



Bendigo Easter Fair Incorporated
Committee of Management Meeting – April 29th, 2003
AGENDA

Notice is hereby given that a meeting of the Bendigo Easter Fair Inc Committee of Management for the month of February will be held as follows:

Time: 6pm
Date: Tuesday 29th April, 2003
Venue: Bendigo Easter Festival Office
Public Library Building,
Hargreaves Street, Bendigo

1. **Attendance & Apologies**
2. **Minutes of previous meeting**
- 10th April, 2003
3. **Report**
 - 3.1 Coliban Water "Day at the Lake"(Maree)
 - 3.2 Bartercard "Cavalcade of Transport"(Peter)
 - 3.3 The Minit Computers "Wine on Bull Street"(Brett and Peter)
 - 3.4 Mount Alvernia Mercy Hospital "Children's Wonderland"
(Maree)
 - 3.5 Chinese Spring Festival Cultural Experience (Fay)
 - 3.6 The Torchlight Procession (Fay and Claire)
 - 3.7 The Lanier/Digital Copy Systems, "Fireworks
Extravaganza"(Maree and Fay)
 - 3.8 The Parmalat "Gala Parade" (Fay and Claire)
 - 3.9 Town Hall Tours (Claire and Rosalie)
 - 3.10 Marshals (Geoff)
 - 3.11 Other reports/issues etc
4. **Financial**
 - 4.1 Overview to date
 - 4.2 Shane Collihole's payment
5. **General Business**
 - 5.1 Meeting with council - re. Future directions. 2.30pm Weds. 7th
May. Council Rec. Room. Discussion needed – proposal to be
developed. Review draft business plan/staff salary etc.
- need for further planning meetings?
 - 5.2 List of thankyou letters/trophies/certificates etc
 - 5.3 Meeting schedule to be agreed upon
6. **Next Meeting**
7. **Meeting Closed**

Minutes

Bendigo Easter Fair Inc. Committee of Management

Time: 6.00pm
Date: Tuesday 29th April, 2003
Venue: Old Senior Citizens Clubrooms
Public Library, Bendigo

1. Attendance & apologies

Fay Buerger (president), Rosalie Rogers (vice-president), Ken Gilchrist, Brett Henderson, Geoff Cartwright, Peter Robertson (manager) and Claire Peters (coordinator)
Apologies; Barry Secombe (Treasurer), Maree Murphy (Secretary),

2. Minutes of previous meeting

-3rd April, 2003
Unavailable

3. Report

3.1 Coliban Day at the Lake – Crowds fantastic

- Need more food vans
- Youth event to be worked on
- Coliband? Ideas to be worked on for next year
- Many people looking for fireworks
- Questioning the choice to have the launch on the Thursday night
- Apology to the Chinese Association for invoice for poster
- Need for councillors to appear over weekend, perhaps make them judges and involve them in events
- Need for sporting events with the BEF eg. Time Trials
- Helicopter route needs to be changed

3.2 Cavalcade – Bartercard very happy, very successful day, need to develop the event more eg. Mollison Motors in Kyneton have car that looks like it is made from corrugated iron

- railing needs to be available either end of the trams to stop people from being hit by the trams that are still in use over the weekend
- trams are to be asked to go slower over Easter
- approach car groups now to rally to Bendigo for Easter next year

3.3 Minit Computers 'Wine on Bull Street' - should it be held at the Lake?

- if it stays in the street the street needs to be worked more
- should it be over two days?
- winegrowers are divided – there are problems with the Castlemaine Festival
- moteliars add 20% over Easter Weekend

3.4 Mount Alvernia Mercy Hospital 'Children's Wonderland' – very successful

- need more siteholders

- need more children's free entertainment
- need greater variety of stallholders
- community stalls and entertainment

3.5 CSFCE – very successful

- need to organise the placing of Sun Loong in the Museum as part of the event
- Darryn Mawby needs to be invoiced for his sponsorship money
- Look at Chinese funding – Lion Dancing

3.6 The AAPT Torchlight Procession – very popular

- scoot car hire were handing out pamphlets even after being told to stop
- the blue line actually went between the tram lines even though the tram was still operational
- army were late for procession – need to be organised at earlier time
- redesign the judging of the parades
- the format sucks (direct quote)
- need to map layout for floats to be placed in order

3.7 The Lanier/Digital Copy Systems Fireworks Extravaganza – enormous Crowds

- Lanier will not return – they are unhappy about the MC on Sunday night not mentioning their name before the fireworks
- one dead swan (went out with a bang)

3.8 The Paramalat Gala Parade - crowds in excess of 60,000

- fire engines came to the gala parade even though not invited – they must be clearly directed to only come to the Torchlight procession
- creative director needed for the parades – needs funding
- subcommittee needs to be formed to undertake organisation of marshals and army and any other organising groups

3.9 Town Hall Tours - fairly successful.

- approx. 300 visitors @ \$2
- recycling bins need to be made available to give the right idea about our attitude to the environment and Bendigo

3.10 Marshals

- the Good Guys were handing out pamphlets throughout the parade

3.11 Other reports/issues etc

- more security was needed over the weekend
- committee members needed I.D.

- need to have cars booked for illegal parking to keep stall areas free

4. Financial

4.1 Need to invoice the sponsors

4.2 Shane Collihole is to be paid \$412.50 due to the poor performance over the weekend

Moved; Geoff **Seconded;** Ken

5. General business

5.1 Ken to continue on committee

- we need concrete structure

Motion: 'That the BEF request the City of Greater Bendigo consider entering into a 3 year financial agreement with the BEF to employ two permanent staff members – utilising the Council's payroll and accounting services and that the BEF continue to operate under a committee of Management.'

Moved: Rosalie **Seconded:** Fay

5.2 - letters of thanks are being sent out, along with certificates for the trophy winners

5.3 meeting schedule is agreed upon

6. Next meeting

15th April, 2003

7. Meeting closed 9.15 pm