

21-7-54 expressing appreciation of the excellent manner in which he has conducted the school during the past six months and the manner in which he has given so generously of his own time in the interests of the school.

It was also resolved that the Education Department be advised accordingly.

(Christina Bar & Nicholson)
Analyses performed by Mr. H. Cornell or Mr. G. B. Bassell

It was resolved as follows

1. That all analyses be recorded in the school office and registered with a number and date.
2. That the school be paid 10% of the fees charged.
3. That the work be carried out in the Analyst's own time.
4. That reports be issued and signed by the Analyst concerned without being countersigned by the Principal.
5. That the rendering and collection of accounts be the responsibility of the Analyst concerned and that the ten per cent due to the school be paid at the end of each term.
6. That the scale of fees be subject to the approval of the school Council.

(Christina Bar & Bealand)

Reclassifications

It was resolved that the following re-classifications be recommended to the Education Department.

Mr. D. Jelbart D.H. to C.I. from 5-9-1954

21-7-54 Mr. A. M. Wilkinson D.H. to C.I. from 13-9-1954

(Mrs Lynch & G. Mail)

Authority for sale of obsolete sewing machines
 Authority was given to invite tenders for two obsolete sewing machines.

(Mrs Lynch & Webb)

Appointment of Miss Barbara D. Stgip
 Authority was given for the appointment of Miss Barbara D. Stgip as typist from 25-1-1954.

(Mrs Webb & Stoker)

Reflector for condenser

The Principal said he would go into the matter with Mr. J. Barker of the Heat Engines Department.

Climbing staircase

The Principal said he would ask the Education Department to replace this staircase.

Fluorescent lighting in Room 1

The Principal agreed to ask the Education Department to provide an additional light in Room 1.

Paintwork on main entrance

The Principal said that the repainting of exterior woodwork on the Administrative block and the Art School had been referred to the Public Works Department recently.

Accounts Accounts amounting to £5607-8-8 on maintenance a/c and £211-2-2 on special equipment trust a/c as per Chairman's Book folios 91/92 were passed for payment. (Mrs Bealand & John)