

18-8-48 Accounts amounting to £2656-17-3 as per Chairman's Book, folio 95, Accounts were passed for payment. (Mrs Lederman & Bealand)

Courtesy- The following inward letters were received and received: -

26-7-48 Technical Schools' Assn. Requesting name of School's representative on General Council.

30-7-48 Education Dept. Library subsidies confined to Junior Technical and Secondary School recreational and reading libraries.

3-8-48 City Council. Repairs to edge of footpath below old Court House not regarded as the City Council's responsibility.

16-8-48 Education Dept. Approving appointment of Mr H. F. Hillman as Instructor in Charge of Electrical Engineering salary £640-£700 vice Mr G. E. Raman resigned. (Mrs Lederman & Laury)

Business Schools' Representative on General Committee out of of Technical Schools Association. It was resolved that the President, C. P. P. Liffert be re-elected to this position. (Mrs Lederman & Bealand)

Footpath near Woollassing Sub. It was resolved that the attention of the Education Department be drawn to the condition of this footpath. (Mrs Lederman & John)

18-8-48 Mr Hillman's commencing salary. It was resolved to recommend to the Education Department that Mr Hillman be granted an increment of £20 as from May of this year, the anniversary of his appointment as Acting Instructor in Charge of Mechanical Engineering. (Mrs Storr & Sutton)

General Appointment of Female Assistant in Business. Art and Applied Art. As no reply had been received to the Council's recommendation of Miss M. Morgan for appointment to this position and subsequent letter requesting information as to what action had been taken, it was resolved that the President telephone the Chief Inspector regarding the delay. (Mrs Bealand & Lederman)

Diploma It was resolved that the Diploma of Electrical Engineering be awarded to Alan Lind Gilpin and that the seal of the school be affixed thereto in the presence of the President, Vice President C. B. S. Bealand, and the Registrar who shall sign as witnesses. (Mrs Small & Storr)

Visiting Committee Mrs Small and Jones were appointed the Visiting Committee for the ensuing month, Mr Small to act as convener. This concluded the business and the meeting closed. H. J. W. 14/9/48