

- 24-2-54 The following inward letters were read and received:—
- Correspon 8-12-53. City Council. £50 grant for the
-dence current financial year.
- 8-12-53. Education Department. Authority to advertise for an Assistant Instructor in Electric Wiring, class D (£600-£700)
- 10-12-53 City Council. Trees to be removed and grader run over basket-ball pits near White Flat.
- 11-12-53 Education Department. Re-classification of Mr F. D. Hamilton to class C (£750-£800) from 2-2-1954.
- 11-12-53 Education Department. Re-classification of Mr E. J. Barker to class B (£860-£910) from 2-2-1954.
- 11-12-53 Education Department. Re-classification of Mr N. J. Devosnap to class D4 (£400) from 2-2-1954.
- 11-12-53 Education Department. Approval for re-appointment of Mr Eric R. McLeath, English and Social Studies class C (£750-£800) on three months' probation.
- 29-12-53 Education Department. Authority to advertise for an Instructor in Needlework, class D (£480-£560)
- 31-12-53 Education Department. 7" Mason lathe due for delivery in April 1954. The procurement of a Power Press, a Shaper and another lathe noted desirable.
- 6-1-54 Education Department. Salesmanship not covered by a Departmental syllabus.
- 27-1-54 Education Department. Public Works Department asked to report on construction of an intermediate floor in the old Court House.

- 24-2-54 27-1-54 Education Department. Special Equipment Grant £2000 for current financial year.
- 11-2-54 Education Department. Local expenses to be made for teachers of general subjects.
- 11-2-54 Miss J. Marshall. Offering collection of native weapons and curios.
- 15-2-54 Education Department. Staffing relief in the Girls Junior Technical School to be arranged as soon as possible.
- 16-2-54 Education Department. Requesting suggestions for suitable abbreviations of Diploma qualifications.
- 17-2-54 Education Department. Authority to invite tenders for two obsolete lathes.
- 22-2-54 Miss M. Ryan. Requesting refund of £1-15-0 fee for Dressmaking.
- 23-2-54 Miss L. Erdmanis. Requesting refund of £2- fee for Typewriting.
- 23-2-54 Mr D. Taylor Kellock. Reason for absence from duty on 2nd and 3rd February. (Mrs Bealand & Son)
- Business Assistant Instructor in Electric Wiring
out of The President reported that the Finance
Correspon Committee had interviewed three
-dence applicants for this position but none possessed the required qualifications.
Offer of Native Weapons and Curios.
It was resolved that the Principal of the Ballarat Teachers' Training College be contacted by Mr Pearson. If not interested Miss Marshall to be thanked and informed that the School Council regrets it is unable to accept her offer. (Mrs Smalld Pearson)