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V.A.V.A. CONSTITUTION

1. DEFINITIONS

- 1.1 The organisation hereafter referred to as the V.A.V.A shall be known as the VICTORIAN AMATEUR VOLLEYBALL ASSOCIATION.
- 1.2 Reference to M.V.C. and V.C.V.C. and A.V.F. shall be interpreted as the MELBOURNE VOLLEYBALL COUNCIL and VICTORIAN COUNTRY VOLLEYBALL COUNCIL and AUSTRALIAN VOLLEYBALL FEDERATION respectively.
- 1.3. Reference to "STATE" shall be interpreted as the State of Victoria.
- 1.4 Reference to "game" shall be interpreted as the game of Volleyball.
- 1.5. Reference to "Association" shall be interpreted as a body which is responsible for the administration of regular competitions within its area, and is the representative of its members.
- 1.6. Reference to "member" and/or "player" shall be interpreted as one of those persons who collectively form the basis of an Association.
- 1.7. Reference to "affiliated" shall be interpreted as one of those individual persons or Associations which operate under the auspices of the V.A.V.A..
- 1.8. Reference to "registered player" shall be interpreted as a person who has paid the prescribed fee and fulfilled the conditions of membership of his Association.
- 1.9. Reference to "registered Association" shall be interpreted as that Association which has paid its annual player's affiliation fee to the V.A.V.A..

2. OBJECTIVES

- 2.1 To ENCOURAGE, PROMOTE and GOVERN the game of Volleyball in Victoria.
- 2.2. To MAINTAIN CONTACT with Volleyball Associations in the other states of Australia, and to promote INTERSTATE GAMES.
- 2.3 To be affiliated with the AUSTRALIAN VOLLEYBALL FEDERATION.

3. STRUCTURE OF THE V.A.V.A.

3.1 The V.A.V.A. shall be the highest governing body of Volleyball in the State and shall be responsible for the administration and conduct of all State Teams.

3.2 The MELBOURNE VOLLEYBALL COUNCIL (M.V.C.) shall be the governing body of Associations in the Melbourne Metropolitan area.

3.3 The VICTORIAN COUNTRY VOLLEYBALL COUNCIL (V.C.V.C.) shall be the governing body of Associations in the Victorian Country area.

3.4 All players in the Associations must be amateurs, in strict accordance with the definition given by the Victorian Olympic Council.

4. EXECUTIVE

4.1 The office bearers of the V.A.V.(A). shall be known as the Executive and shall consist of eleven members plus the immediate Past President.

President
Immediate Past President
Vice President
Secretary
Treasurer
Publicity Officer
2 Members
2 M.V.C. Delegates
2 V.C.V.C. Delegates

5. DUTIES OF THE EXECUTIVE5.1 President

- 5.1.1 Shall preside at all meetings of the V.A.V.(A). and has the power to conclude a debate and sum up the relevant points.
- 5.1.2. Shall have absolute authority on all questions of order and rules of debate.
- 5.1.3 Shall have a deliberate vote on any matter and also a casting vote if votes are equal when a simple majority is required.
- 5.1.4 Shall become an ex-officio member of any sub-committee formed within the V.A.V.(A).
- 5.1.5 Shall be co-signee of cheques drawn on the V.A.V.(A). account.

5.2. Vice-President

- 5.2.1 Shall assist the President.
- 5.2.2 Should the President be absent, shall assume his full powers and deputise for him.
- 5.2.3 Should the President and Vice President be absent from a meeting a Chairman shall be selected from the floor of the meeting. Any Chairman so elected shall have no casting vote.

5.3. Secretary

- 5.3.1 Shall conduct the general business of the V.A.V.(A).
- 5.3.2 Shall call meetings as directed by the President in accordance with this Constitution and By-Laws.
- 5.3.3. Shall be responsible for notifying the M.V.C. and the V.C.V.C. in writing of any relevant decisions made by the executive and any other important items of information.
- 5.3.4 Shall be co-signee of cheques drawn on the V.A.V.(A). account.

5.4 Treasurer

- 5.4.1 Shall receive or pay all monies due to or payable by the V.A.V.(A).
- 5.4.2 Shall deposit all monies received into the V.A.V.(A). bank account.
- 5.4.3 Shall pay all accounts by cheque after approval of the executive, except for accounts of an urgent nature which must be ratified at the next executive meeting.
- 5.4.4 Shall keep an account of all monies received

5.4. Treasurer (Cont.)

- 5.4.6 Shall assist the appointed auditors with the preparation of a detailed Financial Statement for presentation at the Annual General Meeting of the V.A.V.(A).
- 5.4.7. Shall be co-signee of cheques drawn on the V.A.V.(A). account.

6. POWERS OF THE EXECUTIVE

- 6.1. All powers of the V.A.V.(A). shall be vested in the executive.
- 6.2. The Executive may fill vacancies created by resignation before expiry of term.
- 6.3. The President, Secretary and Treasurer acting together may deal with matters of urgency between executive meetings.
- 6.4. Special powers may be delegated to sub-committees formed for specific but temporary duties, however the executive shall have the authority to over-rule any act or decision made by a sub-committee.
- 6.5. Player-affiliation fees shall be determined by the Executive,
- 6.6. The Executive shall have the power to accept or reject the application for affiliation by any association or individual.
- 6.7. The Executive may hear and adjudicate upon affiliated associations and/or individual members engaged in conduct contrary to the Constitution.
- 6.8. The Executive may hear and adjudicate upon, appeals of any description put forward by affiliated associations.
- 6.9. The Executive shall have the final decision as to the interpretation of the Rules of the game as laid down by the Australian Volleyball Federation.

7. AUDITOR

- 7.1. The books of the V.A.V.(A). shall be subject to audit by an experienced auditor and be ready for presentation at the Annual General Meeting.

8. MEETINGS

8.1.1. All meetings shall be called by the Secretary in conjunction with the President.

8.1.2 Interested parties may be invited to attend any meeting, however, the invitees shall not form any part of a quorum, they will have no voting rights, but may be asked to provide an opinion or express a point of view.

8.2. ANNUAL GENERAL MEETINGS

The Annual General Meeting of the V.A.V.(A). shall be held at least once each calendar year, not more than 15 months apart, at such time and place as the Executive may determine and for the following specific purposes:-

- 8.2.1 To receive annual reports, the balance sheet and statement to accounts from the preceding year.
- 8.2.2 To elect the Executive and appoint the auditor for the ensuing year.
- 8.2.3 To transact any other business of which notice in writing shall have been forwarded to the Secretary at least 21 days prior to the meeting.
- 8.2.4 Notice of the Meeting shall be forwarded to all affiliated Associations at least 28 days prior to the date of the Meeting.
- 8.2.5. An agenda, nomination forms and details of known nominees, notices of motions, etc., shall be forwarded to all affiliated associations at least 14 days prior to the date of the Meeting.
- 8.2.6. Each member of the Executive shall have one vote.
- 8.2.7. The M.V.C. and V.C.V.C. shall each be represented by 15 delegates appointed by the M.V.C. and V.C.V.C. respectively. Each delegate shall have one vote only and absentee votes shall not be permitted.
- 8.2.8 Delegates attending the Meeting shall be required to sign the official roll and furnish proof of their eligibility to vote.
- 8.2.9 A quorum for the Meeting shall consist of at least 6 members of the Executive plus, at least 18 of the 30 delegates from the M.V.C. plus V.C.V.C.. If a quorum is not reached by the official starting time, the meeting will commence 30 minutes later regardless of the final number of delegates present.

8.3 EXECUTIVE MEETINGS

- 8.3.1 Shall be held at regular intervals as deemed necessary for the management of the V.A.V.(A)., but at least once every two months.
- 8.3.2 A quorum for the Meeting shall consist of 6 persons from the Executive.

8.4 SPECIAL GENERAL MEETINGS

- 8.4.1 Shall be called by the Executive as deemed necessary or on written request from at least 30% of the registered members of the V.A.V.A.
- 8.4.2 The Secretary shall give 28 days notice of the Meeting to all affiliated Associations.
- 8.4.3 Paragraphs 8.2.6 to 8.2.8 shall apply for Special General Meetings.

9. AMENDMENTS TO THE CONSTITUTION

- 9.1 Notice of proposed amendment to the Constitution may be made by any affiliated Association or individual member at any time during the year. Such notice(s) must be made in writing to the Secretary at least 21 days prior to the Annual Meeting or General Meeting called for that purpose.
- 9.2 A motion of amendment to the Constitution must be carried by at least 66% majority of eligible members present at such meeting.

10. STATE TEAM COACHES AND MANAGERS

- 10.1 Selection of State Team Coaches and Managers shall be approved annually by the Executive from nominees within 60 days after the relevant Australian Championships.

11. V.A.V.A. - CALENDAR

- 11.1 All important Victorian Volleyball events shall be incorporated into a V.A.V.A. Calendar.
- 11.2 The M.V.C. and V.C.V.C. Secretaries shall assist the V.A.V.A. Secretary in this duty.
- 11.3 A week in Volleyball starts on Monday and ends on Sunday.

12. LIFE MEMBERSHIP

- 12.1 Life membership of the V.A.V.(A). may be conferred on any person who has rendered distinguished service as player or administrator of the game of volleyball, provided the person has been a member of the V.A.V.(A). for a minimum of 10 years.
- 12.2 A resolution conferring Life Membership must be carried by a two-thirds majority at a General Meeting.

13. PATRON

- 13.1 The Executive Council may invite a prominent citizen of Victoria to accept the position as PATRON of the V.A.V.(A)..

14. DISSOLUTION

- 14.1 In the case of Dissolution of the V.A.V.(A). the monetary assets of the Association (?) shall be forwarded to the Australian Volleyball Federation who will be charged with the responsibility of holding such assets in trust for a period not exceeding 15 years. These assets to be returned if the V.A.V.(A). or similar body be reformed within this period.
- 14.2 If after a lapse of 15 years no reformation takes place, the assets shall revert to the Australian Volleyball Federation, who shall use such assets as they see fit.
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