

The next Meeting of V.A.V.A. Executive will be held on
Saturday 16th September, at

10 AM
City Family Hotel Bendigo

AGENDA

1. Apologies
2. Minutes of meeting August 20th, 1978
3. Matters arising
4. Correspondence
5. Treasurers Report
6. Australian Under 20 Championships Report
7. Coaching Grant Report
8. Sports Expo 1979 Report
9. Finance Committee formation proposal
10. Constitution Report
11. Coaching Committee
12. Insurance Fund Raising
13. General Business

N.B. PLEASE NOTE CHANGE OF DATE FOR MEETING

Yours sincerely,

Eric Haysman

PRESIDENT

Danny, I guess Murray has been in touch,

Regards
Eric

VICTORIAN AMATEUR VOLLEYBALL ASSOCIATION

Minutes of Executive Council meeting held at City Family Hotel, Bendigo, on September 16th, 1978, at 10.50 am.

1.0 PRESENT: E. Hayman (Chairman), A. Williams, J. Lithgow, M. M. Mansfield. ACTION

1.1 IN ATTENDANCE: T. Santamaria (State Director of Coaching)

1.2 APOLOGIES: J. Fricsons, A. Burns, W. Gollong, M. Sayers, D. Watson

A short discussion took place re. Executive committee quorum. Secretary informed meeting that the current Constitution on file makes no mention of a quorum for Executive meetings.

2.0 MINUTES OF PREVIOUS MEETING:

MOVED J. Lithgow/A. Williams that the minutes of the Executive meeting held 20/8/78 be confirmed, subject to the following amendments:

1. page 2 - International Coaching Course.
South Africa to read South Australia
2. page 2 - Payment for Miniature Volleyballs.
Motion to read "V.A.V.A. pay for all three miniature volleyballs to be considered a form of promotion."

CARRIED

2.1 MATTERS ARISING:

(a) Purchase of Mini Volleyballs.

MOVED A. Williams/J. Lithgow that the Secretary prepare and present a proposition to Overseas Indents Pty. Ltd. for the V.A.V.A. to become the distributor of Mini Volleyballs in Victoria.

Sec.

CARRIED

A. Williams reported that one of the three Mini balls purchased has been lost at the Australian U20 Champs. Resolved that an additional ball be purchased.

A.N.

(b) International Coaching Course - Dec. '78 Adelaide.

Secretary requested copy of circular and asked if copies had been sent to M.V.C. and V.C.V.C. No copies had been sent. T. Santamaria indicated that only 10 may attend from Victoria and the Coaches Commission had received and approved the 10 applicants. However, any number of observers may attend, so Secretary undertook to circulate affiliated Associations.

Sec.

(c) Stawell request for Rule books.

Secretary requested explanation of action taken on this matter. The minutes of the last two meetings had indicated duplicated action, neither of which had been actioned. Resolved that the former meeting action should be followed, viz. Refer to V.C.V.C.

Sec.

3.0 SECRETARY ASSIMILATION:

Secretary requested this special agenda item to be included to give an opportunity to be familiarized with the new matters appearing to be outstanding. The

(a) Membership of Executive Council, various Committees and Commissions

- (i) Executive Council - Membership list updated. See attachment to these minutes.
- (ii) State Director of Coaching Committee - Membership updated. Chairman explained this committee had not met since last A.G.M., but will need to be revived in not too distant future.
- (iii) Planning Committee - Not functioning. Resolved the committee be deleted.
- (iv) Promotion, training and Equipment Co-ordinator - Not functioning. Resolved this position be deleted.
- (v) Referees Commission - Still in formation stages.
- (vi) Coaches Commission - Formulated and active.
- (vii) Constitution Sub-committee - Only just commenced functioning. Membership updated.
- (viii) Coaches and Managers - Applications for all coaches positions have been called by Coaches Commission. Managers positions were never totally filled. All positions therefore effectively vacant.

(b) Responsibility for Dissemination of Information to/from State Teams

Previous minutes had appointed A. Burns to carry this responsibility. M. Mansfield indicated it would be more efficient for the Secretary to handle matters directly.

MOVED M. Mansfield/J. Lithgow that the Secretary take responsibility for distribution/collection of any information to/from State team Managers, or in the absence of a Manager, State team Coaches.

CARRIED

(c) V.A.V.A. Letterheads

MOVED A. Williams/M. Mansfield that Secretary be authorized to obtain 500 V.A.V.A. Letterheads. Design to be as present, without names and addresses, and in navy blue and white.

Sec.

CARRIED

(d) Notification of New Secretary

A list of people, bodies and organizations to be notified, was prepared. Secretary to circularize.

Sec.

(e) Affiliation of Metropolitan Associations

Secretary requested latest information on attempts to inform Metropolitan Competitions/Associations of advantages of affiliating with the M.V.C. and V.A.V.A. The M.V.C. had replied to an initial letter setting out past history and the difficulty they are faced with in enticing Associations to join them. J. Lithgow reported that the Creyden Association was conducting a Lightning Premiership between all known Metropolitan Associations on 29/10/78, and this may be a good opportunity of discussing the matters with these bodies, as attendance at attempted meetings had been poor. It was agreed J. Lithgow, A. Williams, M. Mansfield and S. D. of C. attend this tournament if possible and held

(f) Minutes of Executive meetings held July 8th and 29th.

Secretary reported no copies held on file. Chairman provided copies to be placed on file.

(g) Application to A.V.F. to have fine waived.

Chairman reported that the A.V.F. will not waive the fine imposed on Victoria in relation to the Australian U17 Championships held in Queensland. When official notification is received, fine will have to be paid.

(h) Claims for Government Grants.

Secretary reported that the only claim on file was for the period 1/1/78 - 31/3/78. Chairman reported that officers of the Dept. Y. S. & R. had indicated that the money was available to be paid to the V.A.V.A. upon receipt of a claim form - of the order of \$1000. Secretary to request Treasurer to make appropriate claim.

Treas.

(i) 1979 Australian U20 Championships - W.A.

Accommodation and mini buses had been booked. No further action required at this stage.

(j) 1979 Australian U17 Championships - Vic. in May.

Tentative booking made at Corio Leisure Centre. Request for rates of Croydon Leisure Centre has been made. Secretary suggested all affiliated Associations should be given the opportunity to host these title.

MOVED M. Mansfield/A. Williams that the M.V.C. and individual Country Associations be invited to submit proposals for conducting the Australian U17 Champs. in May 1979, to be returned to the Secretary before next Executive meeting.

Sec.

CARRIED

(k) Note in file re. International Public Relations Co.

MOVED J. Lithgow/A. Williams that no action be taken at this stage.

CARRIED

(l) V.A.V.A. Delegate to A.V.F. Executive Meetings.

MOVED E. Hayman/A. Williams that M. Mansfield be appointed as Victoria's delegate to the A.V.F. Executive.

CARRIED

Secretary to notify A.V.F. Secretary.

Sec.

(m) Transfer of Player Policy (Refer Feb. meeting)

Secretary asked the progress in this matter since the Feb. 1978 meeting where it was raised. No action taken. It was agreed that this matter be left in abeyance - indefinitely if necessary.

(n) Festival of Veterans Sports (Refer March meeting)

Resolved that no further action be taken.

(o) Control of Equipment within V.A.V.A. (Refer June & Aug meetings)

Secretary advised meeting that two contradictory motions were on record and asked for clarification. After some discussion, the following resolution was formulated:

MOVED M. Mansfield/A. Williams that the Secretary write to all officers of the V.A.V.A. requesting details of equipment held by them, and compile and maintain an

(p) V.A.V.A. Lapel Badges and Flasher.

Secretary requested the sale price of the above items. Secretary to request information from W. Gelleng.

Sec.

(q) Volleyball Journal - June copy

Secretary asked procedure and arrangements with respect to the Journal. Chairman advised that V.A.V.A. pays an annual subscription of around \$100 for approx. 25 copies per issue. Past practice has been to split copies 50/50 between M.V.C. and V.C.V.C. at no charge. This practice will need to be reviewed after the A.G.M.

(r) Purchase of Publications (Refer May meeting)

Secretary asked what publications were supposed to be purchased, if any. Meeting advised the publications were from the list circulated by the A.V.F.. It was agreed that the Secretary collect any publications that were purchased, and take no further action on further purchases.

Sec.

(s) Olympic Pool Sports Centre. (Refer June meeting)

The current state of development was requested. A. Burns is appointed liaison officer. Resolved that the matter be placed on agenda for next meeting.

A. Burns

(t) Promotional Poster. (Refer June meeting)

Secretary requested information of action taken in this regard. A. Williams reported that a quotation had been obtained for some 10,000 wall pamphlets, of the order of \$2000. Discussion took place on the necessity of such an elaborate poster in current financial position and on the other hand the dire need for some form of promotional material.

MOVED A. Williams/J. Lithgow that \$250 be authorized to be committed for the production of an instructional/promotional poster depicting the basic actions of Volleyball, similar to the photocopy displayed to the meeting and currently exhibited in Bendigo stadium.

CARRIED

A. Williams to arrange in consultation with Secretary.

A.W.

(u) 1978 Australian Club Championships (Ref. July 8th meeting)

Secretary requested progress by Sisu to date. Letter to be written to Sisu to establish current position.

Sec.

(v) 1978 Good Neighbour Tournament - A.C.T. (refer letter on file)

Secretary to circulate M.V.C. and Country Associations requesting nominations by next meeting.

Sec.

ADJOURNMENT

The meeting adjourned for lunch at 12.45 pm, resuming at 1.35 pm.

4.0 CORRESPONDENCE:

Secretary informed Executive of disarray that correspondence, and files were in an acceptance of same. Some basic system was evident, but many minutes, letters, etc. were loose, dated back as far as 1965. A noticeable gap existed in correspondence, both inwards and outwards, since June this year. All had been sorted out and filed. Correspondence presented to this meeting was a combination of that received and apparently not actioned since July and that with which the President had dealt over the last two months or so.

4.1 Inwards

Michaela Bayley ... details of ...

4. Sports Council of Vic. re. notice of A.G.M. and dinner. Apologies to be sent. Sec.
5. 'CaSHDOWN' organization with proposal to distribute cards on a 30% commission basis.
MOVED M. Mansfield/J. Lithgow that due to other commitments and likely small return at this stage of Casgdown, no action be taken.
CARRIED
6. Dept. of Y. S. & R. requesting information on the needs of Volleyball if Melbourne is successful in gaining 1988 Olympics. Information to be supplied. Sec.
7. Dept. of Y. S. & R. with confirmation of booking of meeting room for V.A.V.A. A.G.M.
8. Minutes of Sports Council of Victoria, July 18th meeting, and extracts of an amendment to the Youth Sport and Recreation act, 1972.
9. Community Education newsletter - September.
10. W.A. Volleyball Association circular re. 1979 Aust. Youth Champs.
- 11a. Sisu Volleyball club with names of Victorian U15 teams and officials for Australian U15 Championships - A.C.T. 30/9/78.
- 11b. A.C.T.A.V.A. circular (undated) and newsletter No. 3 and draw for Australian U15 Champs. It was noted that the deadline for registrations and player profiles was Sept. 8th. (8 days ago)
- Secretary asked if Sisu were fully aware of their responsibilities as per the rules of Australian Championships and the conditions of entry of Victorian teams as set out in the August minutes of V.A.V.A. Chairman felt that the Sisu club would not be fully aware of either.
- MOVED M. Mansfield/A. Williams that approval be given to Sisu club for the arrangements made to date and the remaining conditions be notified to Sisu as soon as possible. Further, A.C.T.A.V.A. be contacted by phone to explain the administrative problems which have faced V.A.V.A. and make suitable arrangements for Victoria's participation. Sec.
- CARRIED
12. Life be In It recreation officer re. Childrens Week promotion between October 22nd and 29th. It was agreed that Volleyball should be represented, but time for organizing participants was against us. State Director of Coaching agreed to investigate possibility of gaining assistance from suitable people. If unable to do so by 20/9/78, the Department to be notified of our inability to accept. S.D. of C Sec.
13. Anti Cancer Council of Victoria re. effect of smoking on sporting performances. Further copies to be requested and distributed to all affiliated Associations. Sec.
14. Hewwood High School requesting hire of suitable films on Volleyball.
MOVED E. Hayman/M. Mansfield that Secretary be authorized to purchase blank video tape to duplicate personal copy of Asian Championships match Japan vs. Korea men (set 3), to be available for hire at \$10 per time. Sec.
- CARRIED
15. Melb. Y.W.C.A. re. lecture 'Inquiry into depression', held last Tuesday 12/9/78.
16. Castlemaine Tech. College re. Interschol Volleyball Tournament and requesting rule changes since Montreal Olympics. Tournament was held on 8/8/78. Follow up and tender apologies. Sec.
17. Northcote High School P.E. Dept. requesting promotional literature. Sec.
18. Mee Primary school as for 17 above. Sec.

- 21. Central School, Moonee Ponds requesting rule book - payment was enclosed (dated June 78) Secretary to check if book received. Sec.
- 22. V.A.V.A. Coaches Commission enclosing copy of application forms issued for all State Coaching positions.

MOVED A. Williams/J. Lithgow that the V.A.V.A.C.C. be congratulated on their initiative and work to date. Sec.

CARRIED

- 23. Cerio Leisure Centre confirming booking arrangements for recent U20 Australian Championships.
Discussion took place re. the booking arrangements of the Leisure Centre and the confusion over not requiring the use of the B/B section.

MOVED E. Hayman/J. Lithgow that we write to the Cerio Leisure Centre and thank them for the facilities over the recent Championships and point out that there appears to have been some confusion over the apparent booking of the Basketball Sections of the Stadium. The V.A.V.A. is aware use was made of this section by other groups during the U20 tournament and seeks clarification of the matter. Sec.

CARRIED

- 24. Thirteen letters from students undertaking P.F. courses requesting handouts for resource folders. Sec.

4.2 Outwards

- 1. Croydon Leisure Centre requesting rates of hire and availability for Australian U17 Championships in 1979.
- 2. State Director of Coaching re-appointment for a further twelve months at a salary of \$10,000 p.a., provision of a vehicle and travelling and out of pocket expenses.

5.0 FINANCIAL STATEMENT

Apology presented by Treasurer for inability to attend. No report.

5.1 Accounts For Payment

- 1. Norman Cartledge & Assoc. - Insurance for S. D. of C. \$344.21
Chairman offered to check the accuracy of the statement and compare rates with G.A. Insurance Co. T.H.

5.2 Outstanding Matters with respect to Finance

Secretary raised the following for clarification:

- 1. Fund Raising proposal submitted by Secretary in Feb. was to have been investigated by Secretary and a report submitted within 3 months. No record of such report is evident. Members advised that no report was ever presented.
- 2. South Australian V/B Association was asked to pay \$200 for the services of S. D. of C. between 8 - 14 Jan. '78. Was this ever collected? Secretary to inquire of the Treasurer. Sec.
- 3. C.B.C. bank was to be asked for sponsorship in March. No record of result is recorded. Chairman advised that the approach was unsuccessful.
- 4. Representatives of Hill, Feely and Assoc. had attended the May meeting of the Exec, and were to present a scheme for promotion to the June meeting. The minutes do not record any action since. Chairman advised that Hill, Feely and Assoc. had rung and advised they were unable to assist the V.A.V.A.

6.0 REPORTS

1. Australian U20 Championships

A. Williams reported the following:

* Final report not yet complete - expected next couple of weeks.

- 3. VIC. QLD.
- 4. N.S.W. A.C.T.
- 5. A.C.T. N.S.W.
- 5. TAS. TAS.
- 7. W.A. W.A.

- * Good standard competition, although a little lower than 1977.
- * Impressed with the organization of the Aust. Referees Commission. Standard of refs. reasonable, but can expect improvement if the A.V.F.R.C. continue their good work. Victoria's P. Carolyn achieved his National badge.
- * Accomodation and playing facilities were very good.
- * Suggest Vics. coaches be requested for reports.
- * Presentation ceremony went off O.K., but there was room for improvement.
- * Financially, approx. \$2000 turnover. Appears that a \$2 - 300 deficit can be expected, subject to hire charges on Leisure Centre.
- * Door admissions - Some States did pay admission, but A.V.F. Executive meeting over-ruled the charge. However, the tournament entry fee was raised from \$20 to \$100. V.A.V.A.'s action in setting admission fees was constitutional, but all arrangements for Aust. Championships are subject to approval by the A.V.F., therefore they had authority to over-rule admissions.
- * Corio Shire Councilllors and staff assisted in every way possible.
- * Geelong Association assistance not as great as expected, resulting in last minute rushed organization. Some Geelong members did assist greatly.

Sec.

Chairman expressed great appreciation of the magnificent effort A. Williams and J. Lithgow put into the organization of a very successful tournament.

MOVED A. Williams/J. Lithgow that letters of appreciation be sent to the followings:

- 1. President, Corio Shire for * assistance in preparation
* provision of facilities
excellent presentations.
- 2. Accomodation houses - A. Williams to supply list.
- 3. Sponsors - M. Sayers to supply list.
- 4. Geelong Assoc. - in particular H. Gurnienik for Linesman and L. Christian for general assistance.

A.W.

M.S.

CARRIED

Sec.

In closing, A. Williams reported the loss of 2 Volleyballs and 1 Mini Volleyball.

2. GOVERNEMENT GRANT

Chairman reported that the submission only awaits the Ministers approval. Indications from the staff of the Department are that the application will be successful, despite the lateness of the submission, The amount included for the S. D. of C. was \$3500.

3. M.V.C. Report

J. Lithgow reported that an amount of about \$1400 has

- * An inspection has taken place of the Exhibition buildings to chose a suitable area.
- * Plan of the area was displayed to members.
- * Volleyball will be covered live on T.V. for a minimum of 20 mins. on each of two days and a maximum of 20 mins. on each of 4 days.
- * The standard of the matches must be first class.
- * Currently investigating a knockout type of comp. to enable as many participants as possible.

5. Finance Committee Proposal and V.A.V.A.C.C. and V.A.V.A.R.C. Reps.

Chairman raised and discussed the formation of a finance committee and representation of the referees and coaches commissions on the V.A.V.A. Executive.
 The A.V.F. Finance committee is working well and relieves the Executive committee of becoming bogged down in financial matters. Functions of the committee could include budgetting, budget control and financing including fund raising, sponership and grant submissions.
 Secndly, the representation of the two commissions on the Executive would enable more effective control and promotion of the sport, once again, relieving the Exec. of some work in this area.

MOVED J. Lithgow/A. Williams that the President, Secretary and Treasurer form the nucleus of a Finance committee, with power to ce-opt two extra members, not necessarily Executive members. Possible names for ce-ption to be submitted next meeting.

CARRIED

MOVED A. Williams/M. Mansfield that one representative of each of the Coaches Commission and Referees Commission be invited to attend future Executive meetings without voting rights, until such time as the constitution provides for their official representation with full voting rights.

Sec.

CARRIED

6. Constitution Report

Dealt with under item 4.1.3 of these minutes.

7. Insurance Fund Raising Proposal

Chairman reported that he has an appointment on 19/9/78 with G.A. Insurance to finalize, if possible, all arrangements for the scheme and the provision of a brochure. Our aim should be to have the scheme ready to launch at our A.G.M. Chairman to forward details of meeting to Secretary.

E.H.

7.0 GENERAL BUSINESS

1. Programme for use of the State Director of Coaching

No firm proposals formulated in the long term.
 Secretary to circulate all affiliated Associations requesting their preferences for his time. Replies to be returned direct to W. Gollong for co-ordination.
 It was agreed that W. Gollong to provide the Secretary with a copy of the Coaches program, monthly in advance.

Sec.

2. Meeting of State Directors of Coaching - Dept. Y. S. & R.

T. Santamaria informed Executive of the proposed meeting to be held on 21/9/78, primarily to discuss Junier

Chairman reported that he had 34. A. Williams thought A. Burns had 10, 2 were lost, leaving 4 un-accounted for. The action taken in 3.0.e may clarify the situation.

4. Outstanding Claims by Previous Secretary

MOVED A. Williams/ M. Mansfield that the Secretary write to Mr B. Carey, requesting that he submit any claims for re-imbusement he may have, for the period he was Secretary, and requesting that he forward any items of equipment he may still have in his possession.

Sec.

CARRIED

5. Next Meeting

The next meeting of the V.A.V.A. Executive committee is scheduled to be held on Sat. 28th October, at 10 am. Secretary to obtain venue and notify members.

Sec.

Being no further business before the meeting, it was closed at 4.30 pm.

.....00.....

Attached: Updated copies of committees, etc.