

FOR INFO ONLY

VICTORIAN AMATEUR VOLLEYBALL ASSOCIATION

21 Pilcher Street,
BENDIGO. 3550

14/10/80

TO: ALL ASSOCIATION SECRETARIES,
FROM: V.A.V.A. SECRETARY
SUBJECT: TREASURER FOR V.A.V.A.

At the last meeting of the V.A.V.A., we received, and accepted, the resignation of our Treasurer. Several unsuccessful approaches have been made directly to people who were thought to be suitable, so we are still looking for a Treasurer.

I would appreciate your doing two things for me. Firstly, approach directly, any person who you think could do the job, and may be even remotely interested. Such people do not have to be Volleyballers, as we are looking for a competent book-keeper or accountant type, who may wish to serve an up and coming sport. One strong possibility you may think about are parents of promising participants.

Secondly, I would ask you to place ~~EMK~~ the attached notice on your Association Notice Board, in the hope that we may be able to find someone who will put a little back into the sport.

The job is not onerous. The Executive meet once every one to two months. Although our turnover is reasonable, most income and expenditure items are large amounts, such as registration fees paid in bulk, Government grants received four times per year, State squads airfares received in bulk, etc.

Please do these two things now, rather than wait for your Executive meeting. The need is urgent. Any further enquiries will be answerwd immediately.

Murray Mansfield
Secretary

VACANCY

Applications are invited for the important position of VICTORIAN MANAGER - FINANCE, (Alias Treasurer), of the Victorian Amateur Volleyball Association.

Applications will be accepted in triplicate on any sheet of paper, or verbally, a.s.a.p.

QUALIFICATIONS: Able to calculate to five decimal places that 1+1=1! Experience in book-keeping or accounting would be an advantage, but not essential.

DUTIES: Under the control of the Executive, to manage the accounts of the Association. i.e. Pay the bills and bank the cash. To act as Paymaster to our extensive staff!

LEAVE: A minimum of 8 weeks per year, to be taken between the December and February meetings. Generous sick leave. (No more than 3 weeks at a time)

GENERAL: An exciting opportunity to serve a young and secure, fast growing organization, with a staff of one. An opportunity to be criticized, heckled and abused when someone is not satisfied. The satisfaction of giving a little instead of taking a lot.

RENUMERATION: Legitimate expenses incurred in carrying out the duties. A sincere thanks from the Executive, once per year.

ENQUIRIES: Any further information may be obtained by contacting the Secretary, 21 Pilcher Street, Bendigo. 3550.
Phone: 054 420303 (B) 054 434923 (H).

PLEASE HURRY