

The Shire of Eltham Memorabilia Collection

Summary of work undertaken to catalogue memorabilia, by the Shire of Eltham Memorabilia Reference Group.

Description of Collection

At the time of writing the collection consists of photographs, photographic negatives, published materials, objects and other materials.

Work undertaken by Archival Contractor

The collection has been catalogued into a number of Series. The main series are Series 1: Main Photographic Series; Series 2: Main Transparency Series; and Series 3: Brochures and Published materials. Every Item in each of these major Series has been individually catalogued on a spreadsheet, one spreadsheet per Series. A further 70 Series have been created to catalogue smaller, discrete collections of photographs and negatives and other memorabilia including registers, published materials and objects.

How to find Memorabilia items

- i) start with the List of Series in **Finding Aid folder Vol 1**
- ii) turn to the appropriate Series Description Sheet or Sheets, also found in **Finding Aid folder Vol 1**, for more information about the selected Series.
- iii) If you are seeking a photograph or negative of a particular Councillor, or a particular Council activity, refer to the indexes of individual photographs and transparencies in **Finding Aid folder Vol 2**. Please refer to the Series Description Sheets for Series 1 & 2 for information about the hard-copy indexes, which can be searched by Item Number, Title, or Index Term (please refer to the accompanying table of index terms). Searches can also be conducted directly on the spreadsheet files, eg. To find the name of a member of executive staff who may appear in a group photograph, but is not found quickly in the alphabetical index.

Please note that materials about a particular subject may be found within a number of Series, so it is wise to conduct a thorough search of the documentation, paying particular attention to the Notes field at the foot of each Series Description Sheet and to the X-Reference columns in the the Item listings for the main photograph and transparency Series 1 & 2. One example is the Environmental Mural painted in 1992 under the Bridge Street Bridge. Photographs and other documentation about this project can be found in Series 1 (Items 194-201, individually indexed photographs), Series 2 (S002, an individually indexed colour slide), Series 22 (negatives recording the unveiling of the mural) and also within Series 41 (Community Arts Projects).

Fraser Faithfull
21 July, 2000

**Nillumbik Shire Council – Shire of Eltham Archives
Series Listing**

Series Number	Provenance	Series Title	Date Range
001	Shire of Eltham	Photographic Series - Main	c.1940 - 1994
002	Shire of Eltham	Transparency Series - Main	c.1985 - 1994
003	Shire of Eltham	Brochures and Published Materials	c.1965 - 1994
004	Shire of Eltham	Objects	c.1970 – 1994
005	Shire of Eltham	Council - Annual Framed Portraits of Individual Councillors	1987 - 1994
006	Shire of Eltham	Council Meeting September 1993, Shire President Pamela Sladden, 16 black and white photographs	1993
007	Shire of Eltham	Council Meeting September 1993, Shire President Pamela Sladden, 17 black and white negatives	1993
008	Shire of Eltham	Youth Art Award, Presentations, 50 colour photographs	c.1993
009	Shire of Eltham	Youth Art Award, Exhibits, 50 colour negatives	c.1993
010	Shire of Eltham	Shire President Mary Grant receiving Chain, with her family at Council Meeting, 39 B&W negatives	1993
011	Shire of Eltham	Eltham Festivals, photographic negatives and slides	1988 - 1994
012	Shire of Eltham	Councillors' Social Functions, 270 colour negatives	c.1990 - 1991
013	Shire of Eltham	Eltham Shire Photograph Album 1985	1985
014	Shire of Eltham	Eltham Leisure Centre Extensions 1990 – 1991, 41 colour photographs	1990 - 1991
015	Shire of Eltham	Eltham Leisure Centre Extensions 1990 – 1991, Industrial Dispute, photographs	1990 - 1991
016	Shire of Eltham	Eltham Leisure Centre Extensions 1990 – 1991, Industrial Dispute, photographic negatives	1990 - 1991
017	Shire of Eltham	Murphy's House, Pantan Hill, 18 colour photographs	c.1993
018	Shire of Eltham	Murphy's House, Pantan Hill, 20 colour negatives	c.1993
019	Shire of Eltham	Eltham Shire Offices, Entertainment Area Refurbishment, 16 colour photographs	c.1990
020	Shire of Eltham	Eltham Library construction, 350 photographic negatives	1993 - 1994
021	Shire of Eltham	Eltham Library construction, 300 photographs, sketch plans	1993 - 1994
022	Shire of Eltham	Environmental Mural Unveiling, 20 February 1992, 20 colour negatives	1992
023	Shire of Eltham	Statutory Council Meeting, August 1991, 42 B&W negatives	1991

024	Shire of Eltham	Staff Members' Social Activities, 306 negatives	c.1989 - 1991
025	Shire of Eltham	Goat Shed Opening, Living and Learning Centre, 1991, 13 colour negatives	1991
026	Shire of Eltham	Search Conference 1990, 12 colour negatives	1990
027	Shire of Eltham	Shire President's Volunteers Afternoon Tea, 1991, 14 colour negatives	1991
028	Shire of Eltham	Home Help and Meals on Wheels, 38 negatives	c.1990
029	Shire of Eltham	Youth Services, Youth Card Launch July 1991, 44 colour negatives	1991
030	Shire of Eltham	Eltham and Greensborough Recycling Centre, 20 colour negatives	1990
031	Shire of Eltham	North Riding Living and Learning Centre, Tree Planting 1988, 23 B&W negatives	1988
032	Shire of Eltham	Shire Scenes and Activities, contact print collection	1989 - 1994
033	Shire of Eltham	Shire Aerial Photographic Collection	c.1950 -
034	Shire of Eltham	Eltham Community Photographic Survey 1988 - Prints and Documentation	1988
035	Shire of Eltham	Eltham Community Photographic Survey 1988 - negatives	1988
036	Shire of Eltham	Visitors' Book - Early Residents Reunion 1971	1971
037	Shire of Eltham	Eltham Festivals Photographs	1988 - 1994
038	Shire of Eltham	Pioneers and Painters - Typescript Drafts and Documentation	c.1930 - 1970
039	Shire of Eltham	Eltham Library Opening 22 May 1994, photographs	1994
040	Shire of Eltham	Eltham Library Opening 22 May 1994, photographic negatives	1994
041	Shire of Eltham	Community Arts Projects, including Banner Project	c.1986 - 1993
042	Shire of Eltham	Community Arts - Slides and Negatives	1986 - 1994
043	Shire of Eltham	Register of Significant Trees - Shire of Eltham	c.1990
044	Shire of Eltham	Registration of Brewers Book	c.1864-1867
045	Shire of Eltham	Sounds from the Shire of Eltham - tape cassettes	1989 - 1990
046	Shire of Eltham	Meeting to discuss New Nillumbik Shire, 1994, 16 colour photographs	1994
047	Shire of Eltham	Meeting to discuss New Nillumbik Shire, 1994, 12 colour negatives	1994
048	Shire of Eltham	Aerial Views of Shire & Newly Completed Library, May 1994, 23 colour photographs	1994
049	Shire of Eltham	Aerial Views of Shire & Newly Completed Library, May 1994, 22 colour negatives	1994
050	Shire of Eltham	Eltham Copper Butterfly Auction - Documentation	1987
051	Shire of Eltham	Art Exhibition - Retrospective Exhibition of Shire of Eltham Art Collection, 1993, 12 colour photographs	1993
052	Shire of Eltham	Art in Public Places Awards 1992 & 1994,	1992, 1994

		photographs	
053	Shire of Eltham	Shire Staff Newsletters	1988 - 1994
054	Shire of Eltham	Art Awards Documentation and Catalogue	1985, c.1989
055	Shire of Eltham	Art in Public Places Awards 1992 & 1994, photographic negatives	1992, 1994
056	Shire of Eltham	End of an Era Staff Function 1/12/1994, photographs	1994
057	Shire of Eltham	Eltham Library Exhibition Space development, First Exhibition 1994, photographs	1994
058	Shire of Eltham	Eltham Library Exhibition Space development, First Exhibition 1994, negatives	1994
059	Shire of Eltham	Eltham Library Staff Anne Day and Mary Robertson, 22 photographs	c.1990
060	Shire of Eltham	Eltham Library Staff Anne Day and Mary Robertson, 13 negatives	c.1990
061	Shire of Eltham	Shire Scenes / Activities / Staff, negatives	c.1986 - 1994
062	Shire of Eltham	Shire Staff group photographs - all Departments 1994	1994
063	Shire of Eltham	Shire Staff and Activities photographs, arranged by Department	c.1985 - 1994
064	Shire of Eltham	Russell Yeoman's 30 Years Service Function, photographs	1994
065	Shire of Eltham	Russell Yeoman's 30 Years Service Function, negatives	1994
066	Shire of Eltham	Shire of Eltham Logo Development	c.1985
067	Shire of Eltham	Historical Register Volumes	c.1863 - 1985
068	Shire of Eltham	Framed Object Collection	c.1950 - 1990
069	Shire of Eltham	Audio and Video Tapes	1969 - 1994
070	Shire of Eltham	Diaries - Shire Management/Administration	1985 - 1994
071	Shire of Eltham	Cash Receipt Books - Arts Related	1970, 1987 - 1995
072	Shire of Eltham	Shire of Eltham Alan Marshall Short Story Award and Presentation, photographs	1995
073	Shire of Eltham	Shire of Eltham Alan Marshall Short Story Award and Presentation, negatives	1995
074		Newsclippings, Folders	1959 - 1973

**List of Index Terms for Shire of Eltham Archives Series 1 & 2: Main Photograph
and Transparency Series**

Civic Centre	Municipal Offices Time Capsule	
Corporate Services	Rates	
Council	Council Group Photographs Council Meetings Councillors	Individuals Informal Groups
	Junior Council Shire President Signage & Symbols	
Engineering	Recycling Roads & Streets	Transfer Station Construction Reconstruction Signage
	Waste Collection & Cleansing Water Supply	Garbage Trucks
Events & Functions	Childrens Day Citizenship Dinners Markets Picnics	
Executive	Groups Individuals	
Health & Community Services	Adult Day Care Art Awards Bands Bandstands By-Laws Child Day Care Centres Childrens Services Community Arts Delivered Meals	Ranger Family Day Care Playhouse

	Emergency Services Home Help Home Maintenance Immunisation Library Markets Maternal & Child Health Centres Recreation Recreation Centres Wasp Control Youth Services	Eltham Older Adult
Heritage & Conservation	Bridges Historic Buildings Historic Houses Landscapes Rivers Roads	
Parks & Recreation	Farms Parks Reserves Tree Planting Waterways	
Shire Development	Building Control Town Planning	Inspections Road Widening
Shire Staff	Groups Individuals	Formal Informal

5-12-1996
First meeting

**Nillumbik Shire Council
MEMORABILIA REFERENCE GROUP**

AIM:

To facilitate all actions required for the safekeeping of the Shire of Eltham memorabilia.

OBJECTIVES:

- Identify all key items of Shire of Eltham memorabilia - particularly the paper-based items.
- Decide appropriate action in terms of conservation, location and distribution of all such memorabilia.
- Recommend custodial arrangements to council.
- Assist in writing the brief for the archivist.
- Provide an information resource to the archivist.
- Represent the interest of other relevant historical groups, eg Andrew Ross Museum.

TIMEFRAME:

The Reference Group will meet bi-monthly or monthly (depending on need, and of the availability of members) until the archivist has completed the task - est 12 - 18 months.

MEMBERS:

Harry Gilham President of the Eltham and District Historical Society

Eltham Library Committee

Eltham Living and Learning Centre Committee

Banyule City & Nillumbik Shire Council

Joint Memorabilia Task Force

Chairman of Commissioners Focus Group, War Memorial hand.

Address: 7 Leonard Crescent, Eltham, Vic. 3095

Phone: 9439 1175

Russell Yeoman

Secretary of the Eltham and District Historical Society

Banyule City & Nillumbik Shire Council

Joint Memorabilia Task Force

Ex Shire of Eltham Officer - 30 years service, keeper of historical detail

Address: 7 Peter Street, Eltham, Vic. 3095

Phone: 9439 9717

Chris Marks

Curator of Collections, Nillumbik Shire Council

Address: Nillumbik Shire Council, PO Box 476,
Greensborough, 3088

Phone: 9433 3132

5/12/96

SHIRE OF ELTHAM MEMORABILIA			
ITEM	LOCATION	CLASSIFICATION	CUSTODIANS
1. Chain of Office	NSC	Nillumbik Art Collection	Nillumbik S C
2. Crest /Letters from the Shire Offices	NSC		
3. Honour Rolls	Chamber NSC	Unused - to Hist Soc. for use.	Nillumbik S C
4. Textile Crest	Depot <i>to be repaired</i>	<i>Hope to hang in the chamber?</i>	
5. Leadlight Crest	NSC	} To management of Historical Soc. (Custodians)?	
6. Leadlight Logo	Depot		
7. Statement of Common Purpose	NSC	Next Meeting.	
8. Original Cultural Heritage Map <i>paper based</i>	NSC	Possible hist. Community room	
9. Map.- Vision <i>G Bantle's</i>	NSC	Hold for library display copies to H. Soc.?	
10. Seal, Seal Stamp and Franking Seal	Com C		
11. Orchid banner	NSC <i>Needs repairs Community And.</i>		
12. Historical Records - photo negatives including details of seal and logo design	NSC		
13. Photographs of Councillors ?	NSC		
14. Social Photographs of Shire Staff	NSC		
15. Photographs of Eltham Festivals	NSC		
16. Other Photographs	NSC		
17. Shire of Eltham Heritage Study	?		
18. Shire of Eltham Aboriginal Heritage Study	?		
19. Pioneers and Painters	NSC	No longer available for sale.	
20. Video of Eltham - pre amalgamation	?	Russell to arrange copy.	
21. Other videos	NSC	To be checked.	
22. Crockery with Crest	EDHS	Hist Soc.	
23. Coasters	Eltham CC	" "	
24. Memorial Medallion	NSC <i>Shire 1971 Centenary Medallion</i>	" "	<i>locate second medallion</i>
25. End of Shire Medallion	NSC	(H) has 2 of these Hist Soc.	
26. Chairs from the Chamber	Engineers Meeting Room	Not important.	
27. Old Council Table	? <i>Stored in pieces under hist.</i>	connection of under library usage.	
28. Stationery	?	possible from old documents	
29. Calendars	NSC	EDHS Russell.	
30. Grey/Blue Tie /Scarf	? <i>Blue - crest carry - logo</i>	Councillors, Directors + Managers; - locate	
31. Councillor Badges	?	May still be valued by owner.	
32. Key Ring with Crest	?	Try Rodney.	
33. Wine Glasses with Crest	NSC	Some glasses unused.	
34. Eltham Biro	?		

35. Copper Butterfly Pins	NSC	Keep Some	Read to E.D.H.S.
36. Gavel (only)	Eltham CC		Seek date for public exhibition
37. Bible	NSC		Next Meeting
38. Cape - Presidential	NSC		Retain -
39. Tree Register	NSC		
40. Cash Books and Journals	NSC		
41. Shire of Eltham Bike Plan	NSC		
42. Aerial Maps	NSC		
43. Publications - various including Handbooks	NSC		
44. Street Signs	?		
45. Staff Induction Booklet	NSC		
46. Photograph of C S Wingrove	NSC		
47. Illuminated Manuscript	NSC		
48. Print of Queen Elizabeth II x 2	NSC		
49. Ray Walsh photograph of Alistair Knox Park	NSC		
50. Staff News - Slices of Time by Barry Welch	?		
51. Textile from the War Memorial Hall	Eltham Library		
52. Pre school Painting	NSC		
53. Bird Song Tape	NSC		
54. Listening to the Landscape	NSC		

5/12 x
5/12

Footpath Images / Logos

Inspect old table under library

Tapes old Eltham + the amal. - Held by self - return to Eltham

Check medallions in 'bucket'

Next meeting Tue 17th AM 9-30/

SHIRE OF ELTHAM MEMORABILIA				
ITEM	LOCATION	COMMENTS	CUSTODIANS	PRIORITY
1. Chain of Office	NSC	Part of the Nillumbik Art Collection Document as Memorabilia as well.	N S C	
2. Crest /Letters from the Shire Offices	NSC	To be determined		
3. Honour Rolls	Chamber NSC		N S C	
4. Textile Crest	Depot	To hang in the Nillumbik Council Chamber.	N S C	
5. Leadlight Crest	NSC		EDHS	
6. Leadlight Logo	Depot		EDHS	
7. Statement of Common Purpose	NSC			
8. Original Cultural Heritage Map	NSC	Consider framing for the Multi Purpose Room of the Eltham Library or corridor - near toilets.	NSC	
9. Map.- Vision	NSC	MPR Library	NSC	
10. Seal, Seal Stamp and Franking Seal	Com C	Site Inspection		
11. Orchid banner	NSC	Corridor of the Library?	NSC	
12. Historical Records - photo negatives including details of seal and logo design	NSC	P		
13. Photographs of Councillors	NSC	P		
14. Social Photographs of Shire Staff	NSC	P		
15. Photographs of Eltham Festivals	NSC	P		
16. Other Photographs	NSC	P		
17. Shire of Eltham Heritage Study	?	P Site Inspection		
18. Shire of Eltham Aboriginal Heritage Study	?	P Site Inspection		
19. Pioneers and Painters	NSC	Signed copy in mint condition kept by Nillumbik Shire Council Signed copy in mint condition to be located for EDHS		
20. Video of Eltham - pre amalgamation	?	P		
21. Other videos	NSC	P		
22. Crockery with Crest	EDHS		EDHS	
23. Coasters	Eltham CC		EDHS	

24. Centenary Medallion	NSC		EDHS and NSC	
25. Memorial Medallion	NSC		EDHS and NSC	
26. Chairs from the Chamber	Engineers Meeting Room	Revert to furniture status		
27. Old Council Table	Under the library in three parts	Site Inspection Remain instorage until suitable room is available	NSC	
28. Stationery	In various files.		NSC	
29. Calendars	NSC	P		
30. Grey/Blue/Brown Tie	Two versions - p one with crest and one with logo. -	Letter to Rodney Roscholler seeking advice on acquiring examples. Alt. Richard Allen. Was there a scarf?		
31. Councillor Badges	?	As above		
32. Key Ring with Crest	?	As above		
33. Wine Glasses with Crest	NSC		1 box to EDHS	
34. Eltham Biro	Forget			
35. Copper Butterfly Pins	NSC	Copies kept by NSC	EDHS	
36. Gavel	Eltham CC	Site Inspection		
37. Bible	NSC	Site Inspection		
38. Cape - Presidential	NSC	Retain for use as prop for Chain.	NSC	
39. Tree Register	NSC	P		
40. Cash Books and Journals	NSC	P		
41. Shire of Eltham Bike Plan	NSC	P		
42. Aerial Maps	NSC	P		
43. Publications - various including Handbooks	NSC	P		
44. Street Signs	?			
45. Staff Induction Booklet	NSC	P		
46. Photograph of C S Wingrove	NSC	This should hang in the Nillumbik Council Chamber.	NSC	
47. Illuminated Manuscript	NSC	This should hang in the Nillumbik Council Chamber.	NSC	
48. Print of Queen Elizabeth II x 2	NSC	<i>Beacons I take to Hist Soc.</i>		
49. Ray Walsh photograph of Alistair Knox Park	NSC	<i>Sub inspection.</i>		
50. Staff News - Slices of Time by Barry Welch	?	P		
51. Textile from the War Memorial Hall	Eltham Library			
52. Pre school Painting	NSC	P		
53. Bird Song Tape	NSC	P		
54. Listening to the Landscape	NSC			
55. Plaques	NSC			

Topic of Parish

Boundary Doped

along with other items in history case