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portion of the yard was also in a bad way. In discussing the school with Mr. Jeffery he found that in spite of additional accommodation which had been provided in senior school buildings junior classes were still cramped. If the printing class could be moved to other quarters more room would be provided. He also found that the locker and coat hanging facilities were inadequate. Many of the lockers were placed so near the floor and caused much congestion.

The school as a whole appeared to be functioning very satisfactorily.

The garden was inspected and appeared to be in as good order as could be expected. The caretaker reported that flowers have a habit of disappearing during week ends.

The report was received and adopted.
(Mrs. Smith & Maxwell)

Plumbing and Yard.

The Registrar reported that these matters had been reported to the Education Department and replies had been received stating that the Public Works Department had been requested to effect the necessary repairs.

Locker Accommodation.

The Principal undertook to look into this matter and the facilities for hanging coats etc and to see what

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could be done to effect repairs and to provide additional facilities.

Accounts

Accounts amounting to £1553-11-11 as per Ghaviman's Book, folio 58, were passed for payment. (Mrs. Smith & Bealand)

Correspondence

The following correspondence was read and received:

20-9-45 From Mr. G. Savage applying for a refund of fee.

22-9-45 From Technical Schools Association re Conference on 7th and 8th November

28-9-45 From Ballarat City Council nominating Mrs. Wilson and Callow as representatives on School Council.

5-10-45 From Technical Schools Association containing Minister's reply to letter re Mr. Frengrove's salary.

10-10-45 From Mrs. R. Thompson applying for a refund of fee.

(Mrs. Bealand & Nicholson)

Business

Representative on General Committee of
out of Technical Schools Association

Correspondence It was resolved that the President Mr. G. J. Tiffeth be nominated as the school's representative on the General Committee.
(Mrs. Nicholson & Bealand)

City Council Representatives on School Council

It was decided to ~~include~~ accept Mr. Nathaniel Thomas Callow's nomination as a member of the School Council in place of Mr. G. Jones and to include