



AGENDA



Bendigo Easter Fair Inc. 2002 Annual General Meeting

Notice is hereby given that the Annual General Meeting of the Bendigo Easter Fair Incorporated for 2002 will be held as follows:

Time: 7:00 pm
Date: Wednesday 4th September, 2002
Venue: Former Senior Citizens Offices
Bendigo Public Library
251 - 259 Hargreaves Street, Bendigo

1. Attendance & Apologies.

2. Approval of previous Board of Management minutes
- 22nd August, 2001 (attached)

3. General Business

3.1 2002 Annual Report - attached

3.2 Constitutional Amendment - notice of motion:

'That the Bendigo Easter Fair constitution, "Statement of Purpose" is replaced with a "Mission Statement" and "Business Role" as follows:

Mission Statement

'To provide a dynamic event of national and international significance during Easter'

Business Role

1. To provide major events with a tourism focus during Easter, in a community environment
2. To promote Bendigo
3. To facilitate and enable community groups to raise money

Moved: Simon Mulqueen

Seconded: Brett Henderson

4. 2003 Bendigo Easter Fair poster unveiling

5. 2002 Market Research review

6. Video review of 2002 Bendigo Easter Fair

7. Election of Committee of Management

8. Appointment of 2001-2002 Auditor

9. Question of the Board of Management

10. Meeting Closed

10. Supper



Correction to Notice of Motion

Bendigo Easter Fair Inc.
2002 Annual General Meeting
4th September 2002



The Committee of Management wish to recommend that the following motion be accepted.

That the Bendigo Easter Fair constitution, "Statement of Purpose" is replaced with a "Mission Statement" and "Business Role" (as attached)

The committee attended a strategic planning day in May and it was decided that the present "Statement of purpose" was cumbersome (see attached). In order to better inform new members, committee members and staff on the direction and future of the organization a mission statement and role were developed. It is the belief of the committee that these two entries best demonstrate this direction and future, and should be represented in the Bendigo Easter Fair Inc constitution as the Statement of Purpose.

Bendigo Easter Fair Proposed Statement of Purpose

Our Mission

"To provide a dynamic event of national and international significance during Easter"

Our Role

1. To Provide major events with a tourism focus during Easter, in a community environment
2. To promote Bendigo
3. To facilitate and enable community groups to raise money



Notice of Motion

Bendigo Easter Fair Inc.
2002 Annual General Meeting
4th September 2002



The Committee of Management wish to recommend that the following motion be accepted.

That the Bendigo Easter Fair constitution, "Statement of Purpose" is replaced with a "Mission Statement" and "Business Role" (as attached)

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Bendigo Easter Fair
Proposed Statement of Purpose*

Our Mission

"To provide dynamic events of national significance during Easter"

Our Role

1. To Provide major events with a tourism focus during Easter, in a community environment
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* As motioned to replace current Statement of Purpose (as attached)

ASSOCIATIONS INCORPORATION ACT 1981

~~Section 5(b)~~

STATEMENT OF PURPOSES

1. The name of the proposed incorporated association is _____
_____ BENDIGO EASTER FAIR _____ incorporated.

2. The purposes for which the proposed incorporated association is established are:—
 1. To further the interests of Bendigo by making it a centre of attraction during the Easter holiday period and at other times during the year, if in accordance with the interests of the Association.

 2. Generally to promote and conduct sports meetings, carnivals, raffles, social and other activities, with a view to making a distribution of funds to such charitable organisations as involved in the Easter Fair and including the Bendigo Home & Hospital for the Aged and the Bendigo & Northern District Base Hospital. Manner of distribution to be negotiated between Committee of Management and groups concerned, on an annual basis.

 3. To acquire and take over the affairs of an incorporated association known as Bendigo Easter Fair Society Limited together with all or any of the lands, buildings, assets or liabilities of the last mentioned association.

 4. For the purpose of carrying the abovementioned objects into effect:
 - a. to purchase hire lease or otherwise acquire for the purposes of the association any real or personal property and in particular land buildings furniture fittings and other articles.

 - b. to erect maintain reconstruct and adapt any buildings or other structures for the purposes of the Association.

 - c. from time to time to sell demise let mortgage or dispose of the said

Note: The purposes should be set out in paragraphs which are designated by letters in alphabetical order or are numbered consecutively.

This is the annexure of 2 page(s) marked A referred to in the declaration of Horothy May Moulding made this 14th day of November 19 83.

Before me

Norma D. Young

- real or personal property with or without consideration moving to the Association and upon such terms and conditions as the Association may determine.
- d. to draw accept and make and to endorse discount and negotiate cheques, bills of exchange and promissory notes and other negotiable instruments.
 - e. to borrow or raise money in any manner that the Association may determine and in particular by the issue of debentures, bonds, bills of exchange, promissory notes, charges or other obligations or securities of the Association or by the mortgage or charge of all or any part of the property and rights of the Association or without any such security and with or without the payment of interest thereon.
 - f. to receive money on deposit with or without allowance of interest thereon and to accept subscriptions, guarantee endowments, donations (whether realty or personalty) and bequests for all or any of these objects and either with or without a conditional right of repayment.
 - g. to advance and lend money for any of the objects of the Association upon such security as may be thought proper or without taking any security therefore and either with or without interest.
 - h. to invest and deal with the moneys of the Association not immediately required for its purposes in such manner as may from time to time be determined.
 - i. to establish form and subsidize or assist in the establishment formation or promotion of and to support aid and join any association or body having all or any of its objects similar to those of the Association and whose Memorandum of Association prohibits the division of its income and property amongst its members at least to the same extent as is done by the Rules of this Association.
 - j. to accept stock or shares in or debentures mortgage debentures or other securities of any other company in payment or part payment for any sale made in or debts owing from any such company.
 - k. to affiliate with any association having objects the same as or similar to the objects of the Association.
 - l. to establish provident benefit contributory insurance pension and other funds of a like nature for the benefit of employees of the Association and for the families of such persons.
 - m. to establish scholarships bursaries funds or other financial arrangements to assist in the maintenance education advancement and general benefits in life of any person to whom it shall appear to the Association desirable to extend such opportunities and assistance.
 - n. to establish and support or aid in the establishment and support of any charitable or benevolent associations or institutions and to subscribe or guarantee money for charitable or benevolent purposes in any way connected with the purposes of the Association or calculated to further its objects.
 - o. to pay all preliminary costs charges and expenses incurred or sustained in or about the promotion and establishment of the Association.
5. The income and property of the Association whencesoever derived, shall be applied solely towards the promotion of the objects of the Association as set forth in the Statement of Purposes and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever, by way of profit to the members of the Association: provided that nothing herein contained shall prevent the payment in good faith of remuneration to any officers or servants of the Association or to any member of the Association in return for any service actually rendered to the Association nor for goods supplied in the ordinary and usual course of business.

....



Bendigo Easter Fair Inc.

Annual General Meeting – Minutes, Sept. 4th, 2002

These minutes have been reconstructed to the best of our ability from meeting notes taken at the AGM

Meeting opened at 7.10pm

1. Attendance

Simon Mulqueen, Maree Murphy, Geoff Cartwright, Michelle Cartwright, Brett Henderson, Shane Collihole, Paul Henderson, Gloria Turner, Rachael Lowe, Peter Dumont, James Thompson, Violee Myer-Davey, Fay Buerger, Brad Van Doren, Kylie Howell, John Spark, Steve Pearson, Daniel Mulqueen, Lisa Ruffell, Russel Jack, Rachel MacCulloch, Katherine McKenzie, Christine Bishop, Lousie Milne-Roch, Leo Gray, Darryn Mawby, Barry Rochford, Bill Wilton and Barry Rainsford

Apologies

Dennis English, Russel Robertson, Marika McMahon, Les Gillies, Gordon McKern, Barry Secombe, Greg Williams, Craig Tweed, Daryl Griffiths, Hon. Barry Bishop, Jacinta Allen, Ray Dalton, Hon. Ron Best, Philip O'Donnel, Margot Falconer, Geoff Michell, Kevin Sutherland, Rod Fyffe, Pat Sheahen, The Uncle Bob's Club rep. Norman and Gloria Quinn, Peter and Susan Mulqueen.

Steve Pearson discussed the loss of Bill Allen in 2002. Declared a moment of silence for his and other members of Easter Fair Family that have passed on.

2. Minutes of Previous AGM Meeting

Motion:

"That the minutes of the previous AGM meeting (2001) are a true and correct record of proceedings."

Moved: Michelle Cartwright

Seconded: Peter Dumont

Carried

3. President's Report

Simon Mulqueen discussed his participation with the BEF, since 1984 – stating he was very proud of his involvement. Positives & negatives (not in any order) during his time where:

- The re-establishment of BEF's own staff again
- The ongoing financial contributions to the community
- Spiralling public liability insurance costs - concerns about the 'folding' of several local organizations. MAV no longer a solution

- Recognised assistance of McCormick Harris in ongoing 'battle' with insurance premiums
- Difficulty of attracting participation of many businesses in Bendigo – recognised the contribution of those that have participated
- \$0 funding from State Govt. for 2003 survey – believes the BEF's history and benefits warrant financial recognition and support
- City of Greater Bendigo Council have shown ongoing commitment via \$60,000 and P/L costs – 2002 survey assistance from Bendigo Tourism
- Torchlight Procession change of route was a great success, with in excess of 36,000 attending the fireworks afterwards
- M/ship base through Kylie's marketing drive boosted membership from 40 – 260.- Continue drive to expand.
- Last Festival was a resounding public success – only 6 complaints – very positive
- Sponsors contributions were recognised, in particular Sandhurst Trustees as a premier sponsor and Parmalat Industries, who came onboard late and aided Torchlight Procession. Tributes to all the kind supporters and contributors
Lanier – Skydiving and fireworks major contribution
Mt.Alvernia, 3BO STAR/ FM, Southern Cross Ten, Bendigo Advertiser, Vic Health
- Special recognition of staff - Brett Henderson and Kylie Howell joined in August. – Brett Henderson left the office to work elsewhere and Brad Van Doren joined the staff 4 weeks out from the event.
- Thanks to the Committee and families – all volunteer contributions
- Members for allowing Simon Mulqueen for lead the Committee

Moved to accept the President's report : Steve Pearson 2nd: John Spark

4. Marketing Report

- New corporate image developed
- Sponsorship support exceptional in 2002 – up \$40,000
- Research surveys were conducted with the support of COGB – Kylie drew attention to the display of results - research invaluable, positive feedback, will step up research in 2003
- Unveiling of 2003 Poster
- Kylie - looking forward to future developments and continued involvement

Moved to accept: Maree Murphy, 2nd: Bill Wilton

5. Events Report

- 2002 Festival was a resounding success across the board
- Most successful revamp was to alter the Torchlight Parade route to end at Lake Weeroona culminating in the Fireworks Extravaganza attracting a crowd estimated to be 35,000+
- The 'Coliban Water Day at the Lake' grew in stature and diversity - fantastic kids entertainment - improved by the Lanier Skydiving Spectacular and the Drug- Free Power Lifters
- Cavalcade of Trams and Transport grew in entries, variety and visitation

- Despite early challenges (only 2 entries 8 weeks out) the Gala Parade eventually rallied to 70 entries, typifies the great community spirit associated with the BEF
- Several staff successions presented problems - over come by long hours and a lot of extra input from all those involved. Having experienced one Festival, I am looking forward to 2003 - with expectations of the Festival being bigger, brighter and better than ever

Moved to accept: Rachel McCulloch, 2nd Fay Buerger

6. Treasurer Report

- Peter resign previously, Brett Co-opted to help out, Daniel Mulqueen assistance.
- Referred to Public Liability in 2002 Press report
- Asset purchases from the Sydney Olympics – foster relationship with the community in lending them out – especially Bananas in Pyjamas
- Statement of final financial position was presented
- Question, why there was no cleaning fee? Acknowledgment of the Cleanaway sponsorship. No need for Smithy's takeaway owing to self sufficient toilets
- Cash flow/profit statement for the Raffle was presented – HMT sponsorship appreciated -Violee's contribution recognized

Moved: Lisa Ruffell, 2nd: Paul Henderson

7. Notice of Motion - Change to 'Statement of Purposes' - BEF Constitution

- Existing 'Statement of Purposes' deemed to be cumbersome and aging. Purpose of motion is to provide a more up to date and concise 'purpose' for the future development of the BEF.

Mission & Role

- The Committee sought to re-establish the BEF's mission and roles. New goals and roles - to set the bar higher for staff and Committee to strive for.
- A new 'mission' statement and new 'roles' were developed at the Committee's Strategic Planning Day. Thanks to James Thompson for facilitating the session

Our Mission - to be changed to....

"To provide dynamic events of national significance during Easter"

Our Roles - to be changed to....

1. *To provide major events with a tourism focus during Easter, in a community environment.*
2. *To promote Bendigo.*

Discussion from Barry Rainsford – commend Committee for realistic mission statement and roles. A further discussion, another role was proposed - 'To support community groups and facilitate the raising of funds.'

3. *To support community groups and facilitate the raising of funds.*

Moved: Lisa Ruffell, 2nd: Geoff Cartwright - Carried.

8. Special Vote of Thanks: Simon

- Special acknowledgement of the Chinese Association, being an integral and major component of the success of the Gala Parade – asked Russell Jack to forward thanks.
- Thanked James Thompson from the Trust for his support during the planning day - offer of a bottle of wine as thanks.
- Simon presented Violee with a gift and praised her contribution while thanking the community for their generous spirit.
Violee responds with thanks to the staff and a special thanks to Simon and Sue Mulqueen, Norm and Rorey Quinn and Les Gillies

Maree Murphy called from to the floor:

- Maree thanked Simon for his leadership over the years - on behalf of Kylie, Brad, Committee and Sandhurst Trustees
Simon responds with gratification
Simon asks the Committee to come forward and be presented with a bottle of Wine in appreciation - the Committee accepts

9. Election of Committee of Management

- Simon remained in the Chair as he was not re-standing for a Committee position - conducted the election

President: 1 nomination
Barry Rochford - duly elected

Vice president: 1 nomination
Brett Henderson - duly elected

Treasurer: 1 nomination
Maree Murphy - duly elected

Secretary: 1 nomination
Rachael Lowe - duly elected

6 Committee members

Sue nominated:
Fay Buerger, Geoff Cartwright, Bill Wilton, Gloria Turner, Shane Collihole,
Leo Gray
All duly elected

9. Appointment of 2002-2003 Auditor

Auditor Quote:	Seeber, Washington & Robertson	\$1950 +GST
	Richmond Sinnott & Delehuntly	\$3250 +GST

Moved: John Spark, 2nd: Michelle Cartwright - Carried

10. Honorary Account

Mulqueen, Griffin & Rogers
Moved: Steven Pearson, 2nd: Michelle Cartwright - Carried

11. Honorary Solicitor

O'Farrell, Robertson & McMahon
Moved: Maree Murphy 2nd: Gloria Turner - Carried

12. Question of the Board of Management

- John Spark – request to delay the start of the Torchlight Procession – duly noted
- Introduction of new Committee members
- Lisa Ruffell suggested that the Bendigo Chinese Association (BCA) to be more actively involved
- Russel Jack is seeking funds for BCA - looking for support
- Brett specifically thanked Brad and Kylie
- Combined fire brigade thanked Simon Mulqueen for dedication and hard work.

Meeting closed: 8.26pm



Post: P.O Box 36, Bendigo Victoria 3552.
Ph: 03 5434 6462
Fax: 03 5434 6473
Email: info@bendigoeasterfestival.org.au
Web: www.bendigoeasterfestival.org.au

64.97
64.96
87.95

217.88

Dear Members,

RE: Bendigo Easter Festival Annual General Meeting

You are invited to attend The Annual General Meeting of the Bendigo Easter Festival commencing at 6pm on the 28th August to be held in CD & E Meeting Room.

Due to a different interpretation of the 'Rules of Association' of the BEF, 14 days notice was given for the Special meeting held on 24th July at 6pm. This was correct, but, 21 days notice was required to be given to Members, to notify proposed changes to the *Statement of Purpose*, accordance with the Act.

This necessitates the Committee of Management to again present, to the members, the re-structure *Agreement* and the proposed changes to the 'Statement of Purposes & Roles of the BEF, giving 21 days notice. (see AGM Agenda)

The *Agreement*, between the City of Greater Bendigo and the Committee of Management is to re-structure the operations of the BEF and is designed to ensure the continued viability of the Festival. The arrangement between the Council and the Festival is aimed at ensuring the Festival's financial security while allowing the committee to operate with a high level of autonomy.

As many of you know the Festival has incurred significant cost increases, particularly in public liability insurances, which have increased by more than 50% in recent years and forecast to increase yet further.

Enclosed is a copy of:

- The Agreement
- The agenda for the AGM with Proposed amendments to our 'Statement of Purpose'
- Minutes of the previous AGM
- Nomination form for prospective Committee Members
- Nomination form for proxy voters

Yours sincerely

Fay Buerger
President

Sandhurst Trustees Bendigo Easter Festival