

16-6-54 At the bicycle sheds about fifty bicycles were lying exposed to the rain as there was no accommodation for them.

They recommended that a gate be provided at the Lydiard Street entrance to the passage at the rear of the bicycle sheds to prevent unauthorised persons from interfering with students' bicycles and that ultimately the passage be absorbed into the bicycle sheds. The report was received and adopted (Mrs Webb & Lynch)

### Business

Confirmation of Appointment.  
It was resolved that confirmation of the appointment of Mr Eric R. M. Grath as lecturer in English and Social Studies be recommended to the Education Department.

(Mrs Nicholson & Linaker)

### Authorities

Authority was given for the following part-time appointments: -

Mrs E. M. Kenzie, Wickman Pl. Ballarat. Caretaker and cleaner at the Girls' Junior Technical School at £1 per week from 24<sup>th</sup> December 1953 to 20<sup>th</sup> March 1954 and 21 hours per week at award rates from 21<sup>st</sup> March 1954.

J. Williams, Cadet, Mechanical Engineering 15<sup>h</sup> per week from 17<sup>th</sup> April 1954.

(Mrs Lynch & Webb)

Leaking roof, spoutings and waste pipe.  
The Principal undertook to attend to these matters.

### Heating of Dressmaking Room.

The Principal agreed to draw the attention

16-6-54 of members of the staff to the desirability of avoiding an overheated atmosphere from a health point of view.

### Water heater in Ceramics Department.

The provision of a better type of heater was left in the Principal's hands with power (Mrs Smith & Nicholson)

### Bicycle sheds etc.

The Principal said that he would look into the matter of the bicycle sheds and the Students' Common Room and see what could be done. The Department would not accept responsibility for these items and that we would have to find the way for them.

Accounts. Accounts amounting to £ 526/- 15/- 7 were passed for payment. (Mrs Nicholson & John)

### Correspondence

The following inward letters were read and received: -

15-5-54 Education Department. Re: confirmation of Mr E. R. M. Grath's appointment.

17-5-54 Education Department. Maintenance Grant for 1953/54 £ 62,598 including tuition fees £ 498.

20-5-54 Education Department. Tenders to be invited for sound proofing of Trade Theory rooms.

1-6-54 Education Department. Exterior painting of Lab School and Administrative Block approved. (Mrs Linaker & Smith)

### General Business

Diploma of Mining Engineering  
It was resolved that a Diploma of Mining Engineering be issued to Alfred Linton Banach.