

Committee of Management

Notice is hereby given that a meeting of the Bendigo Easter Festival Board of Management for the month of February will be held as follows:

Time: 6.00pm
Date: Thursday 27th February, 2003-02-25
Venue: Old Senior Citizens Clubrooms
Public Library, Bendigo

1. **Attendance & apologies**
2. **Minutes of previous meeting**
-13th February, 2003

3. **Managers Report**

- 3.1 Sponsorship update
- 3.2 Workcare Public Liability
- 3.3 Porta Putt Anthony Smith
- 3.4 Stall Holders update
- 3.5 Showman's Guild / Fire Brigade Rides
- 3.6 Launch Report
- 3.7 Research update
- 3.8 Raffle
- 3.9 Memberships
- 3.10 Working Bee at factory
- 3.11 Merchandising / Information Booth
- 3.12 Town Hall Use

4. **Portfolio Managers Reports**

- 4.1 Coliban Water Day at the Lake
- 4.2 Wine on Bull Street
- 4.3 Cavalcade of Transport
- 4.4 Mount Alvernia Mercy Hospital Children's Wonderland
- 4.5 Chinese Spring Festival
- 4.6 The Torchlight Procession
- 4.7 The Lanier Fireworks Extravaganza
- 4.8 The Parmalat Gala Parade

5. **Financial**

- 5.1 Bills to be ratified
- 5.2 Accounts Payable
- 5.3 Accounts Receivable
- 5.4 Budget Review

3/26 Ballarat
Colingwood, sold



Bendigo Easter Fair Inc.

Committee of Management Meeting – February 27th, 2003

Meeting opened at 6.10pm

1. **Attendance**

Barry Rochford (president and Chair), Fay Buerger, Maree Murphy, Geoff Cartwright, Peter Robertson (Manager) and Claire Peters (Co-ordinator).

Apologies – Brett Henderson

2. **Minutes of Previous Meetings**

The committee spent a few moments to review the previous minutes.

3. **Managers Report**

3.1 Sponsorship update –The Bed Shop has pulled out of Torchlight Parade - \$6,500. Letter to Marika to check into legal ramifications. Minit Computers still unsure - \$5,500
Extra submissions to AAPT and All Seasons with four options for sponsorship. Peter to talk to both by Friday, 28th Feb.

3.2 Workcare being looked into by Maree

3.3 Porta-Putt – wants to be compensated for moving from Rosalind Park – give him \$1,000 as agreed

3.4 Peter has contacted all contracted stallholders

3.5 Peter to talk to firebrigade re. moving their rides away from the showies. Meeting to be set with showies. Showies 'passive' in Willams St. Make sure there is access to Shamrock for carpark. –
Make official passes with a list of people needing said passes

3.6 Launch report - O.K

3.7 Kathleen McKenzie – research to be made - Victorian University of Technology together with Tourism Victoria.

3.8 No raffle – check if we have guaranteed anyone on sponsorship

- 3.9 Mailed out to existing members 280. AD MAT delivered brochures for us last year – Peter has placated them via ad. In the poster
- 3.10 Cleaning out of the factory – Tuesday night 4th March, 5.30pm – sort banners and signs
- 3.11 It is agreed we need a program
- 3.12 Penciled in as Rotary Art Show – we are to have use of the Town Hall
 - Barry to present options for use of Hall
 - LaTrobe students art.
 - commission Traders association
- 3.13 Possible guest speakers at opening - Bob Cameron/Jacinta Allen
 - certificates and sponsors thanks.

4. Portfolio Manager Report

- 4.1 OK from Maree – no sponsor for Friday night Concert
 - Ashley's rides are prepared to put in \$1,000
 - Southern Cross Fireworks are prepared to put in \$1,000
 - we can put in \$1,000 for fireworks on Friday night
 - check that weed eater is available before Easter
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- 4.2 no sponsor– 14 Vineyards - check up on ticket printers – Fay's friends to kindly talk to Bull Street Traders. Package deal for traders to be drawn up.
- 4.3 Cavalcade – Fay has four trams in Pall Mall. Band to be in one tram. Trams are being decorated by diggers and 'bad boys' Peter is mailing to clubs to search siteholders
- 4.4 Fay is trying for extra money for Pantomime. – Mt. Alveria is committed to this year only - blood pressure stalls etc. Peter to do a schedule of payments from sponsorships
- 4.5 Chinese Spring Fair - \$2,000 in Funds – need another \$2,000 to pay for Chinese performers. History walks 2 x morning , 2 x afternoon
- 4.6 Torchlight Procession – no sponsor By-passing Weeroona Ave. Ben Con to look into road closures
- 4.7 Lanier Fireworks and Sky Diving Extravaganza – Skydivers to be checked into by Peter and Claire
 - Lanier to have a site at Weeroona Oval Banner display in Marquee
 - Maree to follow up.
- 4.8 Abbott's \$600 donation for Gala Parade
 - Itchy Feet Pep Band to be a solid Booking
 - phone bus company re. sponsorship of bus for Bendigo Youth Choir 12th or 13th of April. – Charlie Tamlin

5. Financial

5.1.1 Committee to be notified of budgets

6. General Business

Static display outside Police Station by Victoria Police for 150th
Celebration - pay them \$500-600
-emergency plan – Geoff Cartwright

7. Next Meeting

Thurs. 13th March, 6.00pm

8. Meeting Closed 8.20pm