



Bendigo Easter Fair Incorporated
Committee of Management Meeting – March 27th 2003
AGENDA

Notice is hereby given that a meeting of the Bendigo Easter Fair Inc Committee of Management for the month of February will be held as follows:

Time: 6pm
Date: Thursday 27th March, 2003
Venue: Bendigo Easter Festival Office
Public Library Building,
Hargreaves Street, Bendigo

SPECIAL MEETING OF COMMITTEE ONLY
with Barry Secombe, City of Greater Bendigo

1. **Attendance & Apologies**
2. **Minutes of previous meeting**
- 20th March, 2003
3. **Portfolio Managers Report**
 - 3.1 Coliban Water "Day at the Lake"(Maree)
 - 3.2 "Cavalcade of Transport"(Peter)
 - 3.3 The Minit Computers 'Wine on Bull Street"(Brett and Peter)
 - 3.4 Mount Alvernia Mercy Hospital "Children's Wonderland"
(Maree)
 - 3.5 Chinese Spring Festival Cultural Experience (Fay)
 - 3.6 The Torchlight Procession (Fay and Claire)
 - 3.7 The Lanier/Digital Copy Systems "Skydiving and Fireworks
Extravaganza" (Maree and Fay)
 - 3.8 The Parmalat "Gala Parade" (Fay and Claire)
4. **Managers Reports**
 - 4.1 Stall Holders Update
 - 4.2 Membership Update
 - 4.3 Town Hall use
 - 4.4 Media – Poster, Radio, Press, TV, Signage
 - 4.5 Emergency Plan Update – Briefing meeting for Committee
Members.
5. **Financial**
 - 5.1 Accounts Payable – reports etc.
7. **General Business**
 - 6.1 Sponsorship Contacts / Invitations
 - 6.2 Showman Guild Meeting Report
8. **Next Meeting**
Thursday 3rd April 2003
9. **Meeting Closed**