

17-10-51. 28-9-51. Education Dept. Position as Assistant Instructor in Metallurgy, Class D approved.

Correspondence 28-9-51 Education Dept. Reports to floors in Chemistry Laboratories referred to Public Works Department.

1-10-51. Education Dept. Supply and laying of 663 yards of linoleum in Art School authorized.

11-10-51. Education Dept. Re-appointment of members of School Council.

5-10-51. Education Dept. Ballot for the election of a representative on the Council of the University of Melbourne.

11-10-51. Mr. G. G. Procter. Applying for long service leave as from 1st March 1952.

(Per Mail & Types)

Business out of Correspondence Assistant Instructor in Metallurgy. The President reported that applications for this position had been invited by advertisement in the daily newspapers and would close on Saturday, 20th October.

Ballot for Representative on University Council  
It was resolved that the five nominees be placed in the following order:

1. Mr. P. G. Parsons. - Footscray
2. Mr. G. R. Holland. - Melbourne Creek.
3. Mr. W. M. Thomson - Chawell
4. Mr. A. W. Lynch - Yallourn
5. Mr. Blackwood

(Per Mail & Types)

17-10-51. Re-election of School Council for period 1952 - 1954.  
It was decided that with the exception of Mr. W. Baragwanath, whom the President agreed to contact, the present members of the School Council be recommended for re-appointment.

Long Service Leave.

It was resolved that Mr. G. G. Procter be notified that the medical certificate accompanying his application for long service leave indicated that application should be made by him forthwith for sick leave for a definite period instead of long service leave to commence in March, 1952.

(Per Mail & Lynch)

Letter under Seal  
Resolved: It was resolved that the letter, a copy of which appears hereunder, be sealed and signed by the President (Mr. J. Griffiths), Vice-President (Mr. G. S. Bealand) and the Registrar for presentation to Mr. J. A. Farr.

This Council places on record its deep appreciation of the sterling services rendered by you as a member of the School Council during the past twelve years, particularly as Vice-President and as a member of the Finance Committee.

Your technical knowledge and keen interest in education have been