

# AUSTRALIAN VOLLEYBALL FEDERATION

## CONSTITUTION LAWS

### 1. NAME

This organisation hereinafter referred to as "The Federation" shall be known as the AUSTRALIAN VOLLEYBALL FEDERATION.

### 2. HEADQUARTERS

The headquarters of the Federation shall be at such a place as the members of the Federation may from time to time determine.

### 3. OBJECTS

The objects of the Federation shall be the improvement, through the encouragement and promotion of Amateur Volleyball, and the proper regulation of such activities, of the physical, mental and social well-being of the citizens of the Commonwealth of Australia.

### 4. POWERS

The powers of the Federation shall be:

- (a) To act, either alone or with individuals and other bodies, in the interests of amateur sport, and in particular, amateur volleyball.
- (b) To establish and maintain cordial relations with other amateur sporting bodies.
- (c) To institute and regulate the amateur volleyball Championship of Australia, and to delegate to any of its constituent Associations the organisation and holding thereof.
- (d) To provide for the representation of Australia in Amateur Volleyball at the Olympic Games and other international meeting.
- (e) To keep authentic records of all matters appertaining to amateur volleyball.
- (f) To establish and maintain throughout the Commonwealth of Australia a uniform test of amateur status, and uniform rules for the government of volleyball among amateurs.
- (g) To hear and adjudicate upon appeals on decisions and/or actions of Constituent Associations, the right of appeal not necessarily being confined to Constituent Associations or members thereof, provided that such appeals have been notified by the appellant to the Constituent Association concerned.
- (h) To suspend, disqualify, fine or otherwise deal with any Constituent Association or any member or officer thereof, which or who committed any breach of these Constitution Laws, or of the By-Laws or Rules made thereunder, or practised, counselled or sanctioned any conduct arising out of or in connection with amateur volleyball, which conduct is, in the opinion of the Federation, unfair, unbecoming or contrary to the interests of amateur

the bodies controlling amateur volleyball in the respective States and Territories within the Commonwealth of Australia. One Amateur Association only shall be admitted to the Federation from each State or Territory of the Commonwealth of Australia.

- (b) The acceptance of membership of the Federation by a Constituent Association shall bind such Association to abide by the Constitution, By-Laws and Rules of the Federation and to accept and enforce all decisions of the Federation made in conformity therewith.
- (c) Any violation by a Constituent Association of the Constitution, By-Laws or Rules of the Federation or of any order made in conformity therewith, shall render such Association liable to suspension by the Federation until its next Conference, and to expulsion by a two-thirds majority vote of all delegates present at such Conference.

#### 6. CONSTITUTIONS OF CONSTITUENT ASSOCIATIONS

- (a) The Constitution Laws of each Constituent Association shall be subject to approval by the Federation.
- (b) Constitution Laws so approved may subsequently be amended by the Constituent Association concerned, provided that such amendments are submitted to the Federation within 21 days of the meeting at which such amendments are adopted by the Constituent Associations.
- (c) It shall be the duty of the Federation to approve without delay such Constitution Laws and subsequent amendments to Constitution Laws as may be submitted by Constituent Associations, provided that the said Constitution Laws and amendments as referred to comply in every respect with the provisions of this Constitution, or of By-Laws made by the Federation in conformity with this Constitution, in which are defined the powers and duties of the Constituent Associations.
- (d) Any such Constitution Laws or subsequent amendments to Constitution Laws as submitted by Constituent Associations, and not approved by the Federation, shall be declared invalid by the Federation, and the Constituent Association notified accordingly.
- (e) The Federation shall have power to issue interim approval of any Constitution Laws or subsequent amendments thereto, as submitted by Constituent Associations, subject to amendment or further amendment as the case may be, by the Constituent Association at the direction of the Federation.
- (f) Where such interim approval is issued, the Constituent Association concerned shall be given a specific period in which to effect such amendments. Should the amendments not be effected within the time specified, then the Constitution Laws or amendments thereto shall be declared invalid by the Federation.

#### 7. AMATEUR DEFINITION

- (a) An amateur is an athlete who plays for his own satisfaction

- (c) The reimbursement of expenses for equipment, travelling fares, hotel accommodation and food expenses made in direct connection with the game, is not considered as breaking the rule of amateurism, and cannot be considered a reason for rendering a player "professional", but it should be limited for the length of time strictly necessary for the game or competition.
- (d) Each player must sign an application for registration and a declaration of his amateur status annually on the form provided.
- (e) A teacher of physical education may compete as an amateur.
- (f) A player may not make profit by allowing his name to be used for advertising purposes.
- (g) A player may not be in any way interested in a staked bet or wager made in connection with any amateur competition.
- (h) Any person who desires to participate as a player, coach, umpire, or in any administrative capacity in professional sport as an amateur must apply to the State Association in each year for permission to do so prior to so participating. He must furnish a declaration that he will receive no payment other than that prescribed in Clause (c) of the Amateur Definition. Such permission will be valid for one season only; a new application must be made each year. Under no circumstances may permission be given to participate as a player, coach, umpire, or in any administrative capacity in any professional volleyball competition or exhibition. Any person participating as a player, coach, umpire, or in any administrative capacity in professional sport, or competing with or against professionals without having received written permission, will be regarded as professional.
- (i) Competitions or exhibitions open only to naval, military or air force personnel shall be exempt from the rule disqualifying players for competing against professionals.
- (j) A State Association may give permission to any player to receive remuneration for an office connected with the sport, such as for secretarial duties in connection with the organisation and running of a volleyball competition, or for assisting the management of a volleyball competition by acting as referee.
- (k) A player who has committed an infringement against the Amateur Laws, and thereby becomes a professional, may be granted a limited reinstatement by a State Association under the following conditions:-
  - (i) The infringement must have been of a minor nature and limited to a period of less than 12 months.
  - (ii) A declaration must be made of the player's intention to remain strictly amateur in the future.

A player desirous of a full reinstatement must apply to the A.V.F. for the hearing of his case at an Annual Conference.

- (1) Any person who has committed an infringement against the Amateur Laws, and thereby become professional, shall be disqualified from holding any position where a vote may be exercised, or becoming an officer of the Federation or a Constituent State Association. A professional is not debarred from acting as coach or referee.

## 8. CONFERENCES

- (a) A conference of the Federation shall be held annually and if practicable at the time and place of the Volleyball Championships of Australia.
- (b) Each officer of the Federation, and each Constituent Association of the Federation shall receive at least fifty-six days notice in writing of the place of the Conference, and the opening date of the Conference, such notices being mailed by the Secretary of the Federation.
- (c) At the Conference of the Federation each Constituent Association shall be entitled to be represented by two delegates having each one vote. In the event of one delegate only attending, he shall be entitled to exercise two votes. A quorum shall consist of delegates representing not less than three quarters of the Constituent Associations.
- (d) The President shall occupy the Chair at a Conference of the Federation. The President shall have a casting vote only. In the absence of the President, the delegates present shall elect a Chairman from among their number and a Chairman so elected shall have an ordinary as well as a casting vote.
- (e) Except as otherwise herein provided, all resolutions at a Conference of the Federation shall be by a simple majority of votes cast.
- (f) Notice in writing of all motions for consideration at a Conference of the Federation shall be in the hands of the Hon. Secretary of the Federation at least forty-two days before the date fixed for the Conference, and such notices shall be placed upon the agenda for the said Conference, provided that, upon leave being granted, a matter may be raised at a Conference without notice and (except notices intended to vary this Constitution or the Playing Rules of the Federation) such matters may be the subject of a motion. A copy of notices of all motions received by the Honorary Secretary shall be mailed to each Constituent Association and each officer of the Federation, at least twenty-eight days prior to the opening date of the Conference.
- (g) In the interval between Conferences of the Federation, any action that may be lawfully taken at a Conference, except as otherwise provided herein, may be taken by mail or telegraph vote of the Constituent Associations.

by the Honorary Secretary and the ballot paper of each Constituent Association preserved in the official files of the Federation.

- (h) Motions and By-Laws passed by the Federation may be rescinded by a two-thirds majority of the Constituent Associations, subject to prior compliance with the provisions of Article 8 (f) of the Constitution.

9. VOTING BY MAIL

- (i) Upon the instruction of the President or of the Executive Committee or upon the request of two or more Constituent Associations, any matter which may be lawfully dealt with shall be submitted to a vote by mail.
- (ii) Where a vote by mail is instructed or requested to be taken the Honorary Secretary shall mail to the Secretary of each Constituent Association a clear statement of the question to be voted upon, with a request that such Association shall send its votes thereon to the Honorary Secretary of the Federation, and such request shall state the date upon which the voting shall close which shall be not less than twenty-eight days after the mailing of the question. In the case where the President deems it necessary a vote shall be taken by telegraph instead of by mail. In such case, the vote shall close at the expiration of seventy-two hours. All mail and telegraph votes received by the Honorary Secretary shall be preserved and filed. He may, at any time when sufficient votes have been received either to carry or reject a mail or telegraph vote announce the result of same, and the result as announced shall be decisive.
- (iii) Within seven days after the closing of a vote by mail, the Honorary Secretary shall mail to the Secretary of each Constituent Association a copy of the question and the result of the voting thereon, indicating the number voting for and against the question, and indicating whether the question has been carried or defeated.

10. OFFICERS, DELEGATES AND COMMITTEES

- (a) The Officers of the Federation shall be the President, Honorary Secretary, Honorary Treasurer and Honorary Records Secretary, each of whom shall be elected at the Annual Conference and shall hold office until the next Annual Conference, or until a successor is elected as hereafter provided.
- (b) The President and Honorary Secretary shall be the two delegates to the Australian Olympic Federation Conference.
- (c) Nominations for the offices of President, Honorary Secretary, Honorary Treasurer and Honorary Records Secretary shall close with the Honorary Secretary forty-two (42) days prior to the date of each Annual Conference. A copy of such nominations received by the Honorary Secretary shall be mailed to each Constituent Association and each officer of the Federation at least twenty-eight (28) days prior

to the opening date of the Conference. In the event of there being no nomination for one of these offices as at the closing date of nominations, the Chairman may call for and accept nominations for that office at the Conference.

- (d) In the event of a vacancy occurring in the offices of President, Honorary Secretary, Honorary Treasurer or Honorary Records Secretary between Annual Conferences, nominations shall be invited from Constituent Associations and shall close twenty-one (21) days prior to the election, which shall be conducted by a mail vote of Constituent Associations.

#### 11. OFFICERS, DUTIES, ALLOWANCES

- (a) The President: Shall preside at all Federation Conferences and Executive Committee meetings. He shall conduct business of the Federation as directed by the Constitution and By-Laws and work in close co-operation with the Executive Committee.
- (b) The Honorary Secretary : Shall conduct the correspondence of the Federation, keep records of its procedure, convene the Annual Conference and Meetings of the Federation and the Executive Committee in accordance with the Constitution; carry out the directions of the Federation and the Executive Committee subject to the control of the Federation in conference and perform all duties and obey all instructions provided for in the Constitution.
- (c) The Honorary Treasurer : Shall receive all moneys due to the Federation and shall deposit same without undue delay to the credit of the Federation in a bank to be nominated by the Federation and shall pay thereout all moneys as required in the proper performance of his duties. He shall keep the accounts of the Federation and shall prepare the annual statements of receipts and payments of income and expenditure and the Annual Balance Sheet of the Federation, closing not more than fourteen (14) days prior to the Annual Conference.
- (d) The Honorary Records Secretary : Shall keep records of all players registrations and ensure that players participating in all major Australian Championships are financial members of the Federation. He shall keep records of clearances granted, both interstate and international, keep records of all matches played in all major volleyball championships conducted within Australia. He shall inform the Honorary Secretary of the Federation of any irregularities concerning clearances, registrations, etc. and ensure that such information passed on to the Honorary Secretary is acted upon. He shall also be responsible for keeping records of all matches played by Australian Representative Teams at home and abroad. He will keep records of National Referees showing matches refereed by individual referees on interstate and international level.

12. EXECUTIVE COMMITTEE, POWERS AND DUTIES

- (a) The Executive Committee shall consist of one (1) member from each Constituent Association, who are nominated by their respective Associations. The office bearers shall be elected from these members by the A.V.F. Annual Conference.
- (b) The Executive Committee shall have the power to deal with all matters of urgency arising between Conferences. It shall be the responsibility of the Honorary Secretary, after consultation with the President, to determine a matter of urgency. All matters referred to the Executive and requiring a decision by vote, shall be determined by a majority. Each member shall be entitled to a deliberating vote only.

13. FEES, DUES AND LEVIES

- (a) Each Constituent Association shall pay annually to the Federation an affiliation fee of twenty dollars (\$20). Such affiliation fee shall be due and payable on the first day of December in each year in respect to the year ending the thirtieth day of June following.
- (b) Each Constituent Association shall also be liable to pay to the Federation, from time to time, such other fees as may be decided by the Federation.
- (c) The amount of any levy shall be determined by the Federation in Conference or in the interval between Conferences, by a vote of Constituent Associations. In each instant a two-thirds majority vote of Constituent Associations shall be necessary to authorise a levy.
- (d) Failure by a Constituent Association to meet its financial commitments on or before the thirty-first day of December following the date on which it becomes due and payable, shall entail the automatic suspension of the Association in default. Thereafter the Federation on payment of the money in arrears and of such fines as may be deemed appropriate by the Federation may set aside such suspension and restore the defaulting Association to membership.

14. AUDIT

The Federation shall appoint at least one Honorary Auditor whose duties shall be to audit the books and accounts of the Federation at the end of each financial period.

15. LIFE MEMBERSHIP

- (a) Life Members may be elected at the Annual Conference of the Federation, by a three-fourth majority of those present provided that notice of nomination for such election is in accordance with Article 8 (f) of the Constitution. (Forty-two days notice to the Honorary Secretary).
- (b) Life Membership shall be restricted to those whose association with the Federation extends for a period of at least ten years and whose service to volleyball and the Federation has been worthy of the highest honour.
- (c) The Executive Committee shall present to the Federation a written report outlining the history of the services of any nominee, together with its recommendations as to the suitability of the honour.

16. AMENDMENTS TO CONSTITUTION

- (a) No amendment shall be made to this Constitution except at the Annual Conference of the Federation and by a two-thirds majority vote of the Constituent Associations.
- (b) Notice in writing of any proposed amendment to this Constitution must be submitted to the Honorary Secretary of the Federation at least forty-two (42) days prior to the opening date of the Annual Conference, and a copy of each proposed amendment so received by the Honorary Secretary shall be mailed to each Constituent Association, and each officer of the Federation, at least twenty-eight (28) days prior to the opening date of the Conference.
- (c) Proposed amendments must be specific. They must refer to the article and paragraph concerned, specifying the words to be deleted and the words (if any) to be added, and the section must be quoted in full as it would appear if amended.

17. BY-LAWS

The Federation may make such By-Laws as are necessary and convenient to give effect to this Constitution and particularly with respect to :-

- (a) Conduct of meetings
- (b) Promotion of competitions

18. FEDERATION BECOMING DEFUNCT

In the event of the Federation becoming defunct, all accrued assets shall be equally divided among Constituent Associations.

This organisation hereinafter referred to as "The Federation" shall be known as the AUSTRALIAN VOLLEYBALL FEDERATION.

2. HEADQUARTERS

The headquarters of the Federation shall be at such a place as the members of the Federation may from time to time determine.

3. OBJECTS

The objects of the Federation shall be the improvement, through the encouragement and promotion of Amateur Volleyball, and the proper regulation of such activities, of the physical, mental and social well-being of the citizens of the Commonwealth of Australia.

4. POWERS

The powers of the Federation shall be:

- (a) To act, either alone or with individuals and other bodies, in the interests of amateur sport, and in particular, amateur volleyball.
- (b) To establish and maintain cordial relations with other amateur sporting bodies.
- (c) To institute and regulate the amateur volleyball Championship of Australia, and to delegate to any of its constituent Associations the organisation and holding thereof.
- (d) To provide for the representation of Australia in Amateur Volleyball at the Olympic Games and other international meeting.
- (e) To keep authentic records of all matters appertaining to amateur volleyball.
- (f) To establish and maintain throughout the Commonwealth of Australia a uniform test of amateur status, and uniform rules for the government of volleyball among amateurs.
- (g) To hear and adjudicate upon appeals on decisions and/or actions of Constituent Associations, the right of appeal not necessarily being confined to Constituent Associations or members thereof, provided that such appeals have been notified by the appellant to the Constituent Association concerned.
- (h) To suspend, disqualify, fine or otherwise deal with any Constituent Association or any member or officer thereof, which or who committed any breach of these Constitution Laws, or of the By-Laws or Rules made thereunder, or practised, counselled or sanctioned any conduct arising out of or in connection with amateur volleyball, which conduct is, in the opinion of the Federation, unfair, unbecoming or contrary to the interests of amateur volleyball.

5. MEMBERSHIP

- (a) The Federation shall consist of the Amateur Volleyball Associations recognized by the Federation in Conference as

admitted to the Federation from each State or Territory of the Commonwealth of Australia.

- (b) The acceptance of membership of the Federation by a Constituent Association shall bind such Association to abide by the Constitution, By-Laws and Rules of the Federation and to accept and enforce all decisions of the Federation made in conformity therewith.
- (c) Any violation by a Constituent Association of the Constitution, By-Laws or Rules of the Federation or of any order made in conformity therewith, shall render such Association liable to suspension by the Federation until its next Conference, and to expulsion by a two-thirds majority vote of all delegates present at such Conference.

#### 6. CONSTITUTIONS OF CONSTITUENT ASSOCIATIONS

- (a) The Constitution Laws of each Constituent Association shall be subject to approval by the Federation.
- (b) Constitution Laws so approved may subsequently be amended by the Constituent Association concerned, provided that such amendments are submitted to the Federation within 21 days of the meeting at which such amendments are adopted by the Constituent Associations.
- (c) It shall be the duty of the Federation to approve without delay such Constitution Laws and subsequent amendments to Constitution Laws as may be submitted by Constituent Associations, provided that the said Constitution Laws and amendments as referred to comply in every respect with the provisions of this Constitution, or of By-Laws made by the Federation in conformity with this Constitution, in which are defined the powers and duties of the Constituent Associations.
- (d) Any such Constitution Laws or subsequent amendments to Constitution Laws as submitted by Constituent Associations, and not approved by the Federation, shall be declared invalid by the Federation, and the Constituent Association notified accordingly.
- (e) The Federation shall have power to issue interim approval of any Constitution Laws or subsequent amendments thereto, as submitted by Constituent Associations, subject to amendment or further amendment as the case may be, by the Constituent Association at the direction of the Federation.
- (f) Where such interim approval is issued, the Constituent Association concerned shall be given a specific period in which to effect such amendments. Should the amendments not be effected within the time specified, then the Constitution Laws or amendments thereto shall be declared invalid by the Federation.

#### 7. AMATEUR DEFINITION

- (a) An amateur is an athlete who plays for his own satisfaction and for the love of sport, and who does not compete for a money prize or money consideration, and who does not obtain any material advantage through any friendly or official competition.
- (b) A "professional" player is one paid to enter as a player into any competition; or who exploits his playing ability for material gain.

breaking the rule of amateurism, and cannot be considered a reason for rendering a player "professional", but it should be limited for the length of time strictly necessary for the game or competition.

- (d) Each player must sign an application for registration and a declaration of his amateur status annually on the form provided.
- (e) A teacher of physical education may compete as an amateur.
- (f) A player may not make profit by allowing his name to be used for advertising purposes.
- (g) A player may not be in any way interested in a staked bet or wager made in connection with any amateur competition.
- (h) Any person who desires to participate as a player, coach, umpire, or in any administrative capacity in professional sport as an amateur must apply to the State Association in each year for permission to do so prior to so participating. He must furnish a declaration that he will receive no payment other than that prescribed in Clause (c) of the Amateur Definition. Such permission will be valid for one season only; a new application must be made each year. Under no circumstances may permission be given to participate as a player, coach, umpire, or in any administrative capacity in any professional volleyball competition or exhibition. Any person participating as a player, coach, umpire, or in any administrative capacity in professional sport, or competing with or against professionals without having received written permission, will be regarded as professional.
- (i) Competitions or exhibitions open only to naval, military or air force personnel shall be exempt from the rule disqualifying players for competing against professionals.
- (j) A State Association may give permission to any player to receive remuneration for an office connected with the sport, such as for secretarial duties in connection with the organisation and running of a volleyball competition, or for assisting the management of a volleyball competition by acting as referee.
- (k) A player who has committed an infringement against the Amateur Laws, and thereby becomes a professional, may be granted a limited reinstatement by a State Association under the following conditions:-
  - (i) The infringement must have been of a minor nature and limited to a period of less than 12 months.
  - (ii) A declaration must be made of the player's intention to remain strictly amateur in the future.
  - (iii) The reinstatement will apply only to matches within the State.
  - (iv) A full report, in each case, must be supplied to the A.V.F. by the State Association.

- (1) Any person who has committed an infringement against the Amateur Laws, and thereby become professional, shall be disqualified from holding any position where a vote may be exercised, or becoming an officer of the Federation or a Constituent State Association. A professional is not debarred from acting as coach or referee.

## 8. CONFERENCES

- (a) A conference of the Federation shall be held annually and if practicable at the time and place of the Volleyball Championships of Australia.
- (b) Each officer of the Federation, and each Constituent Association of the Federation shall receive at least fifty-six days notice in writing of the place of the Conference, and the opening date of the Conference, such notices being mailed by the Secretary of the Federation.
- (c) At the Conference of the Federation each Constituent Association shall be entitled to be represented by two delegates having each one vote. In the event of one delegate only attending, he shall be entitled to exercise two votes. A quorum shall consist of delegates representing not less than three quarters of the Constituent Associations.
- (d) The President shall occupy the Chair at a Conference of the Federation. The President shall have a casting vote only. In the absence of the President, the delegates present shall elect a Chairman from among their number and a Chairman so elected shall have an ordinary as well as a casting vote.
- (e) Except as otherwise herein provided, all resolutions at a Conference of the Federation shall be by a simple majority of votes cast.
- (f) Notice in writing of all motions for consideration at a Conference of the Federation shall be in the hands of the Hon. Secretary of the Federation at least forty-two days before the date fixed for the Conference, and such notices shall be placed upon the agenda for the said Conference, provided that, upon leave being granted, a matter may be raised at a Conference without notice and (except notices intended to vary this Constitution or the Playing Rules of the Federation) such matters may be the subject of a motion. A copy of notices of all motions received by the Honorary Secretary shall be mailed to each Constituent Association and each officer of the Federation, at least twenty-eight days prior to the opening date of the Conference.
- (g) In the interval between Conferences of the Federation, any action that may be lawfully taken at a Conference, except as otherwise provided herein, may be taken by mail or telegraph vote of the Constituent Associations, provided that where this Constitution requires a simple majority vote or a two-thirds majority vote, in order to be effective, the vote so taken must be a simple majority vote or a two-thirds majority vote, respectively as the case may be of all Constituent Associations, and provided further that in every instance such vote shall be taken

- (h) Motions and By-Laws passed by the Federation may be rescinded by a two-thirds majority of the Constituent Associations, subject to prior compliance with the provisions of Article 8 (f) of the Constitution.

9. VOTING BY MAIL

- (i) Upon the instruction of the President or of the Executive Committee or upon the request of two or more Constituent Associations, any matter which may be lawfully dealt with shall be submitted to a vote by mail.
- (ii) Where a vote by mail is instructed or requested to be taken the Honorary Secretary shall mail to the Secretary of each Constituent Association a clear statement of the question to be voted upon, with a request that such Association shall send its votes thereon to the Honorary Secretary of the Federation, and such request shall state the date upon which the voting shall close which shall be not less than twenty-eight days after the mailing of the question. In the case where the President deems it necessary a vote shall be taken by telegraph instead of by mail. In such case, the vote shall close at the expiration of seventy-two hours. All mail and telegraph votes received by the Honorary Secretary shall be preserved and filed. He may, at any time when sufficient votes have been received either to carry or reject a mail or telegraph vote announce the result of same, and the result as announced shall be decisive.
- (iii) Within seven days after the closing of a vote by mail, the Honorary Secretary shall mail to the Secretary of each Constituent Association a copy of the question and the result of the voting thereon, indicating the number voting for and against the question, and indicating whether the question has been carried or defeated.

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- (b) The President and Honorary Secretary shall be the two delegates to the Australian Olympic Federation Conference.
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to the opening date of the Conference. In the event of there being no nomination for one of these offices as at the closing date of nominations, the Chairman may call for and accept nominations for that office at the Conference.

- (d) In the event of a vacancy occurring in the offices of President, Honorary Secretary, Honorary Treasurer or Honorary Records Secretary between Annual Conferences, nominations shall be invited from Constituent Associations and shall close twenty-one (21) days prior to the election, which shall be conducted by a mail vote of Constituent Associations.

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- (c) The Honorary Treasurer : Shall receive all moneys due to the Federation and shall deposit same without undue delay to the credit of the Federation in a bank to be nominated by the Federation and shall pay thereout all moneys as required in the proper performance of his duties. He shall keep the accounts of the Federation and shall prepare the annual statements of receipts and payments of income and expenditure and the Annual Balance Sheet of the Federation, closing not more than fourteen (14) days prior to the Annual Conference.
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- (a) The Executive Committee shall consist of one (1) member from each Constituent Association, who are nominated by their respective Associations. The office bearers shall be elected from these members by the A.V.F. Annual Conference.
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- (c) The Executive Committee shall present to the Federation a written report outlining the history of the services of any nominee, together with its recommendations as to the suitability of the honour.

16. AMENDMENTS TO CONSTITUTION

- (a) No amendment shall be made to this Constitution except at the Annual Conference of the Federation and by a two-thirds majority vote of the Constituent Associations.
- (b) Notice in writing of any proposed amendment to this Constitution must be submitted to the Honorary Secretary of the Federation at least forty-two (42) days prior to the opening date of the Annual Conference, and a copy of each proposed amendment so received by the Honorary Secretary shall be mailed to each Constituent Association, and each officer of the Federation, at least twenty-eight (28) days prior to the opening date of the Conference.
- (c) Proposed amendments must be specific. They must refer to the article and paragraph concerned, specifying the words to be deleted and the words (if any) to be added, and the section must be quoted in full as it would appear if amended.

17. BY-LAWS

The Federation may make such By-Laws as are necessary and convenient to give effect to this Constitution and particularly with respect to :-

- (a) Conduct of meetings
- (b) Promotion of competitions

18. FEDERATION BECOMING DEFUNCT

In the event of the Federation becoming defunct, all accrued assets shall be equally divided among Constituent Associations.

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