

Minutes

Bendigo Easter Fair Inc. Committee of Management

Time: 6.00pm
Date: Thursday 13th March, 2003
Venue: Old Senior Citizens Clubrooms
Public Library, Bendigo

1. **Attendance**

Barry Rochford (president), Brett Henderson (vice-president), Maree Murphy (treasurer), Geoff Cartwright, Peter Robertson (manager) and Claire Peters (coordinator) **Apologies** Fay Buerger

2. **Minutes of previous meeting**

-27th February, 2003

Accepted: **Moved:** Brett Henderson **Seconded:** Geoff Cartwright

3. **General Discussion Re. Public Liability**

Invited representative from CGOB and Worksafe discussed public liability and workcare issues with the Committee re- escalating costs, possibility of litigation, worksafe practices, etc.

Contact Tony McCormick to ask for more information about our cover in reference to entertainers and to explore the possibility of covering the Dragon City Marshalls as a sub committee of the BEF. Also speak to broker Bob McDonald re. our insurance cover.

Barry to write to Council expressing the BEF Committees concerns about the potential of litigation and that they, the Council, undertake to broker an immediate guarantee that covers the personal indemnity of any Committee member or director. **Moved:** Brett Henderson
Seconded: Geoff Cartwright

4. **Portfolio Managers Report**

4.1 Friday night concert – book Androids and create publicity

4.2 Cavalcade – under control

4.3 Minit computers happy with sponsorship

4.4 Maree to coordinate day.

4.5 Still need extra sponsor for \$2,000

Discussion re. People watching fireworks from trams. Ben Con to block off roads- turn left at Nolan Street and disperse at bridge. Moteliers need to be considered re. Time of road closures.

4.6 Skydivers to become Platinum Members

- 4.7 Fay needs someone to help to put the wheels back on the ..
... Kewpie Doll

5. Managers Reports

- 5.1 Risk Management – letter to showies and stallholders re. ...
... Workcare and public liability. Concerns re. Space for showies
- 5.2 Business memberships to be followed up.
- 5.3 Katherine McKenzie – proposal by Victorian University of
Technology, Richmond – additions
- 5.2 Town Hall – Geoff Hocking photography Exhibition - \$2.00 Not
to use the toilet but disabled toilet is to be made available. Talk
to Judy McDonald re. showcasing the history of the town Hall –
work in conjunction with her.
- 5.3 Film Society - \$150 for two days - looking into sponsorship
...from Telstra Country Wide or Minit Computers.
- 5.4 T.V. advertisement needs to be finalised
- 5.5 Emergency plan has been reviewed and updated by Ian Johnson.
... Wardens for events need to be assigned – Chief Warden, Barry
...Rochford Event Wardens -

6. Financial

- 6.1 Budget review – OK
- 6.2 Accounts – up to date.

7. General Business

ATO Van, Brett has organised

8. Next Meeting.

20th March, 2003

9. Meeting Closed

8.10pm