

18-4-51. 6-4-51. Apprenticeship Commission.
Correspondence - done. Court d.
Invitation to President and Principal to attend prize giving function in Melbourne Town Hall on 18th May at 8 p.m.
(Mrs Bealand & mail)

Business Refund of fee out of correspondence - done. It was resolved that Donald James be refunded £1-5-0 paid by him for Building Construction.
(Mrs Small & Lynch)

Apprenticeship Prize night. The President and the Principal accepted the invitation.

General. Diplomas. Business. The following Diplomas were awarded.
- Frederick Mark Fitchell, Applied Chemistry
Herbert James Crocker, Electrical Engineering
The President, Vice President G. L. A. Farr and the Registrar to sign as witnesses to the affixing of the seal.
(Mrs Wyles & John)

Estimates 1951-1952. It was resolved that the Estimates for 1951-1952 as tabled and signed by the President and the Principal be approved.
(Mrs Bealand & John)

Visiting Committee. Mrs M. L. Callow and A. W. Nicholson were appointed the Visiting Committee, Mr Nicholson to act as Convenor.
This concluded the business and the meeting closed.

M. J. Jones
10-5-51

16-5-51 Finance Committee Meeting.
Held in the Council Room on Wednesday 16th May, 1951, at 7-15 p.m.

Present. The President, Mr E. J. Gifford (Chair), Vice-President Mr G. Bealand, the Hon. Treasurer, Mr G. B. Lawry, Mrs J. J. Small and S. D. Wyles, the Principal Mr R. W. Richards

Apology An apology was received from Vice-President, Mr L. A. Farr.

Minutes The minutes of the last meeting were taken as read and were confirmed. (Mrs Wyles & Bealand)

Accounts Accounts amounting to £6780-16-1 on Cheque Account and £163-2-6 on Special Equipment Trust Account were examined and recommended for payment. (Mrs Lawry & Bealand)

General Domestic Science Department. Business. The Principal reported that no further advice had been received regarding the proposed alterations to the Museum Building for these new classes. He said that he would endeavour to obtain information for the next meeting.

M. J. Jones
20-6-51