

19-11-47 Of the President and the Acting Principal to make the necessary arrangements.  
(Mrs Lederman & Kibson)

Authorities

By the recommendation of the Acting Principal the following authorities were granted:

Excursion - Rehabilitation Cases.

- Edna Stevens. Dressmaking 1 evening per week
  - 85\* Ethelie Watkins. Dressmaking; 4 days per week
- 1947/48.

Leads

- William Swayle, Machine Shop Practice £1 per week from 2-6-47.
- Bruce McDonald, Machine Shop Practice £1 per week from 2-6-47.

Art Librarian

- William Bates, £3 per week from 27-10-47.
- Tric Miss Hartland. (Mrs Jones & Sutton)

Gas supply to Pottery Kiln.

It was resolved that the matter of arranging for a better gas supply to the new Pottery Kiln be left in the hands of Mr J. F. Kibson and the Acting Principal.  
(Mrs Nicholson & Sutton)

Accounts

Accounts amounting to £2159-13-6. as per Chairman's Book, folio 85, were passed for payment.  
(Mrs Lederman & John)

Corresp - orders

The following correspondence was read and received;

- 19-11-47. 22-10-47 Mrs A. J. Nicholls applying for a refund of Dressmaking fee of 17/-
- 22-10-47 Education Department acknowledging letter of 16 October re Head of Engineering Department.
- 24-10-47 Melbourne Technical College re ~~proposed~~ proposed visit of Architectural Committee in November.
- 28-10-47 Education Department approving confirmation of Mr R. P. Flowers's appointment.
- 28-10-47 Education Department. Equipment Grant of £1000 for 1947-48.
- 3-11-47 Education Department. Tender for electrical installation in Halls accepted.
- 7-11-47 Education Department. Tender for Plumbing works accepted.
- 7-11-47 Education Department. Tender for alterations to water service accepted.
- 10-11-47 Education Department. Tender for wiring of Waterometer accepted.
- 11-11-47 Business Equipment & Engineering Co. They bid quoting for new Royal Typewriters and maintenance service.
- 14-11-47 City Council. £50 granted for current year.
- 12-11-47 Society of Chemical Industry of Victoria. Thanking Council for use of room for meetings.
- 12-11-47 Mr A. A. Robertson withdrawing original application for position of Principal.
- 17-11-47 Education Department authorising reclassification of Mr F. E. Ferguson C. £527 to C1. £579 from 5-10-47
- 19-11-47 Mr D. W. Morrison applying for Christmas leave without pay.  
(Mrs Farr & Nicholson)