

17-11-48 The following reports were read, received and adopted:-

Reports.

Principal's Received: Cts. Tederman & Hawry.
Reports. Adopted: Cts. John & Stohr.

M^r. F. G. Procter's Received: Cts. Lynch & Savage
Reports. Adopted: Cts. Scanlan & Hawry.
Visiting Committee's Report.

Cts. Nicholson and Hawry reported that an inspection of the Engineering Laboratories, Welding, Blacksmithing, Carpentry and Machine Shop department was made on the 16th November.

With the exception of the Machine Shop, no classes were in session but they were struck by the state of cleanliness and order and the condition of the machines. They noted that matters referred to in an earlier report had received attention.

They also noticed that the manifolding of gas supplies had been carried out and that the establishment of the Trades Reference room in the Carpentry Shop was in progress. They were pleased to know that at long last the removal of the soil store in the Machine Shop to a position on the east wall was to be carried out.

They were not happy about the proposed arrangements for exhausting dust and shavings from the Carpentry Shop as they felt that it would mar the appearance of a fine building. They were of the opinion that this equipment should have been incorporated in the original plans.

They found the gardens, grounds and

17-11-48 concrete area adjacent to the workshops in excellent condition and were impressed by the interest shown by M^r. H. Brew Head Gardener, in having botanical name plates placed on trees and shrubs. The report was received and adopted. (Cts. Stohr & John)

Business Minutes of M^r. G. W. Cornell
out of. It was resolved that a letter of reports sympathy and best wishes be forwarded to M^r. G. W. Cornell.

(Cts. Tederman & Scanlan)
Transfer of M^r. G. T. Jeffery to Geelong.
It was resolved that a letter under seal expressing the Council's appreciation of M^r. Jeffery's work at the Junior Technical School be prepared for presentation to M^r. Jeffery. (Cts. Tederman & Nicholson)

Free Tuition - Reg Boyd.
On the recommendation of M^r. F. G. Procter, Reg Boyd was granted Free Tuition in Immediate Art, three sessions per week in 1949.
(Cts. Tederman & Scanlan)

Gardens and Grounds.
It was resolved that a letter be sent commending the Head Gardener, M^r. H. Brew and his staff for the fine appearance of the gardens and grounds and for M^r. Brew's action in placing name plates on the various trees and shrubs.
(Cts. Nicholson & Hawry)