

17-8-49

In the Printing Room they found that the old electrical basement had been completely transformed. The room was in excellent condition and very creditable to the instructor in charge.

The library was bright and very interesting.

They noticed that the Associates Board in the main entrance was several years in arrears.

The gardens and grounds were in Walter garb but were neat and tidy, several shrubs, trees, and tree ferns had been planted recently.

The Plumbing Department was neat and tidy and the recent extension was a marked improvement. They noticed however that underneath this extension the bank and depression over which the extension is built, appeared rather out of keeping with the rest of the place and it was suggested that a screen might be erected to close it in.

Mr Callow also suggested that Wonder heat units would effect a marked improvement over open fire places with their high consumption of fuel, lack of efficiency and fire risk.

The report was received and adopted.

(Mrs Jones & Savage)

Mr J. G. Procter

Business out of reports It was resolved that the Principal's report on the services rendered by Mr Procter as Acting Head of the Art School during the past 18 months be endorsed and that a letter of appreciation be given to him.

(Mrs Lederman & Kitchener)

17-8-49

Footpath and gutter in Albert Street.

It was resolved that a letter of appreciation for the improvement in Albert Street as the result of cleaning the footpath and gutter and the laying of gravel, be forwarded to the City Council.

(Mrs Mohr & Jones)

Authorities

The following recommendations of the Principal were approved.

Payment of travelling expenses at the rate of 20/- per day plus first class railway fare from Melbourne to Mr J. Miller, part time Inspector in Building Construction, from 25/5/48.

Payment of salary to Miss B. Burgess to and inclusive of 5 September 1949.

(Mrs Savage & John)

Telephone extension to Commercial Room.

It was decided to leave this matter in the hands of the Principal to discuss with Miss Darby.

List of necessary repairs and renovations arising out of the Visiting Committee's report on blinds, fire places, student's cloak room etc and expected financial position by at the close of this year, it was resolved that a list of such items be prepared for next meeting of the Council and that they be discussed with

the Board of Inspectors by the President, Principal and the Registrar while the Board is at the school during the week commencing 12 September.

(Mrs Branland & Kitchener)