

VICTORIAN COUNTRY VOLLEYBALL COUNCIL  
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21 Pilcher Street,  
BENDIGO. 3550

15-Apr-82.

TO ASSOCIATIONS AS ADDRESSED:

Dear Secretary,

Enclosed are the necessary sheets and/or forms for the annual player registration and Executive update. Also enclosed is an account for interim registration fees, based on 50% of last years total payment.

THE DUE DATE FOR THE RETURN OF THIS INFORMATION AND FEES IS FRIDAY 28th MAY, 1982. V.C.V.C. By-laws provide for a fine if this request is not met by the due date, so please assist with your co-operation. Early returns would be very much appreciated as this will ease the very heavy workload on myself following the "due date".

Notes for your guidance - PLEASE READ CAREFULLY

Please update the player and club secretary information on the computer print-out as per the directions at the foot of each sheet. Club Secretaries can do this, but past experience has shown that it is more efficient for a member of your Executive to do the work. If sheets are distributed to Club secretaries, you are most likely to have great trouble in meeting the deadline.

If a club has dis-banded, the sheet Must be returned with "disbanded" written across it, otherwise the information will stay on file and the players will be included in the final charging on your Association.

Please DO NOT obliterate the names of players who have left a club, as the name must be readable in order that the record can be deleted from the files.

For new players within an existing club, just write the required information in the spaces on the sheet in any order.

For new clubs, please use the appropriate forms enclosed.

Do not forget to update the Executive list on the computer print-out.

I cannot stress the importance of providing all details, including dates of birth. Players without dates of birth recorded, will be charged at senior fees. Please also provide a club secretary name and address. If no formal club secretary exist include the team delegates name, as it will be important to have individual club contact in the future.

Final registration fees will be computed from the returns and accounts issued for the balance during September/October, 1982. If you have any problems, please call me on one of the above phone numbers.

Yours in Volleyball,



Murray Mansfield  
VCVC Treasurer