

25-2-53 The following inward letters were  
concerning read and received:

- 15-12-52 Education Department. Special equipment grant for 1952/53 £3250
- 16-12-52 Education Department. Public Works Department to submit report regarding washing troughs for Plumbing Department.
- 17-12-52 Mrs. E. Seddes. Requesting transfer of fee paid for Millinery to first term 1953.
- 6-1-53 Education Department. Approval of the appointment of Mr A. McK. Coulland as Assistant Instructor in Carperby and joinery class D. £600-£700 plus C.O.H. as
- 28-1-53 Education Department. Approval for sale of obsolete paper.
- 28-1-53 Miss Jan Richards. Requesting transfer of fee paid for Dressmaking to first term 1953.
- 6-2-53 Education Department. Purchase of house properties 127 and 129 Grant Street West completed.
- 9-2-53 Education Department. Approval of the appointment of Mr E. J. William as Assistant Instructor in Boilermaking and Steel Construction class D. £600-£700 plus C.O.H.
- 10-2-53 Miss E. King. Tending resignation as Assistant Teacher in Dressmaking as from 26<sup>th</sup> May, 1953.
- 18-2-53 Education Department. Authority to advertise position of Assistant Teacher in Dressmaking, Class D. Mrs E. King, resigned.

25-2-53. 18-2-53. Mr J. V. Fisher, Office of application to the Court for an order under section 28 of the Re-establishment and Employment Act 1945-1952 of the Commonwealth of Australia.

25-2-53 Leslie E. Adam. Applying for a refund of fee paid for Radio. (Mrs Ballou & Stoker)

Accounts Accounts amounting to £14100-6-2 on cheambnance ap and £610-7-2 on special equipment trust ap as per Chairman's Book, folios 66/67 were passed for payment. (Mrs Bealand & Pearson)

Business Transfer of Fees Paid out of. The following transfers were granted concerning Mrs E. Seddes, Millinery, 3<sup>rd</sup> term 1952 to 1<sup>st</sup> term 1953 - hence Miss J. Richards, Dressmaking " " " " (Mrs Bealand & Pearson)

Refund of Fee. It was resolved that Mr L. E. Adam be granted a refund of £1 in respect of the fee paid by him for Radio in the first term 1953. (Mrs Stoker & Wyres)

Resignation of Miss E. King. It was resolved that Miss King's resignation as from 26<sup>th</sup> May, 1953, be accepted and that thanks for her services and best wishes be conveyed to her. (Mrs Pearson & Bealand)

Appointment of Assistant Teacher in Dressmaking. It was resolved that the position be advertised and that the selection