

**Nillumbik Shire Council - Shire of Eltham Archives  
Series Description Sheet**

**Series Number: 067**

**Series Title: Historical Register Volumes**

**Provenance: Shire of Eltham**

**Date Range: 1863-1985**

**Shelf Qty: 10sm**

**Content Description:**

Series consists of over 140 volumes of Council Records. These records (apart from the Rates Books) fall outside the provisions of the Victoria Public Record Office Disposal Schedule – ie. Retention is at the discretion of Council.

A complete listing of the volumes is attached, however the collection includes Minute Books, Letter Books, Country Roads Board Ledgers, Finance Committee Finance Books, Water Supply Rate Books, and numerous cash books and ledgers.

Consideration is currently being given to sending approximately half the collection to off-site storage (Ausdoc – Port Melbourne)

**Physical Characteristics/Condition:**

Many large registers – some in damaged condition.

**Notes: Refer to attached spreadsheet list for further information.**

June 2020

Series 67 - Historical Register Volumes - Eltham Shire Council

		Title & Date Range	Dimensions
Series 67	Item 1	Minute Book - Council - 1863-1873	330x230
Series 67	Item 2	Minute Book - Council - June 1873-July 1878	330x230
Series 67	Item 3	Minute Book - Council - (1878 - 1885 MISSING)	
Series 67	Item 4	Minute Book - Council - October 1885-August 1891	330x230
Series 67	Item 5	Minute Book - Council - October 1891-August 1897	330x230
Series 67	Item 6	Minute Book - Council - Sept 1897-Dec 1904	335x235
Series 67	Item 7	Minute Book - Council - January 1905-March 1909	385x275
Series 67	Item 8	Minute Book - Council - April 1909-June 1913	390x280
Series 67	Item 9	Minute Book - Council - July 1913-June 1917	385x275
Series 67	Item 10	Minute Book - Council - July 1917-February 1922	380x275
Series 67	Item 11	Minute Book - Council - March 1922-Sept 1930	340x260
Series 67	Item 12	Minute Book - Council - Oct 1930-Sept 1941, post-bound volume	340x260
Series 67	Item 13	Minute Book - Council - Oct 1941-1950, post-bound volume	340x260
Series 67	Item 14	Minute Book - Council - 1951-1957, post-bound volume	340x260
Series 67	Item 15	Index to Minutes vols 1-5, Sept 1863-Oct 1885	340x220
Series 67	Item 16	Notices of Motion 1937-1949, exercise book	230x180
Series 67	Item 17	Notices of Motion 1949-1954, exercise book	230x180
Series 67	Item 18	Rates Book	
Series 67	Item 19	Rates Book	
Series 67	Item 20	Rates Book	
Series 67	Item 21	Rates Book	
Series 67	Item 22	Rates Book	
Series 67	Item 23	Rates Book	
Series 67	Item 24	Letter Book Vol 1 1869-1889	350x240
Series 67	Item 25	Letter Book Vol 2 1889-1896	350x240
Series 67	Item 26	Letter Book Vol 3 1896-1906	350x250
Series 67	Item 27	Letter Book Vol 4 1901-1912	350x250
Series 67	Item 28	Letter Book Vol 5 c.1912-1916	350x260
Series 67	Item 29	Letter Book Vol 6 1917-1919	350x250
Series 67	Item 30	Letter Book Vol 7 1919-1921	360x270
Series 67	Item 31	Ledger 1876-1891	330x220
Series 67	Item 32	Contract Ledger 1916-1936	410x260
Series 67	Item 33	Country Roads Board Ledger c.1914-1936	330x230
Series 67	Item 34	Country Roads Board Ledger c.1936-1947	330x230
Series 67	Item 35	Country Roads Board Ledger 1948-1955	330x230
Series 67	Item 36	Ledger Miscellaneous Accounts 1953-1959 (large vol)	430x330
Series 67	Item 37	Finance Book 1910-1915 (pay sheets)	335x220
Series 67	Item 38	Finance Book 1915-1918 (pay sheets)	325x220
Series 67	Item 39	Finance Book 1918-1921 (pay sheets etc.)	330x220
Series 67	Item 40	Finance Book, Finance Committee 1922-1923	330x220
Series 67	Item 41	Finance Book, Finance Committee 1924-1926	330x220
Series 67	Item 42	Finance Book, Finance Committee 1924-1928	380x270
Series 67	Item 43	Finance Book, Finance Committee 1928-1930	380x290
Series 67	Item 44	Finance Book, Finance Committee 1930-1933	380x290
Series 67	Item 45	Finance Book, Finance Committee 1933-1935	380x290
Series 67	Item 46	Finance Book, Finance Committee 1935-1939	380x290
Series 67	Item 47	Finance Book, Finance Committee 1939-1944	380x290
Series 67	Item 48	Finance Book, Finance Committee 1944-1948	380x290
Series 67	Item 49	Miscellaneous Cash Book 1926-1944	375x275
Series 67	Item 50	Miscellaneous Cash Book 1950-1953	380x275
Series 67	Item 51	Country Roads Board Cash Book 1914-1920	325x220
Series 67	Item 52	Country Roads Board Cash Book 1920-1925	330x225

Series67.xls

## Series 67 - Historical Register Volumes - Eltham Shire Council

Series 67	Item 53	Country Roads Board Cash Book 1925-1928	330x230
Series 67	Item 54	Country Roads Board Cash Book 1928-1931	325x230
Series 67	Item 55	Country Roads Board Cash Book 1931-1935	325x225
Series 67	Item 56	Country Roads Board Cash Book 1935-1944	325x225
Series 67	Item 57	Country Roads Board Cash Book 1944-1953	340x230
Series 67	Item 58	Contract Register 1894-1906	330x225
Series 67	Item 59	Contract Register 1907-1913	330x220
Series 67	Item 60	Poundkeepers Book 1910-1956	350x200
Series 67	Item 61	Receipts and Expenditure Book 1926-1927	330x220
Series 67	Item 62	Receipts and Expenditure Book 1926-1927	330x220
Series 67	Item 63	Water Supply Rate Book, Eltham, 1916	510x360
Series 67	Item 64	Water Supply Meter Register, Eltham, 1916-1920	510x340
Series 67	Item 65	Water Supply Rate Book, Yarra Glen, 1916	510x360
Series 67	Item 66	Water Supply Meter Register, Yarra Glen, 1916-1920	510x340
Series 67	Item 67	Private Street Construction Register 1926-1965 (large vol)	560x450
Series 67	Item 68	Private Street Construction Register c.1917-1927	500x390
Series 67	Item 69	Balance Book - Annual Statements 1906-1935	555x390
Series 67	Item 70	Balance Book 1935-1945	550x390
Series 67	Item 71	Balance Book 1946-1955	550x400
Series 67	Item 72	General Cash Book 1914-1921	485x410
Series 67	Item 73	Cash Book 1894-1907	385x275
Series 67	Item 74	Rates Cash Book 1899-1906	390x285
Series 67	Item 75	Registration of Wine and Spirit Merchants 1864/69	500x190
Series 67	Item 76	Eltham Public Hall Committee 1941-1947	330x210
Series 67	Item 77	Planning Permits, c. 1964 (large folder, brown cover)	380x250
Series 67	Item 78	Drainage Committee Minutes 1958-1962 (NOT FOUND)	
Series 67	Item 79	Building Permit Register 1949-1960	530x390
		The following for off-site storage:	
Series 67	Item 80	Letter Book 1940, green cover	370x270
Series 67	Item 81	Ledger 1901-1905	330x230
Series 67	Item 82	Ledger 1925-1937	330x225
Series 67	Item 83	MMBW Ledger 1942-1950	330x205
Series 67	Item 84	MMBW Ledger 1914-1944 (NOT FOUND)	
Series 67	Item 85	Sustenance Account Cash Book 1932-1935	330x230
Series 67	Item 86	Sustenance Account Cash Book 1937-1946	330x225
Series 67	Item 87	Cash Book 1924-1942	330x230
Series 67	Item 88	Cash Book 1916-1933, Loan Account	330x230
Series 67	Item 89	Cash Book - Private Streets, Loan 1928	330x225
Series 67	Item 90	Water Supply Cash Book 1938-1944	330x210
Series 67	Item 91	MMBW Cash Book - Supply 1940-1950	330x210
Series 67	Item 92	Cash Book Hurstbridge Sanitary Service 1927 (damaged)	330x220
Series 67	Item 93	Ledger - Private Streets 1928-1937	330x220
Series 67	Item 94	Rates Ledger 1932-1939	430x330
Series 67	Item 95	Ledger 1927-1932	425x310
Series 67	Item 96	Ledger Miscellaneous Accounts 1920-1927	480x330
Series 67	Item 97	Montmorency Sanitary Fees 1921	320x215
Series 67	Item 98	Hurstbridge Extra Rates Cash Book 1928-1938	330x225
Series 67	Item 99	Sanitary Service Register Hurstbridge 1925-1937	330x315
Series 67	Item 100	Cash Book - Miscellaneous 1953-1960	590x450
Series 67	Item 101	Dog Fees Cash Book 1919-1944 (includes other entries from 1906-1944)	330x220
Series 67	Item 102	Minute Book - Rough 1976-1977	330x220
Series 67	Item 103	Minute Book - Rough 1979-1983	330x220
Series 67	Item 104	Minute Book - Rough 1983-1985	330x230

## Series 67 - Historical Register Volumes - Eltham Shire Council

Series 67	Item 105	Cash Book - General 1907-1914	490x400
Series 67	Item 106	Cash Book - General 1921-1926	510x410
Series 67	Item 107	Cash Book - General 1926-1929	480x400
Series 67	Item 108	Cash Book - General 1929-1932	480x400
Series 67	Item 109	Cash Book - General 1932-1935	480x410
Series 67	Item 110	Cash Book - General 1935-1941	490x410
Series 67	Item 111	Contributors Cash Book - Private Streets Account 1930-1951	430x290
Series 67	Item 112	Rates Cash Book 1906-1911	390x280
Series 67	Item 113	Rates Cash Book 1911-1917	390x280
Series 67	Item 114	Rates Cash Book 1917-1922	390x280
Series 67	Item 115	Rates Cash Book 1922-1924	390x280
Series 67	Item 116	Rates Cash Book 1924-1928	450x440
Series 67	Item 117	Rates Cash Book 1928-1931	450x440
Series 67	Item 118	Rates Cash Book 1931-1934	450x430
Series 67	Item 119	Rates Cash Book 1934-1937	440x425
Series 67	Item 120	Rates Cash Book 1937-1938	450x420
Series 67	Item 121	Cash Book - Miscellaneous 1944-1950	380x270
Series 67	Item 122	General Cash Book 1941-1955	480x340
Series 67	Item 123	General Rates Cash Book 1941-1954 (large volume, brown corduroy cover)	430x370
Series 67	Item 124	Wages and Salaries Ledger (the pay book, large volume) 1953-1959	450x360
Series 67	Item 125	Cash Book 1955-1959, large volume	380x340
Series 67	Item 126	Cash Book 1964-1966, large volume	450x300
Series 67	Item 127	Ledger - Alphabetical 1955-1964, large volume	440x380
Series 67	Item 128	Cash Book - Country Roads Board 1948-1951	330x210
Series 67	Item 129	Cash Book - Country Roads Board 1955-1959	330x210
Series 67	Item 130	Building Permit Applications 1972	330x200
Series 67	Item 131	Rough Minutes - Various Committees 1972-1974	330x210
Series 67	Item 132	Rough Minutes - Council Meetings 1985-1986	330x230
Series 67	Item 133	Rough Minutes - Council Meetings 1986	330x230
Series 67	Item 134	Building Register 1973, damaged cover	400x260
Series 67	Item 135	Letter Book Oct 1921-Aug 1924, manila folder	320x210
Series 67	Item 136	Building Permit Applications 1971	320x210
Series 67	Item 137	Finance Book 1960-1962, grey card cover	320x210
Series 67	Item 138	General Account Cash Book 1959-1964, blue cover with red binding	440x300
Series 67	Item 139	Valuation Register 1973-1974, computer printout, purple cover	440x300
Series 67	Item 140	Valuation Register 1975-1976, computer printout, blue cover	440x300
		Other Items to remain on site:	
Series 67	Item 141	Index to Council Minutes c.1937-1946	330x220
Series 67	Item 142?	Sustenance Wages etc. 1934-1935, small ledger volume, green cover	330x210
Series 67	Item 143?	Water Supply Ledger 1938-1944, small ledger volume, green cover	330x210
Series 67	Item 144?	Contract or Deposits Register / Sundry Debtors for Rents c.1960-1965, large post-bound ledger, black	360x320
Series 67	Item 145		
Series 67	Item 146		