douglas E. [Name] and that the seal of the School be affixed thereto in the presence of the President, Vice-President C. L. A. Farr and the Registrar who