

Minutes

Bendigo Easter Fair Inc. Committee of Management

Time: 6.00pm
Date: Thursday 27th March, 2003
Venue: Old Senior Citizens Clubrooms
Public Library, Bendigo

1. Attendance & apologies

Barry Rochford (president), Brett Henderson (vice-president), Maree Murphy (Treasurer), Fay Buerger (Parades Coordinator), Geoff Cartwright, Peter Robertson (manager) and Claire Peters (coordinator)

2. Minutes of previous meeting

-20th March, 2003

Accepted: **Moved:** Brett Henderson **Seconded:** Geoff Cartwright

3. Portfolio Managers Report

- 3.1 Androids – reviewed after budget reviewal
- 3.2 Cavalcade – over 70 entries
- 3.3 Do the glasses need to be dated?
- 3.4 Sunday- Children's Wonderland. Under control
- 3.5 Still need extra sponsor for \$2,000
- 3.6 SES haven't yet responded. – cadets will march with torches. 500 torches needing batteries
- 3.7 need to see policies from Skydivers, fireworks and helicopters to add up to Tony McCormicks policy. Peter Daly – Bendigo Fireworks Co. cheaper deals?
- 3.8 no more entries after this weekend

4. Managers Reports

- 4.1 Stallholders finalised
- 4.2 Michelle Cartwright – doing a walk researching retailers – looking for business memberships
- 4.3 Follow up. – contact Judy McDonald - promotional display
- 4.4 Poster-finalised
Radio – Met with Brian Coghlan
Press – Bendigo Weekly week before Easter
TV – to be aired on Sunday
Signage – Banners being placed at 6.00am in Pall Mall
- 4.5 Meeting to fo through Emergency Plan with Comittee

5. Financial

- 5.1 Maree to see Peter on Saturday

6. General Business

- 6.1 Only new sponsorships are through Michelle Cartwright. Still need to follow up businesses.
- 6.2 Happy with BEF process this year.

7. **Next Meeting**
Thursday April 3rd.

8. **Meeting Closed**
7.45pm