

21-4-48 Manufacture of Hand Looms.
It was resolved that a letter conveying the thanks of the Council be forwarded to Mr. Proctor and those cooperating with him in the manufacture of hand weaving looms. (Lester & Savage)

Removal of branches on trees.
This matter was referred to City Council members for appropriate action

Modelling Room Floor.
The Principal reported that this floor had been inspected by officers of the Public Works Department but no solution of the difficulty had so far appeared. The Principal agreed to approach the Public Works Department again on the matter.

Accounts. Accounts amounting to £2405-9-8 as per Chairman's Book, Folio 90, were passed for payment. (Lester & Lederman)

Correspondence - The following inward correspondence was read and received:

24-3-48 Mrs. C. Osborne applying for refund of fee

31-3-48 Melbourne Technical College re recognition by Institute of Architects

1-4-48 Education Dept. Repairs to Junior Technical School approved

1-4-48 Education Dept. Installation of new boiler in Art School approved

1-4-48 Education Dept. Subdivisional increments for Messrs R. H. Howe and A. A. Jones approved from 1-2-48.

21-4-48 2-4-48 Education Dept. Repairs to stairs of Art School approved.

5-4-48 Education Dept. Appointment of Mr. H. K. Astor approved at £600 p.a.

8-4-48 Education Dept. Position of Head of Engineering Dept. to be advertised before 1st October, 1948.

12-4-48 Mr. H. K. Coburn re instruction to architectural students. (Mrs. Hawry & Farr)

Business Refund of Fee
It was resolved that Mrs. C. Osborne be granted a refund of £2. (Lester & Lederman)

Construction in Architectural Subjects
It was resolved that this matter be referred to the Finance Committee and that Mr. H. K. Coburn be requested to carry on for the time being. (Lester & Lederman)

Subdivisional Promotions of Messrs R. H. Howe and A. A. Jones.
It was resolved that this matter be referred to the Finance Committee for consideration and action. (Lester & Lederman & Nicholson)

Head of Engineering Department
It was resolved that an assurance be given to the Education Department that this position will be advertised before 1st October 1948. (Lester & Nicholson)

General Business Retirement of Dr. R. Pound
It was resolved that Dr. Pound be invited to attend the next meeting