19-7-44 The Principal's Report was read, received and adopted.

Reports. Received: Cs B. A. John & D. Manwell.
Adopted: Cs Lederman & Manwell.

Visiting Committee's Report.

Cr Lynch reported that in company with Cr Nicholson an inspection of the school had been made during the previous day.

They found that the lower yard was very muddy near the doors of the Blacksmithing Department and old Machine Shop. In the new Machine Shop were nine machines which could not be operated owing to the switch board being too small.

The flashing on the southern and western walls of this building had come away from the walls with the result that water was seeping down the walls. This was a serious matter as the electrical conduits ran along the western wall and a dangerous condition was arising. They found the lavatories near the Carpentry Department in an unsatisfactory state which indicated that they had not been cleaned for some days. In the electrical laboratory the windows had remnants of black-out paper on them. This resulted in poor lighting and an untidy appearance. In the typewriting room the lighting was bad, the walls

19-7-44 and ceiling badly needed painting as also did a set of lockers. They also found that a partition across the centre of the room interfered with instruction and a large ventilator in the ceiling caused draughty conditions.

The report was received on the motion of Cr Beanland seconded by Cr M. B. John.

Business out of reports. Commonwealth Reservation and Assistance

The Principal explained the system of reservations and assistance which is granted to diploma students in Engineering and Science courses.

Sale of old lathes.

It was resolved that steps be taken to dispose of two old lathes recently replaced by two new ones from Department of Munitions reserve stock.

(Cs Lederman & B. A. John)

Extensions to switch board in Machine Shop

It was decided to leave this matter in the hands of Cr L. A. Farr and the Principal with power and that they submit a report at the next meeting.

Typewriting Room

It was decided to leave the matter of lighting, partion and painting of this room in the hands of the President Vice-Presidents and Principal