

14-5-52 The following inward letters were read and received -

Correspondence 22-4-52 Education Department.  
appointment of Mr H. W. Lingker  
as member of School Council.

14-5-52 Neil Brown.  
applying for transfer of fee  
paid on account of non-attendance.  
(Mrs Jones & Nicholson)

Business Transfer of fee.  
out of It was resolved that the fee of 15/-  
Correspondence paid by Neil Brown for instruction  
in ticket-making, be transferred  
from the first to the second term.  
(Mrs Jones & Nicholson)

General Diploma in Electrical Engineering  
Business It was resolved that the Diploma  
of Electrical Engineering be awarded  
to Geoffrey Frank Stevens and  
that the seal of the school be  
affixed thereto in the presence of  
the President, Vice-President or  
Mr G. Beauland and the Registrar  
who shall sign as witnesses.  
(Mrs Nicholson & Wyles)

Visiting Committee.  
The President and Mr Lingker were  
appointed the Visiting Committee  
for the ensuing month, the President  
to act as convener.

This concluded the business and  
the meeting closed.

H. J. Jervis  
18-6-52

18-6-52

## Finance Committee Meeting

Held in the Council Room on Wednesday  
18 June, 1952, at 7-15 p.m.

Present The President, Mr E. J. Liffitt (Chair) Vice-Presidents  
Mrs G. Beauland and Mr B. John, The Hon.  
Treasurer, Mr G. B. Dawkins, Mrs J. F. Small and  
S. D. Wyles and the Principal, Mr R. W.  
Richards.

Minutes The minutes of the last meeting held on  
14 May were taken as read and  
were confirmed.  
(Mrs Wyles & John)

Accounts Accounts amounting to £ 4376-12-4 on  
Maintenance and £ 744-10-7 on Special  
Equipment Grant were examined and  
passed for payment.

General Application for position of Librarian  
An application from Miss F. Duggan of 515  
Neil Street, Ballarat, for the position of  
Librarian was discussed.  
It was resolved that it be recommended  
to the School Council that no action be  
taken in this matter at the present  
 juncture. (Mrs Small & Wyles)

H. J. Jervis

16-7-52