

- 13-12-44 24-11-44 From Education Department authorizing appointment of an additional instructor in mathematics and science.
- 29-11-44 From R. Fowler Ltd re manufacture of porcelain ware.
- 5-12-44 From Mr. R. G. Ballister re ditto
- 9-12-44 From Technical Schools Association re supply of pamphlets.
- 12-12-44 From Mr. W. G. Meier tendering his resignation as instructor of English from and inclusive of the 12<sup>th</sup> January, 1945.

(Mrs Jones & Wilson)

Business out of correspondence.

Mr. F. R. Gordon - Reclassification  
It was resolved that it be recommended to the Education Department that Mr. Gordon's classification be increased to CT £ 435 - £ 531 per annum to bring the position into line with those of Hookeray and Caulfield Technical Schools.

(Mrs Lederman & Small)

Technical Schools Association Pamphlets  
It was decided to obtain copies for each member of the Council.

Resignation of Mr. W. G. Meier

It was resolved that Mr. Meier's resignation be accepted with regret and that the best wishes of the Council be conveyed to him. (Mrs Brantland & Maxwell)

General

New Appointments

It was resolved that the Finance Committee be empowered to receive applications for positions being advertised and to make recommendations to the Clean Power Authorities and to the Director regarding new appointments. (Mrs Maxwell & Small)

Outstanding Fees

It was resolved that the following outstanding fees be written off as being uncollectable:-

Luition Fees

1939. Francis Morris, Elem. Art.	12-6
" Vernon Hughes, Turning & Fitting.	1-10-0
1940. Maxwell Power, Lutek Writing.	7-6
" Marjorie Bowen, Dressmaking.	15-0
" Arthur Gladman, Plumbing.	10-0
1941. Herbert Heavenen, English	1-0-0
1942. Audrey Austin, Commercial	1-10-0
Robert Mitchell, Electric Wiring	2-0
Total £ 6-7-8	

Assays and Analyses Fees

1937. W. Delaney, Analysis	2-2-0
1939. W. Davis, Assay	10-6
1941. J. Wall, "	10-0
Total £ 3-3-8	

(Mrs Lederman & Brantland)

Mr. L. F. Hillman's Reclassification

It was resolved that the Education Department be requested to state inform the Council as to the position regarding Mr. Hillman's re-classification which was recommended early in the year. (Mrs Wilson & Jones)