

20-9-44 and the Council's recommendation regarding an additional instructor (Mrs Wilson & Maxwell)

Students' Room - Missing Forms.

The Principal stated that he was unaware that the form on the north wall of the Students' Room was missing and reported by the Visiting Committee. He undertook to have it replaced.

Accounts. Accounts amounting to £2333-12-11. as per Chairman's Book folio 46 were passed for payment. (Mrs B.A. John & A.W. Nicholson)

Correspondence The following correspondence was read and received:

8-9-44 From the Education Department stating that steps should be taken to advertise the position of Head of the Electrical Engineering Department.

14-9-44 From the Education Department forwarding a copy of the Audit Inspector's Report for the year ended 31 Dec, 1943.

14-9-44 From the Technical Schools Association re-conference to be held on 2nd and 3rd November at Melbourne Technical College.

16-9-44 From Mrs M. Kempie, 91 Peel St Ballarat, requesting a refund of portion of Commercial fee.

19-9-44 From Mr. W. Baragwanath acknowledging the School Council's letter of Congratulation.

20-9-44 16-9-44 From Mr. J.R. Gordon, Instructor in Blacksmithing and Welding, applying for re-classification

20-9-44 From the Students' Association seeking approval of the names selected for these school houses. (Mrs Maxwell & B.A. John)

Business out of Correspondence

Head of Electrical Engineering Department. It was resolved that advertisements be inserted in the "Argus" and "Age" calling for applicants for this position at a salary of £543 - £591 plus cost of living allowance. (Mrs L.J. Wilson & Mr. B. John).

Delegates to Conference It was decided that the President and Vice-President, Mr. L.A. Farr be the delegates appointed to represent the school at the forthcoming conference.

Refund of Fee - Jean M. Kempie. It was resolved that Mrs M. Kempie be granted a refund of £2 in respect of the fee of £3-10-2 paid by her for her daughter's Commercial course. (Mrs Maxwell & Mr. B. John)

Names of School Houses After a discussion on the suitability of names it was resolved that the matter be left in the hands of the President, Vice-President Mr. L.A. Farr and the Principal to confer with representatives of the Students' Association and with power to select three suitable names. (Mrs B.A. John & A.W. Nicholson)