

16-8-50 were confirmed.

(Mrs. Stoker and Lawry)

Reports. The Principal's Report was read, received and adopted.

Received: Mrs. Jones and Sutton

Adopted: Mrs. Sutton and Stoker.

Visiting Committee's Report.

Mrs. Sutton reported that she had made an inspection of the gardens and grounds at the rear of the Administrative Block and had found them very neat and tidy for this time of year. She was interested in the name plates which had been placed on trees by the Caretaker.

The Chairman reported that he had paid a visit to the school on the previous Thursday night. He noticed that the noise was very deaf in comparison with class rooms. In the Commercial class-rooms a number of students were engaged in shorthand and typewriting.

These students were all at different stages consequent to the division, but mainly individual and big classes were not possible. He also inspected Mathematics and Printing classes and then moved on to the Physical Department. Here he found Mr. K. E. Gull, newly appointed lecturer, engaged with a class of young members. Mr. Gull appeared to be sitting in very well and appeared

16-8-50 anxious to maintain the high standard set by his predecessor.

On the following Saturday he had inspected the lavatories near the Students' Room and also at the Junior Technical School and found that many of the seats were unclean and in a bad state of repair.

The reports were received and adopted (Mrs. Jones & Lawry)

Business Instructor in Charge of Civil Engineering out of. It was resolved that applications be invited by advertisement for the position of Instructor in Charge of Civil Engineering at a salary of £800 - £850 plus graduation and cost of living adjustments.

(Mrs. Savage & Jones)

Stewart Request.

On the suggestion of Mr. St. Sutton it was decided to obtain a copy of the late Dr. James Stewart's Will before taking any steps to obtain a variation of the terms of the Request, and that the income from the investments be paid into a special account as from the commencement of this year. (Mrs. Stoker & Lawry)

Classification of Mr. C. H. Wilkinson

It was resolved that the position occupied by Mr. Wilkinson be advertised in the "Courier" on Tuesday, 22<sup>nd</sup> August. Applications to close on Friday, 26<sup>th</sup> August.

(Mrs. Savage & Jones)